

# Holmes High School

## SBDM Special Meeting

### Approved Minutes: May 23, 2016

#### SBDM Members

Scott Hornblower, Chairperson  
Renata Kennison, Teacher Representative  
Karen Zaino, Teacher Representative  
Anthony Magner, Teacher Representative  
Julia Riley, Parent Representative  
Daniele Axtell, Parent Representative  
Alvin Garrison – Central Office Support  
Davana Herron - Secretary

#### Agenda: May 23, 2016

1. Roll Call
2. Allocation and Job Classifications (Discussion and approval)
3. Adjournment

#### Minutes: May 23, 2016

Meeting called to order at 4:15 pm by Scott Hornblower, Chairperson

#### **1. Roll Call -**

Present – Scott Hornblower, Anthony Magner, Karen Zaino, Daniele Axtell, Renata Kennison, Alvin Garrison

Absent – Julia Riley

Others Attending – Davana Herron, Secretary

**2. Allocation and Job Classification (Discussion and approval) –** Mr. Hornblower presented SBDM council members with a proposed allocation and job classification of the following;

42 SBDM allocated positions

7 Title 1 positions based on funding allocation  
5 State Vocational positions based on funding allocation  
1 MCJROTC (1 position funded by grant and 1 GF position required)

Total 55 teaching positions, 53.5 currently allocated

Proposal for 1.5 of remaining positions  
Add permanent substitute  
Add additional security assistant for Chapman and Science buildings

Special Education and ELL  
Currently 11 special education teachers and 6 IA positions  
Currently 3 ELL teachers and 1 IA position

Discussion based on the proposed allocation and job classification included the following:

Instructional coach position (how the salary is paid, roles and responsibilities, teacher support and mentoring for teacher retention, not an evaluator but critical peer observer, IB program coordinator added into this job description);

Teaching allocation vs. course catalog (are all courses offered covered by allocation);

Assistant principals and counselors (4 of each) Counselors handle a variety of roles and many mental health issues, pre-college activities and assessment. Administrators have evaluation responsibilities in addition to daily operations;

College and Career Readiness coach (would focus on 20% of school accountability, support teacher instruction, be responsible for co-op students, prepare students to finish career pathway and create and maintain relationships with businesses to create a direct pipeline into industries. We currently rank at the bottom of all schools in CCR accountability and that has to improve.)

Allocation is done yearly, approving this allocation would mean approving it for the 16-17 school year.

Motion was made to approve the allocation of 53.5 positions by Member Magner. 2<sup>nd</sup> by Member Zaino. Consensus by Members Axtell and Kennison.

Motion was made to approve the proposed 1.5 positions of permanent substitute and security assistant given that they won't be needed in an alternate capacity come August. Motion by Member Magner. 2<sup>nd</sup> by Member Zaino. Consensus by Members Axtell and Kennison.

**3. Adjournment** – Motion to adjourn by Member Zaino. 2<sup>nd</sup> by Member Magner. Consensus by Members Axtell and Kennison to adjourn at 5:15 PM.