

Holmes High School

SBDM Meeting

Approved Minutes: October 16, 2017

SBDM Members

Scott Hornblower, Chairperson

Tony Magner, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Alexis Taylor, Teacher Representative

Lori Guilliams, Parent Representative

Dawn Ball, Parent Representative

John Scott, Parent Representative

Davana Herron, Secretary

Agenda: October 16, 2017

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. 1:1 Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:30 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Tony Magner, Renata Kennison, Donny Roundtree, Lori Guilliams, Dawn Ball, John Scott, Alexis Taylor
Absent – John Scott (arrived at 4:33 PM)

Others present – Davana Herron, Secretary, Julia Riley

b. **Approval of the agenda** – Motion to approve agenda by Member Magner. 2nd by Member Ball. Consensus by Members Taylor, Roundtree, Guilliams and Kennison.

c. **Approval of the minutes of the previous meeting** –

September 11, 2017 Meeting Minutes - Motion to approve by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Taylor, Guilliams, Kennison and Scott.

September 28, 2017 Special Meeting Minutes - Motion to approve by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Taylor, Guilliams, Kennison and Scott.

d. **Good News Report(s)** –

- i. Ms. Ball reported her son was accepted to Xavier and received a scholarship.
- ii. Ms. Kennison – Chess team came in 1st place in our tournament. A Holmes Chess Team member received 4th place.
- iii. Mr. Magner reported that Homecoming went well. Mr. Hornblower stated that he received lots of positive feedback.
- iv. Mr. Hornblower reported that he has just met with Department of Justice (DOJ) as part of the agreement and they seem pleased with what they heard was going on here at HHS. In looking at the start of school and mid-September data, we are well below where we were with referrals last year. Pleased with teachers getting on board with HERO and responding to kids differently.

e. **Public Comment** – Julia Riley asked, How is ACT prep going? Will there be more information coming out about that? Mr. Hornblower stated he met with instructional leads and ACT prep will begin next Monday. Ms. Riley asked if we can do an all call. Since we aren't having Close the Deal, what will take its' place. Mr. Hornblower explained that the counselors have created a year- long calendar of events instead of just one day to help seniors prepare. Ms. Riley asked about the Freshman transition and how will curriculum transition smoothly from middle school to high school? Mr. Hornblower stated he and Ms. Kathman meet and Dr. Adams will start going to the middle school next month to talk to incoming freshman about things like GPA. The ninth grade algebra teachers are talking with the middle school algebra teachers and for the last couple of years are giving the same final exam. Will be doing more of that.

2. **1:1 Initiative** – Mr. Hornblower provided an update on the 1:1 initiative. Had some conversation about Schoology. Mr. Magner reported that an Apple representative will come in for 6 days of training. The representative will sit with teachers on their planning period and show teachers how to best use MacBooks for their content areas. Ms. Ball asked if this different from the training last year? Mr. Magner responded that it is different and will be tailored to specific content areas. Mr. Hornblower stated he has received lots of feedback from teachers about purchasing some digital assets.

3. **School Improvement Planning Report** – Mr. Hornblower reported that we are in the process of this right now. In the Comprehensive School Improvement Plan (CSIP) we are using the AdvancEd program, e-prove. The second part coming up is about diagnostics and looking at building our goals and

strategies based on some test data, etc. Test data will be shared next month. Will share in conjunction with the plan being built. Ms. Kennison asked, can we send that stuff out ahead of time? Mr. Hornblower stated that could be sent out ahead of time. Mr. Hornblower stated we made some growth, but we aren't growing fast enough, we need bigger chunks of growth. It comes down to quality instruction, need to be rigorous and differentiating instruction every day for every class. Rigor is the result of what you are asking kids to do (the expectation), what is the purpose, what is the demand, how does that align to in a standard?

We do, Content, process, mindset but we need to do process, mindset and content. Kids should own their learning, engage in their learning and have a voice in their learning. The Eleot sweep we had makes it obvious that we need to let go of controlling. Will send ELEOT data by email.

4. **Budget Report** –

Budget Updates – A copy of the SBDM budget for the 2017 – 2018 school year is included in packet for all members. No questions about budget.

Mr. Hornblower reported that the math department and ELL department would like to use IXL. English teachers use this also. This is a digital asset that for the whole school to use is \$8300. The price is a three year term. The first year is \$8300 then price drops in half for years 2 and 3. It is aligned to the common core standards. In the teacher portal, the teachers get the real time data. Gives students a scaled score so they can see when they have mastered a standard. It individualizes the instruction right then. Students that haven't mastered a standard have to put in the work before they take the assessment. Mr. Magner added that English is free for the first year.

No Red Ink – English teachers particularly would like to use this. A couple of teachers have been using this since January in a free version. It helps with grammar and sentence structure. No red ink does a similar thing as IXL.

With these two assets and what we have already paid for LanSchool, Schoology and HERO, it is up to about \$30,000 on these assets.

