

Holmes High School

SBDM Meeting

Approved Minutes: April 28, 2015

Meeting called to order at 4:37 pm by Scott Hornblower, Chairperson

SBDM Members

Scott Hornblower, Chairperson
Renata Kennison, Teacher Representative
Ashley Lorenz, Teacher Representative
Anthony Magner, Teacher Representative
Julia Riley, Parent Representative
Tarris Horton, Parent Representative
Alvin Garrison – Central Office Support
Davana Herron - Secretary

Agenda: April 28, 2015

1. Roll Call
2. Approval of the meeting minutes
3. Additions to the Agenda
4. Public Input
5. Good News
6. Budget Update
7. Curriculum/Instruction Update
8. Student – Tyler Perry
9. Student – Taylor Axtell
10. Staffing Update
11. Enrollment/Attendance
12. SBDM Teacher Elections
13. SBDM Member Training
14. Youth Service Center Report
15. By-Laws
16. Adjournment

1. Roll Call

Present – Scott Hornblower, Anthony Magner, Renata Kennison, Julia Riley, Alvin Garrison

Absent – Ashley Lorenz, Tarris Horton

Others Attending – Davana Herron, Secretary, Members of the Public

2. Approval of meeting minutes – Minutes to approve from meeting date of March 24, 2015. Ms. Kennison requested an addendum be made to council minutes. This addendum was shared with council members present and agreed upon to be added to the March 24, 2015 minutes. Motion to approve by Member Magner. 2nd by Member Kennison. Minutes approved with previously stated addendum.

3. Additions to the Agenda – Mr. Hornblower requested changes to the agenda order to include agenda item number 8, Student Tyler Perry and agenda item number 9, Student – Taylor Axtell to be addressed after agenda item number 4, Public Input. SBDM council members agreed to this request.

4. Public Input – Mr. Hornblower read aloud the Holmes High SBDM Meeting Rules and Procedures. Member of the public who signed up to speak were called and their input is listed below.

- William Thompson – Holmes High School Student - Why are certain teachers being let go?
- Kiley Bergelt – Holmes High School Parent – Addressed council about rumors of the CTE Career Clusters closing and if the Gateway Program would be incorporated.
- Dawn Ball – Holmes High School Parent and District Employee – Addressed SBDM council about school policies including restrooms, seeing the nurse and cell phone policy. States these policies are being enforced in school but are different on the website.
- Christina Morgan – Holmes High School Parent and District Employee – Addressed concerns about curriculum and a digital curriculum by an independent contractor, AP/IB, dual enrollment and criteria for participation.
- April Brockhoff – Holmes High School Parent, former Holmes High School SBDM Council Member and Current Covington Board of Education Member – Addressed council regarding parent and community involvement and stated she had invited community leaders to this meeting. Ms. Brockhoff stated that councils must actively seek the involvement of parents. She wants real and relevant opportunities made available, committees should be established. Ms. Brockhoff would like to know, Are there committees, What are they, How are members selected, How will parents be invited and Can times be posted on the website?
- Daniele Axtell – Holmes High School Parent – Addressed council that not every student is going to college and should provide opportunities for all. Ms. Axtell also stated that we should invest in our current teachers and allow them to offer more courses and certifications.

- Steve Axtell – Holmes High School Parent – Addressed council that he has seen improvements in performance since the Holmes 180 initiative has been in place. Asked how can parent and community members be more active in decision making? Also requested that we do not remove any current staff members.

- Vicki Sullivan – Holmes High School Parent, District Employee – Stated that a united group of concerned parents, students and teachers have come here tonight with some concerns. Addressed council that she has been disappointed with missed opportunities, seen strict and ever changing policies, rumors of teachers being dismissed and states that decisions regarding education should involve all of us.

- Dawn Vancini – Holmes High School Parent – Addressed council regarding events and expenses. Ms. Vancini stated that several events have been cancelled including Homecoming Dance, Senior Dinner Dance and the school play and lots of reasons why have been stated. Ms. Vancini request that she would like to know where has the money been used and why. Ms. Vancini requests records of parent involvement funds and school activity funds.

Sivannah Penick – Addressed council regarding rumors of teacher layoffs and career clusters.

Matt Ryan and Michael Browning – Holmes High School Students – Addressed council regarding electronic books. Matt stated that research says that students remember information from hard copy books better than electronic copies.

