

# Holmes High School

## SBDM Meeting

Approved: April 16, 2018

### SBDM Members

Scott Hornblower, Chairperson

Tony Magner, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Alexis Taylor, Teacher Representative

Lori Guilliams, Parent Representative

Dawn Ball, Parent Representative

John Scott, Parent Representative

Davana Herron, Secretary

### Agenda: April 16, 2018

1. Opening Business
  - a. Roll Call
  - b. Approval of the Agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. 1:1 Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
  - a. Curriculum/Instruction
  - b. Enrollment/Attendance
  - c. Staffing Update
  - d. Consultation
  - e. SBDM Council Members Length of Terms/Elections
8. Adjournment

Meeting called to order at 4:32 PM by Scott Hornblower, Chairperson.

### **1. Opening Business**

- a. **Roll Call** – Present – Scott Hornblower, Tony Magner, Renata Kennison, Donny Roundtree, Alexis Taylor, Lori Guilliams, Dawn Ball  
Absent – John Scott (arrived at 4:40 PM)

Others present – Davana Herron, Secretary, Donna Adams, Ashley McClure

- b. **Approval of the agenda** – Motion to approve agenda by Member Magner. 2<sup>nd</sup> by Member Taylor. Consensus by Members Roundtree, Ball, Kennison and Guilliams.

- c. **Approval of the minutes of the previous meeting** –

**March 12, 2018 Meeting Minutes** - Motion to approve by Member Ball. 2<sup>nd</sup> by Member Magner. Consensus by Members Taylor, Roundtree, Kennison and Guilliams.

- d. **Good News Report(s)** –

- i. Ms. Kennison reported that three students (Catherine Brown, Julio Ramirez and Majdaah Salaah) have been chosen as Governor’s Scholars this year. This allows them full tuition at any Kentucky Public University.
- ii. Mr. Roundtree reported that Skills USA competed last week in the state competition and Craig Lee, Maria Delacruz and Neveah Thomas received third place in bulletin board and Elias Lemus received third place in photography.
- iii. Ms. Kennison reported that we have six students competing in the FBLA competition.
- iv. Ms. Gulliams reported that her son is going to NKU and they will not have to pay out of pocket. His first year of tuition will be covered.
- v. Mr. Hornblower reported that Chase Dietz informed he received a full ride to Centre College.
- vi. Mr. Magner reported that the ACT test has been administered since our last SBDM meeting and we had a pep rally leading up to it. He believes it is the best pep rally we he has seen.
- vii. Mr. Hornblower reported that two girls track and field athletes have broken both school records in shot and discus.
- viii. Mr. Hornblower reported that the Jerry Lancaster track meet will be held at Holmes High School on May 5<sup>th</sup>.

- e. **Public Comment** – No public comment.

2. **1:1 Initiative** – Mr. Hornblower provided an update on the 1:1 initiative. Mr. Hornblower reported they will be putting out the collection schedule within the next week or so for teacher planning purposes. They will only wipe computers of the seniors to be distributed to the incoming freshman. We will probably not do summer computer handout next year, will set some expectations for the first week of school next year.
3. **School Improvement Planning Report** – Mr. Hornblower distributed the Comprehensive School Improvement Plan (CSIP) notes to all SBDM members. Mr. Hornblower would like members to review

and bring questions/concerns back to the meeting next month. Ms. Kennison asked if the goal numbers set by state? Mr. Hornblower confirmed those are set by the state.

#### 4. **Budget Report** –

**Budget Updates** – A copy of the SBDM budget for the 2017 – 2018 school year is included in packet for all members. No questions were asked regarding the budget.

**2018-2019 Budget** – Mr. Hornblower reported that next SBDM meeting he will have the final allocations. The board of education office has to have them to the schools by May 1<sup>st</sup>. It will then be brought to the May meeting.

**Budget Item for Consideration** – Mr. Hornblower reported that the district is taking a proactive stance and principals were presented information today about a safety program called Navigate.

Navigate – The district wants to do this program and is asking for schools to pay \$4000 to get the program started. Motion to approve set up fee by Member Scott. 2<sup>nd</sup> by Member Taylor. Consensus by Members Roundtree, Magner, Ball, Kennison and Guilliams.

**YSC** – The YSC monthly report was distributed to all SBDM members .

#### 5. **Other Committee Reports** – No committee reports submitted.

##### **Ongoing committee charges**

##### **Assessment of Student and Programs Committee**

Current Charge: Explore the addition of a college and/or career readiness requirement for graduation.