These programs will be good from calendar date. Mr. Hornblower likes that it brings the just in time strategy in play for us. This could be helpful in benchmarks as well.

The cost of IXL is \$8300. The cost for No Red Ink is approximately \$8000. A motion was made to approve both IXL and NO Red Ink. Motion by Member Ball. 2nd by Member Taylor. Consensus by Members Roundtree, Magner, Scott, Kennison and Guilliams.

5. **Other Committee Reports** –

Committees – Mr. Hornblower stated he hasn't received committee minutes yet but will send to council when received. Mr. Magner shared information from the committee looking at re-doing the master schedule.

Ms. Ball asked, How much was the IB Middle Years program? Mr. Hornblower stated that we will explore it and then Mr. Hornblower will approach Mr. Garrison for funding. The IB program is currently supported by district funding.

Ongoing committee charges

Assessment of Student and Programs Committee

Current Charge: Explore the addition of a college and/or career readiness requirement for graduation.

Curriculum, Instruction, and Technology Committee

Current Charge: Recommendation to implement IB Middle Years program beginning the 2018 – 2019 school year. **Report to SBDM Council in November.**

Curriculum, Instruction, and Technology Committee

Current Charge: Investigate and review grading policy and alternative grading models, including standards based models. **Report to SBDM Council in November.**

Planning and Professional Development/Learning Committee

Current Charge: To study our school's master schedule and investigate potential alternatives to the current structure. **Report to SBDM Council in November.**

Culture, Wellness and Resources (Foundations) Committee

Unofficial Current Charge: Continue Foundations Committee Work

Budget Committee

Current Charge: No Current Charge

Ad-Hoc Committee

Current Charge: No Current Charge

6. **Bylaw or Policy Report or Review** –The bylaws regarding regular and closed meetings and open and closed sessions are suggested for review this month.

Parent Involvement – After some discussion a motion was made to table this policy to the November meeting. Ms. Taylor and Mr. Scott will review the policy before the next meeting. Motion by Member Kennison. 2nd by Member Ball. Consensus by Members Magner, Taylor, Roundtree, Scott and Guilliams.

Writing Policy- Member Magner stated that the English Professional Learning Community (PLC) looked at the policy and made suggestions for edit. Motion to accept as first reading by Member Ball. 2nd by Member Taylor. Consensus by Members Magner, Scott, Kennison, Guilliams and Roundtree.

Grading Policy – Would recommend that our grading policy reflect that the actual grades as it reflects the same as the KEES money. Mr. Magner stated all students enrolled in courses that have the potential to earn college credit (e.g. dual credit, AP, IB) will be eligible to receive one weighted point for any grade of C or above for the purpose of adjusted grade point average and class rank.

A will carry a weight of 5.0

B will carry a weight of 4.0

C will carry a weight of 3.0

Motion by Member Magner. 2nd by Member Kennison. Consensus by Members Taylor, Roundtree, Scott, Ball and Guilliams to accept as first reading.

7. **New Business** –

a. **Curriculum/Instruction** – Mr. Hornblower spoke about digital assets.

ELEOT – This looked pretty good, our lowest area was digital learning. We were above the district norm in 5 out of 6 areas. The ELEOT does not look at the teacher behavior, it looks at the student learning behavior.

BARK (Bulldogs Acquire Real-World Knowledge) Spirit– Mr. Hornblower reported that this is giving students opportunities to do authentic work.

BARK – Mr. Hornblower reported that in the Career & Technical Education Center (CTE) they are creating a student run business plan and program to practice their employability skills. Motion to support students creating a business plan by Member Kennison. 2nd by Member Magner. Consensus by Members Taylor, Roundtree, Scott, Ball and Guilliams.

Bulldog Bark Room – Mr. Hornblower reported that this is a large physical space, designed by students as a space for students to gather and collaborate. Ms. Kennison suggests a charge to look at current open spaces and where would it be best for students to gather and collaborate.

Motion to charge Budget Committee to look at the following. Mr. Hornblower will communicate with staff by email to solicit committee members and with community by the website and use of one call system. Committee report at December SBDM meeting.

The Senior building computer spaces be evaluated to create a bulldog bark room that can be used as a multi-purpose. Motion by Member Kennison. 2nd by Member Ball. Consensus by Members Magner, Taylor, Roundtree, Scott and Guilliams.

b. **Enrollment/Attendance** - Our current enrollment is 808 and attendance is 94.93%.

c. **Staffing Update – & d. Consultation** – Mr. Hornblower reported that a Health Science teacher was on a substitute basis until official hire date on Thursday of last week. Mr. Hornblower reported that letters were sent home last week due to not having highly qualified PE/Health teachers. We still have two openings for Health/PE teachers. Mr. Hornblower reported that a recommendation for hire will be made for a new registrar/attendance clerk.

8. **Adjournment** – Motion to adjourn by Member Magner. 2nd by Member Taylor. Consensus by Members Roundtree, Scott, Ball, Kennison and Guilliams to adjourn at 6:10 PM.