

**Holmes High School
SBDM Special Meeting
Tentative Minutes: May 13, 2014**

NOT APPROVED

SBDM Members

Alvin Garrison – Chairperson
Alan Haire – Teacher Representative
Angie Turnick – Teacher Representative
Ashley Lorenz – Teacher Representative
Vicki Sullivan – Parent Representative
Davana Herron, Secretary

Agenda

1. Discuss process for reviewing application
2. Develop and finalize the interview process

Meeting called to order at 4:00 pm by Alvin Garrison

Roll Call

Present – Alvin Garrison, Alan Haire, Angie Turnick, Ashley Lorenz, Vicki Sullivan

Absent: All present

Others Attending: Davana Herron – Secretary, Jeff Volter

1. Discuss process for reviewing applications – Mr. Volter made available to SBDM council all applications. SBDM council was given information on gathering information, interviewing methods and conducting reference checks.
2. Develop and finalize the interview process – SBDM council discussed interview questions and finalized the interview process.

Adjournment – Motion to adjourn by Member Haire. 2nd by Member Sullivan.
Member Lorenz and Member Turnick agree by consensus. Meeting adjourned at 5:00 pm.

Next meeting will be held on May 20, 2014 at 10:00 am in conference room 3110.
The agenda will be as follows;

Review applications
Determine interview dates