

Holmes High School

SBDM Meeting

Approved: February 12, 2018

SBDM Members

Scott Hornblower, Chairperson

Tony Magner, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Alexis Taylor, Teacher Representative

Lori Guilliams, Parent Representative

Dawn Ball, Parent Representative

John Scott, Parent Representative

Davana Herron, Secretary

Agenda: February 12, 2018

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. 1:1 Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:30 PM by Scott Hornblower, Chairperson.

1. **Opening Business**

- a. **Roll Call** – Present – Scott Hornblower, Tony Magner, Renata Kennison, Donny Roundtree, Alexis Taylor, Lori Guilliams, John Scott
Absent – Dawn Ball (arrived 4:32)

Others present – Davana Herron, Secretary, Donna Adams, Ashley McClure, Kassie Ball, Karen Zaino, Chase Dietz

b. **Approval of the agenda** – Motion to approve agenda by Member Magner. 2nd by Member Kennison. Consensus by Members Roundtree, Scott, Guilliams, and Taylor.

c. **Approval of the minutes of the previous meeting** –

January 8, 2018 Meeting Minutes - Motion to approve by Member Magner. 2nd by Member Roundtree. Consensus by Members Scott, Guilliams and Taylor.

d. **Good News Report(s)** –

- i. Holmes High School Wrestling team will have four athletes competing in the KHSAA State Tournament on Friday.
- ii. Martin Luther King essay winners were announced last month. A binder of all submissions will be published.
- iii. Girls' basketball senior night was celebrated last Friday. It was great to see a lot of teachers there to support the students.
- iv. Mr. Magner reported that he was part of a good meeting last week with teachers on how to increase build up to the ACT.
- v. Mr. Hornblower reported that through the Rotary we have two students going to study abroad next year. We believe one is going to Poland and one is going to France. Another HHS student will also be studying abroad in Spain.
- vi. Chase Dietz gave an update on Spanish National Honor Society Convention. On Friday and Saturday, HHS will be hosting the Spanish National Honor Society Convention where over 200 students will be visiting HHS.

e. **Public Comment** – no public comment.

2. **1:1 Initiative** – Mr. Hornblower provided an update on the 1:1 initiative. He stated there is not much to update at this point. We do have some backpacks available to give to students who need them. Mr. Jason Moore made a push to get some shortcuts in the classroom for students to help with MacBooks. He also went over Google Suite. Mr. Magner reported that he had a conversation about Schoology last week. The representative will give us some more information on possibly giving parents access to Schoology.

3. **School Improvement Planning Report** – Mr. Hornblower reported that we have completed all our materials for the state. We have completed the assurances. Mr. Hornblower gave some data on the summer melt. This work was done in conjunction with Navigo Scholars. The ideal is to help to guide these students to get to college. Summer melt takes students through the first semester. We received some good data on students returning for the second semester.

4. **Budget Report** –

Initial SBDM Section 6 Budget Allocation – This is included in packet for SBDM members. Allocation is based on the projected seek base and average daily attendance. The allocation is 3.5% of Seek Base multiplied by the Average Daily Attendance (ADA) which equals \$103,247. This information is required to be given to SBDM Councils by March 1st. This is the projected allocation and is included in packet given to SBDM members.

February 20th SBDM Budget Ad-hoc Meeting – Meeting will be held at 3:15 PM in a location TBD. Mr. Hornblower will put out in email to all teachers tomorrow. All are invited to attend. This information will also go out to all staff and instructional leads tomorrow.

Budget Updates – A copy of the SBDM budget for the 2017 – 2018 school year is included in packet for all members.

Member Ball asked when budget information will come out from the state. Mr. Garrison responded that we really don't know a whole lot at this point and we are waiting on the state to tell us. The governor has submitted his proposal. A lot of this is still up in the air for a lot of districts.

5. **Other Committee Reports** –

Committees –

Ongoing committee charges

Assessment of Student and Programs Committee

Current Charge: Explore the addition of a college and/or career readiness requirement for graduation.

College/Career Readiness Proposal – Minutes from this committee are included in packet for SBDM members to review. Some discussion occurred regarding the proposal. Motion to table policy/send back to committee to re-evaluate after state guidelines have been released and to add language of inclusion for our special populations. Motion by Member Ball. 2nd by Member Kennison. Consensus by Members Roundtree, Magner, Scott, Guilliams and Taylor.

Curriculum, Instruction, and Technology Committee

Current Charge: Recommendation to implement IB Middle Years program beginning the 2018 – 2019 school year. **Report to SBDM Council in November.**

IB Middle Years Program – Results of survey in packet given to SBDM members. The question and responses are included in packet. The results of the survey indicate that 68% of staff say they would support IB Middle Years Program while 32% said no they would not support IB Middle Years Program.