Madison Axtell – Holmes High School Student, speaking on behalf of brother, Taylor Axtell – Addressed council regarding Skills USA has taught them the importance of hard work and support of Skills USA advisors. Ms. Axtell stated that these opportunities are only available because of the career clusters that are offered.

8. Student – Tyler Perry

Tyler Perry addressed council regarding Skills USA. Tyler recently placed first in the Skills USA regional competition and competed in the Skills USA State Competition. Mr. Perry commented on rumors of the possible elimination of CTE programs that have had a positive impact on many students. He stated that CTE classes support learning in core classes. He also shared success stories from former CTE students in their career endeavors.

9. Student – Taylor Axtell –

Madison Axtell spoke on Taylor’s behalf during public input.

4. Public Input

Comments and concerns raised in public input were addressed as stated below.

Mr. Hornblower stated that Holmes High School is not cancelling programs or career clusters that course numbers are being updated to align with state and NCAA requirements. All CTE programs are intact and it is an expectation moving forward. Holmes High School has taken an opportunity to offer advanced manufacturing through our welding program partnered with

Gateway through a joint program. We are not closing but expanding to align with the 2020 Jobs Outlook and trying to create opportunities to be not only college but career ready as well.

Mr. Hornblower stated that EdWorks is a sister organization of Strive which is a subsidiary of Knowledge Works and they do school reform work. EdWorks is conducting an assessment of Holmes High School's readiness to become an early college high school. Mr. Hornblower explained that if we choose to go through this process that will be decided as a group and encouraged parents to contact the school if interested in participating in this process. If we don't as a school want to go to an early college model, we will at least get a lot of information looking forward.

In regards to Apex Learning, Holmes High School has used other digital curriculums in the past such as Odyssey Ware for credit recovery and they haven't met all of our needs. Apex is a pilot of a digital curriculum used to support credit recovery and what teachers are doing in class. It is also used across the district at the Transitional Learning Center, Covington Alternative to Suspension and Holmes Middle School. The program provides advantages for intervention, acceleration and remediation. Many of our students will soon be taking End-Of-Course Assessments which are given online. The digital curriculum gives them an opportunity to be comfortable in a high stakes testing environment. APEX is not a new program it is a different vendor and is used as a district program for credit recovery needs.

Ms. Bergelt asked if all parents can be made aware of the focus group for EdWorks? Mr. Hornblower stated that the school will be sending out a one-call to ask for participation.

Ms. Brockhoff asked the cost of the EdWorks assessment. Mr. Garrison stated it was roughly \$30,000 and that cost was approved by the school board. He stated that we can do the EdWorks assessment or we can also request a KDE scholastic audit.

Ms. Brockhoff asked if there can be a special meeting for answers to some of these questions and before decisions are made on the course catalog is we will check for deletions.

Mr. Hornblower stated that we will make the requested financial records available. Mr. Hornblower stated that the afternoon before the Homecoming Dance that only six tickets had been sold. The decision to cancel Senior Dinner Dance was a joint decision.

A parent asked if the school can let parents know what help is needed before we cancel events.

5. Good News –

- Mr. Hornblower stated that David Brockhoff has been selected as a Governor's Scholar.
- There were 22 students who took the National Spanish Exam and of those two received a silver medal, two received a bronze medal and 8 received an Honorable Mention.

- Mr. Magner took the lead on organizing a Day of Service on April 25, 2015 in conjunction with The Great American Cleanup. About 75 students participated in the events along with some fellow teachers and Holmes High School staff.

- Twenty-one students competed in the Skills USA state competition and 16 received a medal. There were four students who were first place winners and will compete in the Skills USA National Competition in June.

- Thomas Brockhoff was selected as a representative of the Northern Kentucky Regional Youth Leadership Group.

6. Budget Update – SBDM council has been provided with a copy of the SBDM budget including an update of available and spent funds. Mr. Hornblower gave council an opportunity to review and ask any questions. No questions were asked.

Addendum: Ms. Riley asked If postage funds could be used for student activities and events. Mr. Hornblower replied that we could discuss it at a later time.

7. Curriculum/Instruction Update- Included in packet given to SBDM council members is a proposed bell schedule for 2015 – 2016 school year.

1 st period	8:10 – 9:05
2 nd period	9:10 – 10:00
3 rd period	10:05 – 10:55
4 th period	11:00 – 12:20
Lunch 1	10:55 – 11:20
Lunch 2	11:25 – 11:50
Lunch 3	11:55 – 12:20
5 th period	12:25 – 1:15
6 th period	1:20 – 2:10
7 th period	2:15 – 3:05

Motion to approve by Member Kennison. 2nd by Member Riley. Approved as first reading of 2015 – 2016 bell schedule.