**Update: More work for committee, waiting for legislation.**

**Update 4-16-18, No update.**

**College/Career Readiness Proposal** – Minutes from this committee are included in packet for SBDM members to review. Some discussion occurred regarding the proposal.

**Update:** No update, previous motion to table policy/send back to committee to re-evaluate after state guidelines have been released and to add language of inclusion for our special populations.

**Update 4-16-18, No update.**

##### **Curriculum, Instruction, and Technology Committee**

Current Charge: Recommendation to implement IB Middle Years program beginning the 2018 – 2019 school year. **Report to SBDM Council in November.**

**Update from 3-12-18 :** IB Middle Years parent survey results included in packet given to SBDM members. Survey results were reviewed with SBDM council. There were 34 parents who took the survey of which 30 in favor and 4 not in favor of implementing the program.

Motion based on support from parents and staff to apply to IB Middle Years programs contingent on district shared financial support for the program. Motion by Member Kennison. 2<sup>nd</sup> by Member Ball. Consensus by Members Roundtree, Magner and Guilliams to approve.

**Update: 4-16-18** – Mr. Magner reported that the application has been submitted to IB.

### **Curriculum, Instruction, and Technology Committee**

Current Charge: Investigate and review grading policy and alternative grading models, including standards based models. **Report to SBDM Council in November. Follow up at December meeting.**

**Update:** Committee meeting minutes included in packet for SBDM members. Some discussion occurred regarding the grading policy proposal. Mr. Grammer was chair of this committee and he answered questions regarding the committee work and policy.

**Update 4-16-18 – No update.**

### **Planning and Professional Development/Learning Committee**

Current Charge: To study our school's master schedule and investigate potential alternatives to the current structure. **Report to SBDM Council in November. Report under Curriculum/Instruction**

**Update:** A six-period day schedule for school year 18 -19 has been previously approved by SBDM Council. Meeting minutes included in packet given to SBDM members reflecting the committee's continued work.

**Update: 4-16-18 – No update.**

### **Culture, Wellness and Resources (Foundations) Committee**

Unofficial Current Charge: Continue Foundations Committee Work

**Update:** Continuing ongoing committee work.

**Update: 4-16-18 – No update.**

### **Budget Committee**

Current Charge: The senior building computer spaces be evaluated to create a Bulldog Bark room that can be used as a multi-purpose. **Follow up at December meeting.**

**Amendment:** The senior building computer spaces and media center be evaluated to meet the Design Impact definition of a Bulldog Bark room.

**Update:** No update at this time.

**Update 4-16-18 – No update.**

### **Ad-Hoc Committee**

Current Charge: No Current Charge

**Update 4-16-18 – No current charge.**

## **6. Bylaw or Policy Report or Review –**

Bylaws regarding Regular and Special Meetings and Open and Closed Sessions are suggested for review at this time.

**SBDM Council Members Length of Terms - Terms of Members** - The council may amend these bylaws as needed. All motions to amend the bylaws of the council will be submitted in writing. No decision on a motion to amend the bylaws will be made until after the topic has been on the agenda for two meetings and has had two readings. Mr. Magner submitted a written request to amend the bylaws. Ms. Kennison provided the following suggestion for amendment.

Terms of council members will be two years, beginning July 1 of year one and ending June 30 of year two. During Calendar Year 2018 -2019 a parent member #1 will be elected for a term of one year beginning July 1 of year one ending June 30 of year one and parent member #2 will be elected for a term of two years beginning July 1 of year one and ending June 30 of year two. Teacher and parent council members are allowed to seek re-election to serve consecutive terms as long as they are eligible.

Motion to approve as second reading by Member Magner. 2<sup>nd</sup> by Member Ball. Consensus by Members Taylor, Roundtree, Scott, Kennison and Guilliams.

**Determination of the School Schedule** – Motion to update policy to reflect new schedule beginning with the 2018 -2019 year by Member Magner. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Ball, Kennison and Guilliams.

Beginning with the 2018 – 2019 school year, the school day shall begin at 8:10 a.m. and end at 3:05 p.m.

