

# Holmes High School

## SBDM Meeting

### Approved Minutes: June 12, 2017

#### SBDM Members

Scott Hornblower, Chairperson

Renata Kennison, Teacher Representative

Karen Zaino, Teacher Representative

Anthony Magner, Teacher Representative

Alexis Taylor, Teacher Representative

Dawn Ball, Parent Representative

Daniele Axtell, Parent Representative

Melanie Willoughby, Parent Representative

Davana Herron, Secretary

#### Agenda: June 12, 2017

1. Opening Business
  - a. Roll Call
  - b. Approval of the Agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. 1:1 Initiative
3. Program Review Update
4. School Improvement Planning Report
5. Budget Report
6. Other Committee Reports
7. Bylaw or Policy Report or Review
8. New Business
  - a. Curriculum/Instruction
  - b. Enrollment/Attendance
  - c. Staffing Update
  - d. Consultation
  - e. SBDM Elections
  - f. Field trip log
9. Adjournment

Meeting called to order at 4:30 PM by Scott Hornblower, Chairperson.

#### **1. Opening Business**

- a. **Roll Call** – Present – Scott Hornblower, Renata Kennison, Karen Zaino, Tony Magner, Alexis Taylor  
Absent – Melanie Willoughby, Daniele Axtell, Dawn Ball

Others present – Davana Herron, Janice Wilkerson

- b. **Approval of the agenda** – Motion to approve agenda by Member Magner. 2<sup>nd</sup> by Member Taylor. Consensus by Members Zaino and Kennison.

- c. **Approval of the minutes of the previous meeting** –

**May 8, 2017 Meeting Minutes** – Motion to approve by Member Magner. 2<sup>nd</sup> by Member Zaino. Consensus by Members Taylor and Kennison.

**May 30, 2017 Special Meeting Minutes** - Motion to approve by Member Magner. 2<sup>nd</sup> by Member Zaino. Consensus by Members Taylor and Kennison.

- d. **Good News Report(s)** – Included in packet given to SBDM members.

- i. **Track Team State Qualifiers** – These members of the track team competed in the regional meet and qualified for the state track meet at the University of Kentucky.

Raelle Hill – placed 2<sup>nd</sup> in the discus

Montasia Jones – placed 2<sup>nd</sup> in the shot put

Raelle and Montasia are the first Holmes throwers to compete in the state meet in 20 years.

The girls 4 x 200 relay team of Anna List, Alyce Whyte, Alaria Long and Deja Robinson qualified for the state meet.

Latavia Keith – placed 2<sup>nd</sup> in the triple jump. Latavia broke her school record she set last year.

Congratulations to all of the runners on a great season and good luck at the state meet.

- ii. **Gear UP Summer Academy** – We have 17 students participating in the Gear UP Summer Academy.
- iii. **Youth Service Center** - honored for being 25 years a solid program for our kids. RK reported
- iv. **Spanish National Honor Society** – Ms. Taylor reported the convention has been booked. Holmes High School will host 300 students on campus
- v. **Dorm Scholarships** – Ms. Kennison reported that something is in the works for a couple of our students to possibly get a dorm scholarship from Thomas More College.

e. **Public Comment** – No public comment.

2. **1:1 Initiative** – Mr. Hornblower provided an update on the 1:1 initiative. Mr. Hornblower stated that he took some time last week and reflected on some things that have come up. He was able to come up with some answers to frequently asked questions and we will put those on the website. We are going to start computer deployment the week of August 7<sup>th</sup>. We want a parent/guardian to come with student and complete all the paperwork.
3. **Program Review Update** – Member Magner stated that his understanding is that SBDM will still do assurances but program review as we currently know it will no longer exist.
4. **School Improvement Planning Report** – Mr. Hornblower stated that Dr. Wilkerson is here to report on the Response to Intervention (RTI). Dr. Wilkerson reported that the Department of Justice (DOJ) agreement that was signed by the district in January of 2017 is a result of data review. They reviewed three years of behavior data, records of training on behavior and restraint and seclusion reporting. The Department of Justice (DOJ) also conducted site visits and interviews. As a result of that visit, DOJ worked with our school board attorney to develop a response to intervention (RTI). The agreement makes the intervention procedure a must for every school in the district. Dr. Wilkerson answered questions from council members. Ms. Kennison asked if council needs to create a policy. Mr. Hornblower stated the PBIS committee has already been charged to look at this. Ms. Kennison asked who sets the border between tier behaviors. Dr. Wilkerson responded that the school PBIS team is charged to come back and do this work with interventions. The PBIS team will determine what our movement to tier 2 behavior is and how we will set those benchmarks.

Mr. Hornblower stated that this is for review at this point and we will be looking for an approval in July. The PBIS team is looking at programs to help track data and be able to positively recognize students in a more immediate sense. Mr. Hornblower stated the intent is in July to put this in front of council again to formally vote on this Response to Intervention (RTI).

5. **Budget Report** –

**Budget Updates** – A copy of the SBDM budget for the 2016 – 2017 school year is included in packet for all members. No questions were asked concerning the budget.

6. **Other Committee Reports** – SBDM committee minutes included in packet for all SBDM members. No committee reports at this time.
7. **Bylaw or Policy Report or Review** – No outstanding bylaws or policies to review at this point. Ms. Kennison stated she would like to consider having committee charges ready for August.
8. **New Business** –
  - a. **Curriculum/Instruction** – Mr. Hornblower reported that we need to make an early decision about how serious we are about pursuing International Baccalaureate Middle Years Program. We could possibly give some information at a faculty meeting or at a PD about this.
  - b. **Enrollment/Attendance** – Current enrollment is 773 students, attendance is 94.05%.

- c. **Staffing Update** – Mr. Hornblower reported on the staffing update. The Health Science teaching position is still open and we are working with the state on requirements for that position. The English teaching candidate is waiting on paperwork from the state. There are two Spanish teaching positions open. Business position open due to a resignation.
  
  - d. **Consultation** – Mr. Hornblower reported to council the following for consultation.
    - i. **Carpentry** – Some council members took part in the carpentry interview, the candidate has some great ideas about how to move the pathway along.
    - ii. **English Language Learners** – Will move a current emergency certified Spanish teacher into an ELL position.
    - iii. **Building sub** – Mr. Hornblower stated that the board approved this position.
  
  - e. **SBDM Elections** – Mr. Hornblower stated that he has reached out to Ms. Willoughby and she stated that she wants to continue to serve on SBDM. The parent election was conducted and that spot will be filled by Lori Guilliams.
  
  - f. **Field trip log** – Log of field trips included in packet for all SBDM members.
9. **Adjournment** – Motion to adjourn by Member Zaino. 2<sup>nd</sup> by Member Magner. Consensus by Members Kennison and Taylor to adjourn at 5:34 PM.