Course Catalog – Ms. Kennison proposed using last year’s course catalog and student’s optioning from that catalog, then charging curriculum committee to look at catalog. Mr. Hornblower stated that all courses from last year are in the current catalog and only changes should be course numbers and names to align with state expectations.

Motion was taken to use the existing catalog to schedule students and only change the course number and titles to align. Motion by Member Kennison. 2nd by Member Magner.

Ms. Kennison requested to charge a committee to look at early college options to help close the achievement gap. She stated the most effective manner was to research solutions to prepare

for college and career ready. Mr. Hornblower stated we could call for a charge at the May meeting or when we receive the findings from EdWorks.

Ms. Kennison discussed jobs outlook and employability nationwide and provided council members with information regarding this.

Mr. Hornblower explained that in the packet given to SBDM members they have included a report from EdWorks and a GearUp Report. Two issues identified are offering rigor in our classrooms and engaging students in learning. Mr. Hornblower stated they we want to create a performance culture that is research based and is best practice. Mr. Hornblower mentioned nine high yield strategies to improve student achievement by Robert Marzano. Mr. Hornblower also included in SBDM packet keys to increase rigor in the classroom and an eight step process will guide the work of teachers in their classrooms and enable Professional Learning Communities (PLC) to take data, student work to provide an enrichment, intervention and maintenance. Mr. Hornblower stated that he wanted to introduce this to council to familiarize themselves with the eight step process and explore more in May. Information and an itinerary of summer school is also included in packet given to SBDM members.

Question from student Matt Ryan: How do we better prepare students to understand our learning?

Mr. Hornblower: Are we challenging enough? Are you owning your learning?

Matt Ryan: How can we better prepare for ACT?

Mr. Hornblower: What is it that you need?

Matt Ryan: I took some exams but the exams don't look like what we've been taught.

Mr. Hornblower: These are things we need to hear. The process put in front of council tonight is a strategy to assist with this.

10. Staffing Update – Mr. Hornblower offered an apology for misreading when allocation was to be given to council. A tentative allocation was provided to council in packet. A final allocation will be provided by central office sometime next week. We are anticipating more students with the rising 9th graders and may see an increase in staff. Ms. Kennison asked if when we discontinue a position do we automatically re-post those positions? Mr. Hornblower stated he would recommend to submit to council at the same time. Mr. Hornblower explained that a staffing allocation is funded in multiple ways including SBDM Section 6 funds, vocational, Title 1, District funding and grant funded such as ROTC. There are other positions such as nurses, instructional assistants and custodians that are considered need based assignments and are funded differently. Mr. Hornblower asked if we want an ad-hoc committee or council as a whole to assist. It was decided to charge an ad-hoc committee. Mr. Hornblower explained that after optioning which should be finished around May 13, we will have a good understanding of our staffing needs. Mr. Hornblower stated that he is going to ask council to consider making the second instructional coach position a counselor position. Mr. Hornblower explained that within Professional Learning Communities, teachers will be driving the instructional need and would like Ms. Murray to focus on specific professional development and writing.

Mr. Hornblower added that in the budget we have a Title 1 allocation that we have used in previous years to support teacher salaries. This year that budget supported the salaries of six teachers. Mr. Hornblower requested a motion be taken to use this budget of \$362,700 to support teacher salaries. Motion by Member Magner. 2nd by Member Riley.

11. Enrollment/Attendance – Our current enrollment is 794 students. Attendance for all grades levels is 93.85%.

12. SBDM Teacher Elections – Teacher elections were conducted by Member Magner. There were two vacancies to fill the terms ending of Member Lorenz and Member Kennison. The two new members elected were Karen Zaino and Renata Kennison. They will start their new terms on July 1, 2015.

13. SBDM Member Training – Included in packet for SBDM members is information on training for new and experienced SBDM members. The training will be held on the Holmes Campus on August 3, 2015.

14. Youth Service Center Report – Ms. Kennison provided information and an overview of Youth Services Center activities and budget from the March 2015 Monthly Report. Holmes High School Youth Service Center was selected for a monitoring visit which occurred on April 15th.

15. By-Laws- SBDM council members were provided with a copy of SBDM by-laws that have been revised and presented those sections for readings.

