

Holmes High School

SBDM Meeting

Approved: May 14, 2018

SBDM Members

Scott Hornblower, Chairperson

Tony Magner, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Alexis Taylor, Teacher Representative

Lori Guilliams, Parent Representative

Dawn Ball, Parent Representative

John Scott, Parent Representative

Davana Herron, Secretary

Agenda: May 14, 2018

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. 1:1 Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
 - e. SBDM Council Members Length of Terms/Elections
8. Adjournment

Meeting called to order at 4:30 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Tony Magner, Renata Kennison, Donny Roundtree, Lori Guilliams, Dawn Ball, John Scott
Absent – Alexis Taylor

Others present – Davana Herron, Secretary, Karen Zaino, April Brockhoff, Ashley McClure, Daniele Axtell, Madison Axtell, Alvin Garrison

- b. **Approval of the agenda** – Motion to approve agenda by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Scott, Kennison and Guilliams.

- c. **Approval of the minutes of the previous meeting** –

April 16, 2018 Meeting Minutes - Motion to approve by Member Ball. 2nd by Member Scott. Consensus by Members Magner, Roundtree, Kennison and Guilliams.

May 7, 2018 Special Meeting Minutes - Motion to approve by Member Ball. 2nd by Member Scott. Consensus by Members Magner, Roundtree, Kennison and Guilliams.

- d. **Good News Report(s)** –

- i. Members reported that the Talent Show was held this past weekend.
- ii. Track team is performing well.
- iii. ROTC had a competition here at HHS for the first time.
- iv. Kings Island donated tickets for students who benchmarked on all areas of the ACT. Other students who benchmarked will get KONA ice.
- v. Baseball districts start next week.
- vi. Hosted track meet on May 5th honoring a former track coach, Jerry Lancaster. Our track athletes are performing well.
- vii. Ms. Kennison – Two students are up for Quest Bridge.

- e. **Public Comment** – Karen Zaino – English teacher for last 7 years at HHS and is leaving to pursue a PhD. in Urban Education. Her comments are regarding some issues that she believes exists but people may not be comfortable raising the issues. Passed out a document for all SBDM members.

2. **1:1 Initiative** – Mr. Hornblower provided an update on the 1:1 initiative. MacBook collection started today, we should finish by Wednesday of next week.
3. **School Improvement Planning Report** – Mr. Hornblower reported that our CSIP has been updated for the year, a copy was distributed last meeting.
4. **Budget Report** –

Budget Updates – A copy of the SBDM budget for the 2017 – 2018 school year is included in packet for all members. No questions were asked regarding the budget.

2018-2019 Budget –

Staffing Allocation – Mr. Hornblower reported that our allocation is currently at 41 teachers which meets our needs at the moment. There are also other funding sources that contribute to our overall staffing allocation.

Allocation approval – Motion to approve allocation for 2018 – 2019 school year by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Scott, Kennison and Guilliams.

YSC – Ms. Kennison stated that the Youth Service Center is still working on budget and doesn't have a report yet, will have one next meeting.

5. **Other Committee Reports** – No committee reports submitted. Mr. Magner reported that the last scheduled committee meetings were PLC meetings instead.

Ongoing committee charges

Assessment of Student and Programs Committee

Current Charge: Explore the addition of a college and/or career readiness requirement for graduation.

Update: More work for committee, waiting for legislation.

5-14-18, No update.

College/Career Readiness Proposal – Minutes from this committee are included in packet for SBDM members to review. Some discussion occurred regarding the proposal.

Update: No update, previous motion to table policy/send back to committee to re-evaluate after state guidelines have been released and to add language of inclusion for our special populations.

5-14-18, No update.

Curriculum, Instruction, and Technology Committee

Current Charge: Recommendation to implement IB Middle Years program beginning the 2018 – 2019 school year. **Report to SBDM Council in November.**

Update from 3-12-18 : IB Middle Years parent survey results included in packet given to SBDM members. Survey results were reviewed with SBDM council. There were 34 parents who took the survey of which 30 in favor and 4 not in favor of implementing the program.

