

Holmes High School

SBDM Meeting

Approved: March 12, 2018

SBDM Members

Scott Hornblower, Chairperson

Tony Magner, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Alexis Taylor, Teacher Representative

Lori Guilliams, Parent Representative

Dawn Ball, Parent Representative

John Scott, Parent Representative

Davana Herron, Secretary

Agenda: March 12, 2018

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. 1:1 Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
 - e. SBDM Council Members Length of Terms
8. Adjournment

Meeting called to order at 4:30 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Tony Magner, Renata Kennison, Donny Roundtree, Lori Guilliams, Dawn Ball
Absent – Alexis Taylor, John Scott

Others present – Davana Herron, Secretary, Donna Adams, Brandon Grammer, NKU Students

- b. **Approval of the agenda** – Motion to approve agenda by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Kennison and Guilliams.

- c. **Approval of the minutes of the previous meeting** –

February 12, 2018 Meeting Minutes - Motion to approve by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Kennison and Guilliams.

- d. **Good News Report(s)** –

- i. Mr. Roundtree congratulated the FBLA team that received 3rd place. As part of the SKILLS USA Competition last year, Josh Lemus competed in the design of the state pin. He won the competition last year and his pin will be the pin design for the competition this year. Andre Willoughby won a drug prevention contest where he did an illustration of our mascot as a superhero.
- ii. Ms. Kennison reported that the HHS Chess team has advanced to state after placing third out of six.
- iii. Mr. Hornblower reported that we are rolling into ACT next week and we have all kinds of things going on, including a little competition.
- iv. Girls' basketball made it to the regional finals.

- e. **Public Comment** – No public comment.

2. **1:1 Initiative** – Mr. Hornblower provided an update on the 1:1 initiative. We are going to do a check in to the next quarter about the care of MacBooks. We will start talking about when the computers will be collected. We have access to google tools.
3. **School Improvement Planning Report** – Mr. Hornblower reported will be doing CSIP notes prior to spring break. Council will have when we get back, probably May meeting.
4. **Budget Report** –

Staffing Allocation – Allocation given to SBDM council members. Mr. Hornblower reported that assuming that the Title and Perkins monies stay consistent and the Section 6 at 42 teachers, we should stay the same as the 2017-18 HHS Staffing Allocation.

Initial SBDM Section 6 Budget Allocation – This is included in packet for SBDM members. Meeting held of Ad-Hoc Budget Committee on February 27th and initial allocation for Section 6 presented to SBDM. Mr. Hornblower went over a review of what was discussed in the meeting and the minutes for the meeting are included in packet for SBDM members. Motion to approve Section 6 allocation by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Kennison and Guilliams.

Budget Updates – A copy of the SBDM budget for the 2017 – 2018 school year is included in packet for all members.

YSC – Ms. Kennison reported that the state gave them back money they cut. They help with activities including Cinderella’s Closet, the Truancy Diversion Program, food bags from churches and baskets for graduating seniors.

5. **Other Committee Reports** –

Ongoing committee charges

Assessment of Student and Programs Committee

Current Charge: Explore the addition of a college and/or career readiness requirement for graduation.

Update: More work for committee, waiting for legislation.

College/Career Readiness Proposal – Minutes from this committee are included in packet for SBDM members to review. Some discussion occurred regarding the proposal.

Update: No update, previous motion to table policy/send back to committee to re-evaluate after state guidelines have been released and to add language of inclusion for our special populations.

Curriculum, Instruction, and Technology Committee

Current Charge: Recommendation to implement IB Middle Years program beginning the 2018 – 2019 school year. **Report to SBDM Council in November.**

Update: IB Middle Years parent survey results included in packet given to SBDM members. Survey results were reviewed with SBDM council. There were 34 parents who took the survey of which 30 in favor and 4 not in favor of implementing the program.

Motion based on support from parents and staff to apply to IB Middle Years programs contingent on district shared financial support for the program. Motion by Member Kennison. 2nd by Member Ball. Consensus by Members Roundtree, Magner and Guilliams to approve.

Curriculum, Instruction, and Technology Committee

Current Charge: Investigate and review grading policy and alternative grading models, including standards based models. **Report to SBDM Council in November. Follow up at December meeting.**

Update: Committee meeting minutes included in packet for SBDM members. Some discussion occurred regarding the grading policy proposal. Mr. Grammer was chair of this committee and he answered questions regarding the committee work and policy.

Planning and Professional Development/Learning Committee

Current Charge: To study our school’s master schedule and investigate potential alternatives to the current structure. **Report to SBDM Council in November. Report under Curriculum/Instruction**

Update: A six-period day schedule for school year 18 -19 has been previously approved by SBDM Council. Meeting minutes included in packet given to SBDM members reflecting the committee's continued work.