The following was motioned for a second reading.

IV. STANDARDS OF CONDUCT

A. ATTENDANCE

Members of the council will attend all council meetings. If a member is unable to attend a meeting, he or she will notify the Chair of the Council. If a member is unable to attend on a consistent basis, the Chair of the Council will contact the member to consult and to discuss the possibility of resignation. A member who has three unexcused absences from council meetings will resign.

B. CONFLICT OF INTEREST

No one may serve on a school council who has a conflict of interest pursuant to KRS 45A [KRS 160.345(2)(a)]. A member who discovers a business or financial interest (not covered by KRS 45A) which may cause the appearance of impropriety should refrain from participating in any discussions or decisions involving those interest.

C. ONGOING ELIGIBILITY

Any member who ceases to be eligible to serve on the council will resign.

D. IMPROPER MEETING

Council members will not meet to discuss council business in a group that constitutes a quorum without following the procedures for scheduling a meeting of the full council in accordance with the Open Meetings Law and described in Section VI of these bylaws.

E. INTENTIONAL INTERFERENCE WITH SCHOOL-BASED DECISION MAKING

No member of the council will intentionally engage in a pattern of practice which is detrimental to the successful implementation of or which circumvents the school-based decision making process.

V. REMOVAL OF MEMBERS

A member who violates the standards of conduct and does not submit a written letter of resignation to the council could be reprimanded or removed in one of the following ways:

A. COMMISSIONER'S RECOMMENDATION

The Commissioner of Education can recommend removal for immorality, misconduct in office, incompetence, and willful neglect of duty or nonfeasance. The local board of education then holds a hearing into the charges to decide whether removal is warranted.

B. OFFICE OF EDUCATION ACCOUNTABILITY

The Office of Education Accountability (OEA) can investigate claims of intentional interference with school-based decision-making. If the OEA cannot resolve the issue, it is forwarded to the Kentucky Board of Education, which holds a hearing to determine whether the charges are valid. The first time the Kentucky Board finds a person guilty of such interference, the person will receive a reprimand. The second time, the person can be removed from office.

VI. MEETINGS

A. ALL MEETINGS

1. Council meetings will comply with the requirements of the Open Meetings Law. (See Attachment B)
2. Council meetings will be open to the public unless the council goes into closed session under the provisions of the Open Meetings Law as outlined in subsection D of this section.

B. REGULAR MEETINGS

1. At the first council meeting on or after July 1st each year, the council will designate a regular meeting time and place.
2. The principal will post a copy of the regular meeting schedule in the teachers' workroom and in a place regularly accessible to parents. He or she will use any other methods deemed appropriate to make the schedule readily available to the public.

C. SPECIAL MEETINGS

1. Any meeting not at the regular meeting time or place is a special meeting.
2. A special meeting of the council may be called by the chairperson or by a majority of council members.
3. Any special meeting of the council will comply with the requirements of the Open Meetings Law; therefore, the following steps will be taken:
 - a. Written Notice The person or persons calling the meeting will prepare and sign a written notice that states the date, time, and place of the special meeting and an agenda for the meeting. Only issues listed on that agenda may be discussed at the special meeting. Items may be subtracted from that agenda before approval at the meeting but they cannot be added or revised.
 - b. Delivery Of Notice The person or persons calling the meeting will arrange for the written notice to be delivered to every council member and to any media organization that has made a written request to be notified of council meetings. The delivery can be made ONLY by hand,

fax, US mail, or email. To receive email notification, a written request must be on file at the school. The notice will arrive at least 24 hours before the time set for the meeting.

- c. Posting Of Notice The notice will be posted conspicuously at the school, and also at the building where the meeting will be held if the meeting will not be held at the school. These copies will be posted as soon as possible after the meeting is called, but definitely no less than 24 hours before the meeting will be held.

D. CLOSED SESSIONS

The council may go into closed session only to discuss hiring personnel, or actual or pending litigation. The following procedures will be followed to go into a closed session:

1. A motion will be made and a vote taken that the council go into closed session to discuss individual applicants for hiring under KRS 61.810(1)(f) or litigation under KRS 61.810(1)(c). (See Attachment B)
2. The motion and results of the vote including the statute number allowing the closed session will be recorded in the council minutes.
3. Only the topic announced in the open session motion may be discussed in the closed session.
4. No council action may be taken in a closed session.
5. The council will return to open session to make any decisions.
6. The decisions will be recorded in the council minutes.

