

Holmes High School

SBDM Meeting

Approved Minutes: September 11, 2017

SBDM Members

Scott Hornblower, Chairperson

Tony Magner, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Alexis Taylor, Teacher Representative

Lori Guilliams, Parent Representative

Dawn Ball, Parent Representative

John Scott, Parent Representative

Davana Herron, Secretary

Agenda: September 11, 2017

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. 1:1 Initiative
3. Program Review Update
4. School Improvement Planning Report
5. Budget Report
6. Other Committee Reports
7. Bylaw or Policy Report or Review
8. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. SBDM Training/Council to Council Meeting
 - d. Staffing Update
 - e. Consultation
9. Adjournment

Meeting called to order at 4:31 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Tony Magner, Renata Kennison, Donny Roundtree, Lori Guilliams, Dawn Ball, John Scott
Absent – Alexis Taylor

Others present – Davana Herron, Secretary, Alvin Garrison

- b. **Approval of the agenda** – Motion to approve agenda by Member Magner. 2nd by Member Roundtree. Consensus by Members Kennison, Ball, Guilliams and Scott.

- c. **Approval of the minutes of the previous meeting** –

August 14, 2017 Meeting Minutes - Motion to approve by Member Magner. 2nd by Member Ball. Consensus by Members Roundtree, Scott, Kennison and Guilliams.

- d. **Good News Report(s)** –

- i. Ms. Kennison reported that the girls' soccer team won their first game.
- ii. Mr. Magner reported that the new teachers have all had a good start to the year.
- iii. Ms. Ball reported that the band had their first competition on Saturday.
- iv. Ms. Kennison reported that the chess tournament is coming up on September 30th

- e. **Public Comment** – No public comment.

- 2. **1:1 Initiative** – Mr. Hornblower provided an update on the 1:1 initiative. Students have not been very good about getting their forms back and because of that have not been able to get their computers in a timely fashion.

- 3. **School Improvement Planning Report** – Mr. Hornblower reported we should be getting official state results in the next couple of weeks and will be able to work on the Comprehensive School Improvement Plan (CSIP). He did receive some preliminary ACT data that will be able to be shared next month. Mr. Hornblower reported that on August 28th, we administered a school-wide ACT through all grades.

- 4. **Budget Report** –

Budget Updates – A copy of the SBDM budget for the 2017 – 2018 school year is included in packet for all members.

- 5. **Other Committee Reports** –

Committees – The first committee meetings are on September 27th. Mr. Hornblower reported that the PBIS (Foundations) Committee met today and discussed some guiding statements. One of these students is to define Honor, Humanity and Scholarship. Mr. Hornblower stated we will have banners made and post these around the school. We will be making connections throughout the school about what it means. HERO was discussed as well.

Ongoing committee charges

Assessment of Student and Programs Committee

Current Charge: Explore the addition of a college and/or career readiness requirement for graduation.

Curriculum, Instruction, and Technology Committee

Current Charge: Recommendation to implement IB Middle Years program beginning the 2018 – 2019 school year. **Report to SBDM Council in November.**

Curriculum, Instruction, and Technology Committee

Current Charge: Investigate and review grading policy and alternative grading models, including standards based models. **Report to SBDM Council in November.**

Planning and Professional Development/Learning Committee

Current Charge: To study our school's master schedule and investigate potential alternatives to the current structure. **Report to SBDM Council in November.**

Culture, Wellness and Resources (Foundations) Committee

Unofficial Current Charge: Continue Foundations Committee Work

Budget Committee

Current Charge: No Current Charge

Ad-Hoc Committee

Current Charge: No Current Charge

6. **Bylaw or Policy Report or Review** –

Alignment with State Standards Policy – This policy is suggested for review at the time. Motion by Member Ball. 2nd by Member Magner. Consensus by Members Roundtree, Scott, Kennison and Guilliams to add review date of 9-11-17.

Enhancing Student Achievement Policy – This policy is suggested for review at the time. Motion by Member Ball. 2nd by Member Magner. Consensus by Members Roundtree, Scott, Kennison and Guilliams to add review date of 9-11-17.

Writing Policy- Mr. Magner reported that this policy was tabled from last month. Mr. Magner stated that he has discussed this with Ms. Graf (English Department Instructional Lead) and she would like to take it to the Professional Learning Committee that meets this week. Mr. Magner stated he has given writing the policy and KASC recommendation. Tabled until October meeting.

Grading Policy – Mr. Magner stated he would like to look at the policy. He would request this be added to the agenda for next month. The state is suggesting that all of the grading across the state be weighted the same for KEES money purposes.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Hornblower discussed the Acceleration/Intervention period. He stated he feels we have some seniors that would do well as peer tutors. He has done some research around peer tutoring and it can be powerful. Teachers with an

Acceleration/Intervention could have an opportunity to have a peer tutor, students learn well from other students. Part of the work that we did with Design Impact was students want to have opportunities to lead. Mr. Hornblower requested council feedback on this strategy. He would suggest it being a pass/fail service grade. Ms. Kennison suggests that students might need to apply for it. Peer tutors would only be for acceleration/intervention courses. SBDM council agreed consider this a pilot and reevaluate at a later time.

Mr. Hornblower reported that we are waiting for state assessments.

- b. **Enrollment/Attendance** - Our current enrollment is in packet given to SBDM Members. Mr. Hornblower stated that when you define chronic absenteeism, it doesn't matter the reason you are not in class. We have 256 students who have been out of school at least one day.
- c. **SBDM Training/ Council to Council Meeting** – Mr. Scott is our new SBDM council member. There will be an SBDM Council to Council meeting on October 4th.
- d. **Staffing Update & Consultation** – Mr. Hornblower stated that we have made a recommendation to emergency certify a special education collaborative teacher and emergency certify a health science teacher. We are still need two health/PE teachers.

Mr. Hornblower added that the counselors have put together a plan “Bulldog with a Vision”. This is a year-long plan for our students rather than a one-day event such as Close the Deal. We are going to start that process early and continue it throughout the year. We have engaged with other organizations to assist with the summer melt and getting students to college campuses to begin their freshman year.

Logistics – Mr. Hornblower stated that we are possibly the first Kentucky high school to have an approved logistics pathway throughout the state. There have been meetings with leaders in the industry to develop relationships amongst the logistics community.

Parent night events – Mr. Hornblower reported that we will continue to do parent nights again this year.

- 8. **Adjournment** – Motion to adjourn by Member Ball. 2nd by Member Magner. Consensus by Members Roundtree, Scott, Kennison and Guilliams to adjourn at 5:32 PM.