

Holmes High School

SBDM Meeting

Approved Minutes: June 13, 2016

SBDM Members

Scott Hornblower, Chairperson
Renata Kennison, Teacher Representative
Karen Zaino, Teacher Representative
Anthony Magner, Teacher Representative
Julia Riley, Parent Representative
Daniele Axtell, Parent Representative
Alvin Garrison – Central Office Support
Davana Herron - Secretary

Agenda:

June 13, 2016

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of the minutes of the previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Program Review Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. SBDM Training
 - d. Field Trips
9. Adjournment

Meeting called to order at 4:30 PM by Scott Hornblower, Chairperson.

1. Opening Business

a. Roll Call – Present – Scott Hornblower, Renata Kennison, Tony Magner, Karen Zaino, Daniele Axtell, Julia Riley, Alvin Garrison

Absent – All present

Others present – Davana Herron, Secretary

b. Approval of the Agenda – Motion to approve agenda by Member Zaino. 2nd by Member Magner. Consensus by Members Axtell, Riley and Kennison.

c. Approval of the minutes of the previous meetings –

May 9, 2016 – Motion to approve by Member Magner. 2nd by Member Riley. Consensus by Members Kennison, Axtell and Zaino.

May 23, 2016 – Motion to approve by Member Magner. 2nd by Member Riley. Consensus by Members Kennison, Axtell and Zaino.

d. Good News Report –

- Ms. Zaino stated that graduation went well.
- Mr. Garrison stated that both the underclass and senior honors nights went well and seemed to be well attended.
- Mr. Magner stated that the professional learning community (PLC) conference went well.

e. Public Comment – No public present.

2. Program Review Update – Member Magner reported that program review requirements have been submitted. We ranked ourselves as proficient. Mr. Garrison reported there is no news on the legislation regarding program review.

3. School Improvement Planning Report- Mr. Hornblower stated we had a progress report due in June. Ms. Bowen has worked on this and the Comprehensive School Improvement Plan (CSIP) has been updated. We will be looking at the CSIP and reviewing it when we get new data. Mr. Hornblower will ask Ms. Bowen to send CSIP to SBDM members or to come to council meeting to give a report in July.

4. Budget Report – A copy of the updated SBDM budget is included in packet for all members.

5. Other Committee Reports – Mr. Hornblower stated there are no committee reports to give. Ms. Kennison stated that Ms. Burchett sent an academic honesty policy to some SBDM

members that was part of some committee work. Ms. Kennison will bring this policy to the next meeting to add to the agenda.

6. Bylaw or Policy Report or Review – There are no suggested bylaw or policy review at this time.

7. New Business –

a. Curriculum/Instruction – Mr. Hornblower shared the space usage allocation with SBDM council. Ms. Kennison asked about English being moved to 2000. Special education collaborative and ELL classrooms will be flipping rooms with the increased number of ELL students. Motion by Member Magner. 2nd by Member Zaino. Consensus by Members Axtell, Riley and Kennison to approve space allocation.

Mr. Hornblower reported that we are going through our vacancies and have completed recommendation for hire for 4 candidates. There are special education collaborative and ELL interviews set for this week.

b. Enrollment/Attendance – Our enrollment for the year end was 782 students and attendance was 93.7%.

c. SBDM Training – A copy of the training date for council members is included in packet given to SBDM members.

d. Field Trips – A log of all field trips was included in the packet given to SBDM members.

Mr. Hornblower requested SBDM council to set an initial July date for a regular meeting and to set meeting dates for the remainder of the 16-17 school year. July 11th at 4:00 pm was determined to be the next SBDM council meeting and will include a regular agenda. Mr. Hornblower stated that at this meeting we will also need to conduct elections for a vice chair.

Ms. Axtell asked about an article in River City News about Mike Thompson's plans to work with the high school on some team-building. Mr. Hornblower stated we had some preliminary conversations about what HHS could do with incoming 9th graders regarding students strengths and how they think and learn. Mr. Hornblower stated that we are considering doing this with the students and the 9th grade teachers. We also will provide a parent meeting to share this process with parents. The thought process was to start with the 9th grade and if this works well, we would grow it. Ms. Kennison stated it could help with the Individual Learning Plans (ILP). Mr. Garrison stated that it might be a good opportunity for teachers to get to know their students. It helps to know each other and how they think and put together teams to accomplish tasks. Ms. Riley states that she thinks this is a good opportunity for students to learn. Mr. Hornblower stated that it is a good way to get parents more involved. Ms. Riley asked that if the high school will move forward with this. Mr. Hornblower stated that the world of work is based on teams and we have an opportunity to use this as a launching pad to help students with some of the soft skills they are lacking.

9. Adjournment – Motion to adjourn by Member Magner. 2nd by Member Zaino. Consensus by Members Axtell, Riley and Kennison. Meeting adjourned at 5:08 PM.