E. PUBLIC INPUT

1. Every agenda will include a public comment item.
2. Public input may be informal with the chairperson calling on persons who wish to speak.
3. If more than several people wish to speak, the chairperson will have the option of setting time limits for speakers based on the time allotted for this item, the number wishing to speak, and any extra time left on the agenda; or if the agenda will run over, by consensus of the members present to continue.

VII. AGENDAS

A. AGENDA REQUESTS

Anyone may submit items for inclusion on the agenda to the chairperson. Items must be submitted no later than ten school days before a scheduled meeting.

B. PRELIMINARY AGENDA

The chairperson will prepare a preliminary agenda marked as such to be posted in the teacher's lounge and in a place readily accessible to all parents and distributed to all council members at least five (5) school days before each regularly scheduled council meeting. Each preliminary agenda will include the following items:

1. Opening Business
 - a. Approval of the Agenda
 - b. Approval of the minutes of the previous meeting
 - c. Good News Report(s)
 - d. Public Comment

2. School Improvement Planning Report
3. Budget Report
4. Other Committee Reports
5. Bylaw or Policy Report or Review
6. New Business
7. List of items submitted but not on the agenda and their disposition (as needed)

C. APPROVAL OF AGENDA

At the beginning of each regular council meeting, the council will approve an agenda for the meeting. Items on the preliminary agenda may be added, deleted, or modified at this time.

VIII. RECORDS

A. OFFICIAL COPIES

At least one notebook of council records will be maintained and made available in the school office as part of normal office operations. This notebook will contain copies of the council bylaws, all council policies, council minutes for the current year, the current council budget, and the current School Improvement Plan.

B. OPEN RECORDS REQUESTS

The principal will be the official records custodian and will make the notebooks of council bylaws, policies, minutes, budgets, current SIP, and other council records available in response to written requests. A fee set by the Board of Education may be charged to cover copying costs other than staff time to make the copies in accord with the provisions of the Open Records Law. Persons who want copies of documents in the council binder will give the principal a written request.

C. OFFICE COPIES

All council records will be maintained in the school office in accordance with the State Archives Records Retention Schedule (725 KAR 1:030). (See Attachment C)

IX. COUNCIL OFFICERS AND DUTIES

A. CHAIRPERSON

The principal will serve as the chairperson of the council. The chairperson will preside at all council meetings and carry out all other specific council duties as assigned by these bylaws.

B. VICE-CHAIRPERSON

The vice-chairperson will be chosen by consensus from within the council membership. The vice-chairperson will act as chairperson in the absence of the chairperson. The vice-chairperson may also serve as the chairperson for the council should the process of selecting a new principal become necessary. (See Attachment D)

C. RECORDER

1. The chairperson of the council will appoint a recorder for the council. The recorder will not be a member of the council.
2. The duties of the recorder will be to:
 - a. Take minutes at each council meeting that include an accurate record of all motions made and all decisions or actions taken.

- b. Type, copy, and distribute the draft minutes, marked as such, to each member of the council and post a copy in the teacher's workroom and in a place readily accessible to all parents. This will be done within five school days after each meeting.
- c. Make copies of the final approved minutes for the notebook in the office and send copies to all council members, the president of the parent-teacher organization, and the superintendent. This will be done within five school days following the meeting at which the minutes were approved.

Sections IV, V, VI, VII, VIII and IX were reviewed and revised by SBDM council on 2-24-15. Revisions are reflected in above.

Date of First Reading: 3-24-15

Date of Second Reading: 4-28-15

Motion by Member Magner. 2nd by Member Riley to accept as Second Reading. No discussion.

The following was motioned for a first reading.

X. COMMITTEES

A. USE OF COMMITTEES

Committees will be used to support and to accomplish tasks of the council.

B. COMMITTEES POLICY

The council will adopt a committees policy to facilitate the participation of interested persons. The policy will include the number of committees, their jurisdiction, their composition, and the process for membership selection. (See Attachment E)

XI. DECISION-MAKING

A. QUORUM

A majority (more than half) of the members, including at least one parent member, will constitute a quorum. A quorum must be present for the council to take action.