Motion based on support from parents and staff to apply to IB Middle Years programs contingent on district shared financial support for the program. Motion by Member Kennison. 2nd by Member Ball. Consensus by Members Roundtree, Magner and Guilliams to approve.

Update: 4-16-18 – Mr. Magner reported that the application has been submitted to IB.

5-14-18, No update.

Curriculum, Instruction, and Technology Committee

Current Charge: Investigate and review grading policy and alternative grading models, including standards based models. **Report to SBDM Council in November. Follow up at December meeting.**

Update: Committee meeting minutes included in packet for SBDM members. Some discussion occurred regarding the grading policy proposal. Mr. Grammer was chair of this committee and he answered questions regarding the committee work and policy.

5-14-18, No update.

Planning and Professional Development/Learning Committee

Current Charge: To study our school’s master schedule and investigate potential alternatives to the current structure. **Report to SBDM Council in November. Report under Curriculum/Instruction**

Update: A six-period day schedule for school year 18 -19 has been previously approved by SBDM Council. Meeting minutes included in packet given to SBDM members reflecting the committee’s continued work.

5-14-18, No update.

Culture, Wellness and Resources (Foundations) Committee

Unofficial Current Charge: Continue Foundations Committee Work

Update: Continuing ongoing committee work.

5-14-18, No update.

Budget Committee

Current Charge: The senior building computer spaces be evaluated to create a Bulldog Bark room that can be used as a multi-purpose. **Follow up at December meeting.**

Amendment: The senior building computer spaces and media center be evaluated to meet the Design Impact definition of a Bulldog Bark room.

Update: No update at this time.

5-14-18, No update.

Ad-Hoc Committee

Current Charge: No Current Charge

Update 4-16-18 – No current charge.

5-14-18

6. **Bylaw or Policy Report or Review** – No items to review at this time.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Hornblower reported that we have some communication going out to families for six period day and IB middle years program very soon. Will have more information about 22 credit graduation options after update from board.

Professional Development – Holmes High School professional development is planned for August 6th 7th and 8th. The content of the professional development will be generated by staff members involved in various professional development throughout the year.

The focus will be on technology, behavior and instruction. These were all things that came from our last staff meeting. The focus of the instructional portion will be regarding literacy, quadrant D, standards-based and team time. The focus of the behavior portion will focus on the Department of Justice agreement and what it means at Holmes High School?, PBIS modeling, data collection and behavior tracking and student support (what happens when there is a referral). The technology portion will focus on what tools we have, how we use those tools to

create a blended environment/flipped classroom. This will account for 18 of the required 24 hours of teacher professional development.

Motion to approve professional development on August 6, 7 and 8 focused on technology, behavior and instruction by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Scott, Kennison and Guilliams.

August 9th is a district-wide professional development provided by AdvancED.

IB middle years Professional Development – Mr. Magner doesn't have an answer yet about PD, has not heard from IB yet.

- b. **Enrollment/Attendance** - Our current enrollment is 738 and attendance is 93.82%. Mr. Hornblower reported that there will be accountability around chronic absenteeism going forward and we are working on a plan.
- c. **Staffing Update/d. Consultation** – Mr. Hornblower reported we are moving along with staffing and provided the following for update/consultation.

Special Education, MSD position - Interviewed a person and feel confident this would be a good candidate.

Math, 2nd position – This candidate is a Teach for America candidate. We are excited to have this as well.

Motion to recommend for hire to superintendent Special Education - MSD and Math position by Member Kennison. 2nd by Member Magner. Consensus by Members Roundtree, Ball, Scott, and Guilliams.

Mr. Hornblower reported that we are interviewing for the Art position and have a long-term sub interested in the PE/Health position.

- d. **Consultation** – Mr. Hornblower provided the update above.
- e. **SBDM Council Members Length of Terms/Elections** –
Mr. Roundtree requested that we amend our teacher elections procedures to allow teachers to email their vote from their official district email account. Will address at next meeting.
Mr. Hornblower reported that we will have two parents joining the council and we will be back to original council composition in July.

- 8. **Adjournment** – Motion to adjourn by Member Kennison. 2nd by Member Magner. Consensus by Members Roundtree, Scott, Ball and Guilliams to adjourn at 5:33 PM.