

**Holmes High School  
SBDM Regular Meeting  
Minutes: March 25, 2014**

Meeting called to order at 4:03 pm

SBDM Members

Dennis Maines – Chairperson  
Alan Haire – Teacher Representative  
Angie Turnick – Teacher Representative  
Ashley Lorenz – Teacher Representative  
Melissa Howard – Parent Representative  
Vicki Sullivan – Parent Representative  
Alvin Garrison – Central Office Support  
Bill Grein – Central Office Support  
Davana Herron, Secretary

Agenda

1. Roll Call
2. Approval of the February 25, 2014 meeting minutes
3. Additions to the Agenda
4. Public Input
5. Good News
6. Student Achievement and Instructional Update
  - ACT Update
  - Work Keys
  - End of Course
  - National Clearinghouse Data
  - College and Military Acceptance
7. Implementation and Impact Checks
8. Honor Graduates Discussion
9. Budget Committee Report
  - Approval of Holmes High School 2014-2015 SBDM Budget Report
10. Wellness Policy (First Read)
11. HHS SBDM Dates for 14-15
12. Scheduling Update
13. Budget Update
14. Enrollment
15. Adjournment

1. Roll Call

Present – Dennis Maines, Alan Haire, Angie Turnick, Ashley Lorenz, Alvin Garrison

Absent: Melissa Howard, Bill Grein, Vicki Sullivan, Melissa Howard

Others Attending: Davana Herron – Secretary, Dan Johnson, Renee Murray

2. Approval of the February 25, 2014 meeting minutes: Motion to approve by Member Haire. 2<sup>nd</sup> by Member Turnick. Minutes approved by consensus.

3. Additions to the Agenda – No additions

4. Public Input- No public input

5. Good News

- ACT testing went very well, testing atmosphere was great for the students.
- Girls and boys basketball both had successful seasons.
- Ms. Turnick reports that two school records were broken in track in the past week. The track team also has a roster of 48 kids.

6. Student Achievement and Instructional Update

- ACT Update – Mr. Maines says it was the best ACT administration he has seen.
- Work Keys- We are halfway through the work keys assessment. There are 73 students taking the assessment.
- End of Course – Mr. Maines states he is pleased with the end of course teachers and them getting on board with the quality core. They have really grown with the analysis portion. Teachers are well prepared. Mr. Maines stated that everything that all the data and scores we have to track will have a process behind it. For example, KYOTE, End of course, ACT.
- National Clearinghouse Data – Holmes High School participates in the National Clearinghouse although a lot of schools don't do this anymore. According to the data, 42% of students from Class of 2013 are enrolled in college immediately after high school. For the class of 2011, 50% enrolled right after high school but 2 years later there were 68% enrolled. For the Class of 2011 for freshman to sophomore persistence it is 77% which shows the ones that are going to school are staying in school. We are speculating as to why the enrollment is higher after a couple years out of high school. Mr. Grein now has individual data that may help us track why students aren't getting to school right after high school. We are hoping to remove some of the barriers in getting students actually enrolled in college and there for class.
- College and Military Acceptance – Today we received our 76<sup>th</sup> senior with their college or military acceptance letter.

7. Implementation and Impact Checks – In packet are the 7 goals of our CSIP. We use the assist tool to complete the Implementation and Impact checks.

- Goal 1: Increase the average combined Reading and Math proficiency ratings for all high school students from 19.8% in 2013 to 58.9% in 2017.
- Goal 2: Increase the average combined reading and math proficiency ratings for all high school students in the non-duplicated gap group from 16.09% in 2013 to 58.1% in 2017.

- Goal 3: Increase the percentage of high school students who are college and career ready from 25.1% in 2013 to 56% by 2017.
- Goal 4: Increase the overall teacher and principal effectiveness at Holmes High School.
- Goal 5: Increase the Program Review Total Score to proficiency.
- Goal 6: Increase Science Proficiency for all high school students from 13.4% in 2013 to 51.9% in 2017.
- Goal 7: Increase the Social Studies proficiency for all high school students from 28.4% in 2013 to 60.2% in 2017.

8. Honored Graduates Discussion - This is a discussion on a best practice policy. The current policy makes a distinction with the valedictorian and salutatorian as well as honoring the Top 25 students in the class. The proposed policy would include a section specific to honored graduates. There is a distinction beginning with the class of 2015 that moves to a cum laude system of honoring the graduates based on grade point averages. The valedictorian and salutatorian would be determined in the same way.

Motion to approve by Member Haire. 2<sup>nd</sup> by Member Turnick.

#### 9. Budget Committee Report

- Approval of Holmes High School 2014-2015 SBDM Budget Report – Mr. Maines met with the ad-hoc budget committee. Mr. Maines explained that he gave the ad hoc committee an overview of school finance and gave the rationale of why the budgeting is done as such. There is a copy of the minutes from the ad-hoc budget committee meeting are included in packet given to SBDM members. It was discussed that roughly \$20,000 for copy click charges, \$20,00 for copy paper and \$5,000 to \$7,000 for toner cartridges comes from the SBDM budget. Ways to lower these expenses were discussed.

Motion to approve by Member Turnick. 2<sup>nd</sup> by Member Lorenz.

10. Wellness Policy (First Read) – Ms. Lorenz explained for PLCS program review we are currently taking a no implementation on one of the categories. The school wellness policy must be in line with the district policy but does not have to be the same policy. Ms. Turnick suggests pulling some other policies from other districts for comparisons, also what parts of the district policy can be streamlined into the school wellness policy.

11. HHS SBDM dates for 14-15 – SBDM council meetings will generally be held on the last Tuesday of the month from 4:30 to 6:00 pm in room 3110.

July 29, 2014

August 26, 2014

September 30, 2014

October 28, 2014

November 18, 2014

December 16, 2014  
January 27, 2015  
February 24, 2015  
March 24, 2015  
April 28, 2015  
May 26, 2015  
June 23, 2015

12. Scheduling Update – Mr. Maines explained that in administrator meetings they are working with AP/IB teachers and are identifying a pool of students for advanced programming courses using benchmarks, test scores and grades. They are also going through department alignments as far as what courses are going to be offered. With student scheduling, Mr. Dearborn is doing the infinite campus rollover for next year. We will have a seven period day from 8:10 to 3:05 with 5 minutes between classes. We will be opening the student scheduling portal and the student will be the ones doing the inputting to request classes.

13. Budget Update – There is roughly \$6,000 to \$7,000 left in the budget.

14. Enrollment – The current enrollment is 814 students.

15. Adjournment – Motion to adjourn by Member Haire. 2<sup>nd</sup> by Member Lorenz. Meeting adjourned at 5:24 pm.

Next meeting scheduled is for April 29, 2014 at 4:00 pm.