<b>MONDAY / WEDNESDAY / FRIDAY</b>		
1st Period	8:10 - 9:05	
2nd Period	9:10 - 10:05	
Team Time	10:10 - 10:40	
3rd Period	10:45 -12:05	Lunch A) 10:40 - 11:05 Lunch B) 11:10 - 11:35 Lunch C) 11:40 - 12:05
4th Period	12:10 - 1:05	
5th Period	1:10 - 2:05	
6th Period	2:10 - 3:05	

<b>TUESDAY</b>		
1st Period	8:10 - 9:40	
2nd Period	9:45 - 10:20	
3rd Period	10:25 - 12:15	Lunch A) 10:50 - 11:15 Lunch B) 11:20 - 11:45 Lunch C) 11:50 - 12:15
4th Period	12:20 - 12:55	
5th Period	1:00 - 2:30	
6th Period	2:35 - 3:05	

<b>THURSDAY</b>		
2nd Period	8:10 - 9:40	
1st Period	9:45 - 10:20	
4th Period	10:25 - 12:15	Lunch A) 10:50 - 11:15 Lunch B) 11:20 - 11:45 Lunch C) 11:50 - 12:15
3rd Period	12:20 - 12:55	
6th Period	1:00 - 2:30	
5th Period	2:35 - 3:05	

The principal along with consultation of council will create a schedule that supports the Comprehensive School Improvement Plan and the needs of the students. Daily class schedules will reflect an equitable distribution of time and resources. Staff will be provided with communication from the principal and council in regards to any changes.

4-16-18

2<sup>nd</sup> reading – Motion to approve as 2<sup>nd</sup> reading by Member Magner. 2<sup>nd</sup> Ball. Consensus by Members Taylor, Roundtree, Scott, Kennison and Guilliams.

7. **New Business** –

a. **Curriculum/Instruction** –  
**AP European/AP World History** -

This discussion was tabled from March meeting.

Mr. Magner stated that during a discussion of course codes, it was brought to his attention that AP European History can only count as the world civilizations requirement if the content related to non-western cultures is included in the curriculum. Mr. Magner stated that his recommendation would be to stay with world history.

Motion to continue with AP World History by Member Scott. 2<sup>nd</sup> by Member Magner. Consensus by Members Taylor, Roundtree, Ball, Kennison and Guilliams.

**Digital Literacy** – Mr. Hornblower stated that during a meeting with the counselors and instructional coaches they discussed reducing graduation credits from 24 to 22 based on the new six period schedule.

In digital literacy the state requirement is that the students need to demonstrate proficiency and that proficiency is defined by us. Discussion occurred about the digital literacy class and the option for P/F or a letter grade.

Motion to allow teachers to use their discretion on grades for failing students in digital literacy for the 2017-2018 school year if they are able to demonstrate proficiency through a portfolio by Member Magner. 2<sup>nd</sup> by Member Taylor. Consensus by Members Roundtree, Scott, Ball, Kennison and Guilliams.

**College/Career Readiness Math** – Students who do not benchmark on ACT Math will take College/Career Readiness Math for half a credit for the first half of the year. The second half they will be required to take a financial literacy course for a half-credit.

Motion to make College/Career Readiness Math become a half credit instead of full credit for the 18-19 school year and beyond and followed up by financial literacy if not previously taken by Member Magner. 2<sup>nd</sup> by Member Ball. Consensus by Members Taylor, Roundtree, Scott, Kennison and Guilliams.

**Graduation credit requirements** – Discussion occurred regarding changing the number of credits needed for graduation from 24 to 22.

Motion for 18-19 school year we begin a phase in of a 22 credit graduation requirement beginning with the Class of 2022 upon board approval. Motion by Member Ball. 2<sup>nd</sup> by Member Scott. Consensus by Members Taylor, Roundtree, Magner, Kennison and Guilliams.

**IB Middle Years** – Mr. Magner reported that the application was submitted by April 1<sup>st</sup> and he will hear from our consultant in the next few weeks.

- b. **Enrollment/Attendance** - Our current enrollment is 745 and attendance is 93.65%. Mr. Hornblower reported that about six weeks ago he ran some data and that data shows that we have had 147 students withdraw and 132 enroll. We also have an 11% homeless population at the high school.
- c. **Staffing Update** – Mr. Hornblower reported that we will start to interview candidates for social studies, science and physical education/health. We hope to have some of these vacancies we have now filled before school is out.
- d. **Consultation** – Mr. Hornblower has nothing for consultation.
- e. **SBDM Council Members Length of Terms/Elections** –

Mr. Roundtree and Ms. Kennison will run the teacher elections and Mr. Hornblower will speak with Ms. Duncan about the parent elections.

- 8. **Adjournment** – Motion to adjourn by Member Kennison. 2<sup>nd</sup> by Member Taylor. Consensus by Members Roundtree, Scott, Magner and Guilliams to adjourn at 6:41 PM.