Mr. Magner stated he spoke with IB Middle Years representative (John Bradley). The application deadline is April 1st. We are currently in the consideration year for program. Application fee is \$4000. First two years is \$9500 in implementation years. We have our own consultant in those first two years. Over those two years, at least one teacher from each content area needs to be trained (in person or online). After second year, we would submit our application for consideration. In 9th and 10th grade you can do IB exams, most schools don't do that but it is available. This consists of embedding curriculum in 8 courses over 9th and 10th grade, would embed these activities. Ms. Kennison stated that the community wants us to have an IB program but she is unsure. Mr. Hornblower stated that if this is

important to us, we will find a way. He would like to see us have one focus. Every student in their junior year could be in the diploma program. It doesn't mean we have to test them all. It is an academic opportunity not a testing opportunity. Ms. Ball stated that students may not be taking the classes but are still getting the rigor. She doesn't think this is more work for the students, it is different work. This is more project-based learning. Mr. Scott would like to do a survey of parents about their feelings about it. Motion for SBDM to send out parent survey to gauge parent interest in the IB Middle Years program and include incoming 9th grade and make a decision at March SBDM meeting. Motion by Member Magner. 2nd by Member Scott. Consensus by Members Roundtree, Ball, Kennison, Guilliams and Taylor.

Curriculum, Instruction, and Technology Committee

Current Charge: Investigate and review grading policy and alternative grading models, including standards based models. **Report to SBDM Council in November. Follow up at December meeting.**

Minutes from this committee included in packet given to SBDM members. Ms. Kennison would like to poll parents about the policy. Motion to provide an update to council at March SBDM meeting. Motion by Member Magner. 2nd by Member Taylor. Consensus by Members Roundtree, Scott, Ball, Kennison and Guilliams.

Planning and Professional Development/Learning Committee

Current Charge: To study our school's master schedule and investigate potential alternatives to the current structure. **Report to SBDM Council in November. Report under Curriculum/Instruction**
A six-period day schedule for school year 18 -19 has been previously approved by SBDM Council.

Culture, Wellness and Resources (Foundations) Committee

Unofficial Current Charge: Continue Foundations Committee Work

Budget Committee

Current Charge: The senior building computer spaces be evaluated to create a Bulldog Bark room that can be used as a multi-purpose. **Follow up at December meeting.**

Amendment: The senior building computer spaces and media center be evaluated to meet the Design Impact definition of a Bulldog Bark room.

Ad-Hoc Committee

Current Charge: No Current Charge

Youth Service Center – Youth Service Center Grant Activities report was distributed to all SBDM members. Motion to approve by Member Kennison. 2nd by Member Ball. Consensus by Members Roundtree, Magner, Scott, Guilliams and Taylor.

6. Bylaw or Policy Report or Review –

Bylaw review – At the January meeting, Member Ball suggested that SBDM Council should review terms of members. Our council bylaws state the following;

Terms of Members - The council may amend these bylaws as needed. All motions to amend the bylaws of the council will be submitted in writing. No decision on a motion to amend the bylaws will be made until after the topic has been on the agenda for two meetings and has had two readings.

Assignment of Instructional and Non-Instructional Staff Time – Motion to add review date of 2-12-18 by Member Taylor. 2nd by Member Scott. Consensus by Members Roundtree, Magner, Ball, Kennison and Guilliams.

Consultation for Hiring Other Than the Principal – Motion to add review date of 2-12-18 by Member Ball. 2nd by Member Taylor. Consensus by Members Roundtree, Magner, Scott, Kennison and Guilliams.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Hornblower reported that we are making a big push with the junior class to get incentives for them together to do well on the ACT. He gave all SBDM Council Members a copy of that plan.

Course catalog – Ms. Kennison has a couple of questions about the course catalog.

Theory of Knowledge- On page 5, the Theory of Knowledge course will be completed during team time? Mr. Hornblower replied that we put that in place as a worst case scenario. An updated course catalog was sent out to all SBDM Members by Ms. Lorenz.

AP World History vs. AP European History – Mr. Magner presented a proposal from the Social Studies department. Some discussion occurred regarding the proposal but no action was taken.

Cinematography – A motion to remove it from the catalog by Member Roundtree. 2nd by Member Kennison. Consensus by Member Magner, Scott, Ball, Guilliams and Taylor.

Course Catalog - Motion to approve course catalog by Member Magner. Second by Member Scott. Consensus by Members Roundtree, Ball, Kennison, Guilliams and Taylor.

- b. **Enrollment/Attendance** - Our current enrollment is 767 and attendance is 93.40%.
- c. **Staffing Update** – – Mr. Hornblower stated we had an opportunity to bring on a sub in the physical education and are working with him to obtain certification.
- d. **Consultation** – Mr. Hornblower interviewed someone for social studies position. Unfortunately the candidate has relocated. No consultation is required.

8. **Adjournment** – Motion to adjourn by Member Kennison. 2nd by Member Scott. Consensus by Members Roundtree, Magner, Ball, Guilliams and Taylor to adjourn at 6:54 PM.