

5.0 TEXTBOOKS, INSTRUCTIONAL SUPPLIES, AND BUDGET

District: Covington Public Schools

School: Sixth District School

Date Adopted: 6-24-08

Date Reviewed:

POLICY STATEMENT

Textbooks: Each year, an ad hoc textbook committee will be formed. This committee shall develop a proposed Textbook Purchase Plan, within the textbook allocation, that specifies which textbooks and/or instructional materials should be adopted for the current cycle. The council will consider this proposal and may discuss other options for the school. The school council will approve the Textbook Purchase Plan by majority vote or consensus.

Instructional Materials: Each year after the school receives the March 1 allocation from the local Board of Education, the principal shall prepare a draft budget recommendation based upon classroom needs and the needs contained in the school improvement plan. The principal's recommendation shall include information on all funds that are subject to council authority, including general funds and instructional funds. The council will review the recommended budget to ensure that each teacher receives an allocation for their classroom and that the needs in the school improvement plan have been addressed. The school council will consider the principal's recommendation and may discuss other options for the school. The council will approve the budget by majority vote or consensus.

Budget: The principal will provide quarterly reports to council about the expenditure of funds and remaining balances.

This school council policy shall also be consistent with the applicable indicators from the Standards and Indicators for School Improvement.

Signature of SBDM Council Chairperson: _____