

Holmes High School

SBDM Meeting

Approved Minutes: May 9, 2016

SBDM Members

Scott Hornblower, Chairperson
Renata Kennison, Teacher Representative
Karen Zaino, Teacher Representative
Anthony Magner, Teacher Representative
Julia Riley, Parent Representative
Daniele Axtell, Parent Representative
Alvin Garrison – Central Office Support
Davana Herron - Secretary

Agenda: May 9, 2016

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of the minutes of the previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Program Review Update
3. School Improvement Planning Report
4. Budget Report
 - a. Budget Update
 - b. Staffing Allocation
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. SBDM Elections/SBDM Training
 - d. Field Trips
9. Adjournment

Meeting called to order at 4:32 PM by Scott Hornblower, Chairperson.

1. Opening Business

a. Roll Call – Present – Scott Hornblower, Renata Kennison, Tony Magner, Karen Zaino, Daniele Axtell, Julia Riley

Absent – Alvin Garrison (arrived at 4:35)

Others present – Davana Herron, Secretary, Dawn Ball, Keenan Riley

b. Approval of the Agenda – Motion to approve agenda by Member Magner. 2nd by Member Zaino. Consensus by Members Axtell, Riley and Kennison.

c. Approval of the minutes of the previous meetings –

April 4, 2016 – Motion to approve by Member Magner. 2nd by Member Riley. Consensus by Members Kennison, Axtell and Zaino.

d. Good News Report –

- ROTC went to a competition in Tennessee and finished 2nd overall as a team in their division.
- Talent Show – We had a lots of students that participating and showed off their variety of talents.
- There were seven first place Skills USA winners including in broadcast news and promotional bulletin board. These students will go to the Skills USA National Competition to compete.
- There are 13 or 14 students that have been selected to attend the GearUp summer academy.
- One of our students was selected as a GearUp Kentucky student of the year and will be going to Washington, D.C. to participate in a youth leadership summit.
- At the Excellence in Education awards, Sean Sullivan was selected as an Academic All-Star and Madison Axtell spoke on behalf of Navigo.
- On Friday, the school will hold a College Signing Day at 1:30. The deadline was extended for students to turn in acceptance letters to allow more students to participate.

e. Public Comment – Dawn Ball – March minutes says no field trips have been denied. Ms. Ball states there was a field trip denied to go to elementary schools to expose students to music. Why were the high school band students not allowed to compete for their state assessment? Mr. Hornblower explained that there was not enough information provided as to when students were going. Ms. Ball wants to make sure all students get the same opportunity in all activities.

2. Program Review Update – Member Magner reported that we are in the home stretch of program review. Everything is due to district office prior to May 22nd. He stated that at this stage we have everything we need. Some of our evidence files were affected by the virus that

took over one drive. The district technology department was able to salvage 80 – 90 percent of the evidence that was on one drive.

3. School Improvement Planning Report- Mr. Hornblower stated we will be meeting to do an update in June.

4. Budget Report –

4a. Budget Update – A copy of the SBDM budget including available and spent funds was given to all SBDM members. It was noted that there was an error on the guidance budget line item as it showed 126% of the budget had been spent when it should have been 12.6%. Ms. Kennison asked, “Could we use some of the money for dues and fees on registration for contests?” Mr. Hornblower stated that should not be a problem to do that. Ms. Axtell asked, “is there a difference in guidance registrations and other registrations?” Mr. Hornblower explained that some of those line items are used to support students with ACT costs.

4b. Staffing Allocation – Allocation was sent out by email prior to May 1st. Mr. Hornblower feels comfortable with the allocation we have. We have a science and math vacancy posted. These will be filled by Teach for America (TFA) teachers. There is a business position posted, another math and another science position posted. Mr. Hornblower stated that we would be posting instructional coach position and is looking at current IB coordinator role being rolled into instructional coach position. Mr. Hornblower discussed a college and career readiness coach position. Ms. Axtell asked for job descriptions for instructional coach and college and career readiness coach. Mr. Garrison stated that given that we had an IB coordinator previously that we should have a job description for it. Mr. Hornblower stated that we would like to have more than one person trained in each content area. Ms. Axtell asked if there was any monetary advantage to a teacher that is IB trained? Members responded that there is no monetary advantage. Ms. Axtell asked if we are moving forward with posting instructional coach and college and career ready coach? Mr. Hornblower stated that we have to get an approved job description and when he receives it he will forward it to SBDM council. Mr. Hornblower stated that he would envision college and career ready coach position as someone who works on a daily basis with counselors and teachers of these courses. Ms. Kennison asked if we need to have a special meeting to approve our allocation? Mr. Hornblower stated we may have to have a special meeting to get all that worked out.

5. Other Committee Reports – Mr. Hornblower stated that committees have not met this past month. Mr. Hornblower stated we will be going into the new school year looking into a grading policy.

6. Bylaw or Policy Report or Review – There are no suggested bylaw or policy review.

7. New Business –

a. Curriculum/Instruction – Mr. Hornblower shared that we are fully into testing mode at this point.

Ms. Axtell asked why we are on a 4.4 scale vs. a 5 point scale for their GPA. She feels it does not make our students look as competitive compared to students in other school districts. Ms.

Zaino stated that in a situation with students from another district that it may not look as well but colleges look more at an unweighted GPA.

b. Enrollment/Attendance – Current enrollment is 789 students and attendance is 93.6%.

c. SBDM Elections/SBDM Training – A copy of the new council composition is included in packet for SBDM members. A copy of the training date for council members is included in packet given to SBDM members.

d. Field Trips – A log of all known field trips scheduled is included in packet for SBDM Members. Ms. Axtell asked what happened to the field trips that freshman went on regularly went on during the freshman year. Mr. Hornblower stated that we have received some grants from our BEST partner that might enable us to do this. Ms. Axtell asked if there is a process and a form. Mr. Hornblower stated that there is a process and form.

9. Adjournment – Motion to adjourn by Member Kennison. 2nd by Member Zaino. Consensus by Members Axtell, Riley and Magner. Meeting adjourned at 5:34 PM.