B. COUNCIL RESPONSIBILITIES

The council will make no decisions on issues that are not under their jurisdiction by law. The following issues are under the purview of the School-Based Decision Making Council:

1. School Improvement Planning
2. School Safety Plan
3. Ungraded Primary Program (Elementary)
4. Assessment Data Analysis, including results of Program Reviews
5. Achievement Gap Targets
6. Professional Development
7. Spending on textbooks, instructional materials, student support, and staff (including determination of the number of persons to be employed in each job classification)
8. Consultation before the principal selects people to be hired (See Attachment F)
9. Selection of a new principal (See Attachment D)
10. Adopting policies in the following areas: (See SBDM Policy Manual)
 - a. Alignment with State Standards
 - b. College-Level Courses (Secondary)
 - c. Committees
 - d. Consultation
 - e. Curriculum

- f. Discipline, Classroom Management and School Safety
- g. Enhancing Student Achievement
- h. Extracurricular Programs
- i. Instructional and Non-Instructional Staff Time Assignment
- j. Instructional Practices
- k. Parent Engagement (Title 1 Schools)
- l. Program Appraisal
- m. School Day and Week Schedule
- n. School Space Use
- o. Student Assignment
- p. Technology Use
- q. Wellness (Primary to Grade 5)
- r. Writing
- s. OTHER: Policies not required by law but considered best practice and/or recommended by the local district.

C. CONSENSUS

1. The council will operate by consensus decision-making using the following procedures:
 - a. Only decisions that have an immediate deadline or will have very limited impact on the school will be made without a committee recommendation.
 - b. All council members who choose to do so will be given a chance for input on issues requiring a consensus decision.
 - c. If council input and discussion reveal significant concerns or ambiguities related to an issue, the council's normal practice will be to give or return the issue to a committee for further work. Exceptions may be made for urgent timelines or pressing concerns.
2. After council input and discussion, any member may make a motion to accept a proposal. If the proposal being considered is in writing, the motion may be made verbally. If the proposal has not been presented in writing or the member making the motion wants to propose one or more amendments, he or she will write down the motion, read it to the council, and hand the written motion to the recorder for inclusion in the minutes.
3. The chair will then ask if there is further discussion.
4. When that discussion is complete, the chair will test for consensus by asking if there is consensus for approval of the motion. Any member who is not willing to support the motion is obligated to say so at this time. Members who support the motion will indicate by word or other sign that they believe there is now a consensus.
5. If no member states unwillingness to support, the chair will direct the recorder to record that consensus has been reached and the motion has passed.

D. CONSENSUS FAILURE

1. Council voting will be done only when the council must have a decision, consensus has failed, and one or more of the following conditions exist:
 - a. When the council will otherwise be unable to meet a legal deadline by which the council is required to have made a decision, or
 - b. When the council has failed to reach consensus at a second meeting for that purpose.
2. At the first meeting where an issue is discussed, if the chair tests for consensus but consensus is not reached, the council may postpone further consideration until the next meeting or continue to discuss the issue. After testing for consensus on a proposal three times in one meeting, the chair may direct that the proposal be taken up again at the next meeting unless one of the conditions for voting applies.

3. If the council takes up an issue at a second meeting and is still unable to reach consensus, the council will consider alternative steps, including but not limited to:
 - a. Asking a committee to bring the council a new proposal on the issue.
 - b. Doing nothing and dropping the issue.
 - c. Voting.

E. ADOPTION OF POLICIES

1. Policies are defined as written documents that establish rules, procedures, guidelines, standards, or principles to guide decision-making in various situations.
2. To be officially adopted, a policy will have a reading at two different council meetings.
3. Adopted policies are binding until the council amends them.

F. BYLAWS AMENDMENT

The council may amend these bylaws as needed. All motions to amend the bylaws of the council will be submitted in writing. No decision on a motion to amend the bylaws will be made until after the topic has been on the agenda for two meetings and has had two readings.

G. APPEALS OF COUNCIL DECISIONS

The District Board of Education has established a process of appeals of council decisions. (See Attachment G)

Sections X and XI were reviewed and revised by SBDM council on 3-24-15. Revisions are reflected in above.

Date of First Reading: 4-28-15

Date of Second Reading:

Motion by Member Magner. 2nd by Member Kennison to accept as first reading. No discussion.

16. Adjournment –

A special SBDM meeting will be held on May 14th at 4:30 PM. Items on the agenda will include:

Committees

Parent Concerns

Parent Involvement

Community Involvement

Curriculum

Holmes High School will place a one call to invite parents.

Motion to adjourn by Member Kennison. 2nd by Member Riley to adjourn at 7:04 PM.