Culture, Wellness and Resources (Foundations) Committee

Unofficial Current Charge: Continue Foundations Committee Work

Update: Continuing ongoing committee work.

Budget Committee

Current Charge: The senior building computer spaces be evaluated to create a Bulldog Bark room that can be used as a multi-purpose. **Follow up at December meeting.**

Amendment: The senior building computer spaces and media center be evaluated to meet the Design Impact definition of a Bulldog Bark room.

Update: No update at this time.

Ad-Hoc Committee

Current Charge: No Current Charge

6. Bylaw or Policy Report or Review –

SBDM Council Members Length of Terms - Terms of Members - The council may amend these bylaws as needed. All motions to amend the bylaws of the council will be submitted in writing. No decision on a motion to amend the bylaws will be made until after the topic has been on the agenda for two meetings and has had two readings. Mr. Magner submitted a written request to amend the bylaws. Ms. Kennison provided the following suggestion for amendment.

Terms of council members will be two years, beginning July 1 of year one and ending June 30 of year two. During Calendar Year 2018 -2019 a parent member #1 will be elected for a term of one year beginning July 1 of year one ending June 30 of year one and parent member #2 will be elected for a term of two years beginning July 1 of year one and ending June 30 of year two.

Teacher and parent council members are allowed to seek re-election to serve consecutive terms as long as they are eligible.

Motion to approve as first reading by Member Kennison. 2nd by Member Ball. Consensus by Members Roundtree, Magner and Guilliams.

Assignment of Students to Classes and Programs within the School – Motion to add review date of 3-12-18 by Member Ball. 2nd by Member Magner. Consensus by Members Roundtree, Kennison and Guilliams.

Determination of the School Schedule – Motion to update policy to reflect new schedule beginning with the 2018 -2019 year by Member Magner. 2nd by Member Roundtree. Consensus by Members Ball, Kennison and Guilliams.

Beginning with the 2018 – 2019 school year, the school day shall begin at 8:10 a.m. and end at 3:05 p.m.

MONDAY / WEDNESDAY / FRIDAY

1st Period	8:10 - 9:05	
2nd Period	9:10 - 10:05	
Team Time	10:10 - 10:40	
3rd Period	10:45 - 12:05	Lunch A) 10:40 - 11:05 Lunch B) 11:10 - 11:35 Lunch C) 11:40 - 12:05
4th Period	12:10 - 1:05	
5th Period	1:10 - 2:05	
6th Period	2:10 - 3:05	

TUESDAY

1st Period	8:10 - 9:40	
2nd Period	9:45 - 10:20	
3rd Period	10:25 - 12:15	Lunch A) 10:50 - 11:15 Lunch B) 11:20 - 11:45 Lunch C) 11:50 - 12:15
4th Period	12:20 - 12:55	
5th Period	1:00 - 2:30	
6th Period	2:35 - 3:05	

THURSDAY

2nd Period	8:10 - 9:40	
1st Period	9:45 - 10:20	
4th Period	10:25 - 12:15	Lunch A) 10:50 - 11:15 Lunch B) 11:20 - 11:45 Lunch C) 11:50 - 12:15
3rd Period	12:20 - 12:55	
6th Period	1:00 - 2:30	
5th Period	2:35 - 3:05	

The principal along with consultation of council will create a schedule that supports the Comprehensive School Improvement Plan and the needs of the students. Daily class schedules will

reflect an equitable distribution of time and resources. Staff will be provided with communication from the principal and council in regards to any changes.

Determination of the Use of School Space - Motion to add review date of 3-12-18 by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Kennison and Guilliams.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Grammer provided an update on the AP European History vs. AP World History. Integrated covers from Renaissance to present day. Would be able to go more in depth. European would be less time period to cover. World History is more content to cover. Most Northern Kentucky Schools teach European History.

Motion to table to next meeting by Member Ball. 2nd by Member Kennison. Consensus by members Roundtree, Magner and Guilliams.

Mr. Hornblower and Mr. Magner shared that the 3rd benchmark will be the week before spring break, instead of a third quarter benchmark it will be a third benchmark.

- b. **Enrollment/Attendance** - Our current enrollment is 772 and attendance is 93.59%
- c. **Staffing Update** – – Mr. Hornblower reported that we currently have open positions for social studies, science and special education (FMD) that have been posted. The search for a boys' basketball coach is being formed on a search committee. Today was the last day to submit an application. The committee of five includes the principal, athletic director, a community member and school representative. The cross-country coaching positions have been posted. Will be posting an administrative assistant position. Two PE teacher postings will be coming as well.
- d. **Consultation** – Mr. Hornblower has nothing for consultation.

8. **Adjournment** – Motion to adjourn by Member Kennison. 2nd by Member Ball. Consensus by Members Roundtree, Magner and Guilliams to adjourn at 6:36 PM.