

Holmes High School

SBDM Meeting

Approved: January 14, 2019

SBDM Members

Scott Hornblower, Chairperson

Brian Moore, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Suzanna Richardson, Parent Representative

Brittney Byrd, Parent Representative

Davana Herron, Secretary

Agenda: January 14, 2019

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. SBDM Training
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:31 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Donny Roundtree, Renata Kennison, Suzanna Richardson, Brian Moore (arrived 4:34)
Absent – Brittney Byrd

Others present – Davana Herron, Secretary

- b. **Approval of the agenda** – Mr. Hornblower asked SBDM Council to review the preliminary agenda. Motion to approve agenda by Member Kennison. 2nd by Member Roundtree. Consensus by Member Richardson.
 - c. **Approval of the minutes of the previous meeting** –

December 10, 2018 Meeting Minutes - Motion to approve by Member Richardson. 2nd by Member Kennison. Consensus by Member Roundtree.
 - d. **Good News Report(s)** –
 - i. Ms. Kennison reported there was an excellent committee meeting on Governor’s Scholars. A total of twenty-six applications were received and six applications were submitted for consideration.
 - ii. Mr. Hornblower reported that from an athletic standpoint, girls’ basketball team played at Lloyd on Friday and won on a last second shot at the end of the game.
 - iii. Ms. Kennison reported there is also a wrestler poised to go to the state tournament again.
 - iv. Ms. Richardson reported that she will be on the calendar committee for district and she was asked to be on code of conduct committee as well.
 - v. Mr. Moore reported that team time so far has been amazing.
 - e. **Public Comment** – No public comment.
2. **Technology Update** – Mr. Hornblower reported that we are in process of a refresh of computers being approved by the board. It was an informational item at the last board meeting and will be voted on at next board meeting. If it is approved, we will try to manage that at a classroom level. Ms. Kennison reported that teachers are slowly learning how to use Google classroom and more technology and she feels it is being integrated in a normal way. Mr. Moore stated he feels this is a normal part of the day.
 3. **School Improvement Planning Report** – Mr. Hornblower stated thank you for approving the CSIP at the last meeting. That was submitted to the district and the district will submit. Mr. Hornblower stated that we were required to submit our writing policy and that was done last Wednesday or Thursday.

Ms. Kennison stated that we have a lot of kids switching to the adult school. Who takes the accountability for them? Mr. Hornblower replied that they either fit in the 4 year cohort or 5 year cohort.

4. **Budget Report** –

Budget Updates – A copy of the SBDM Budget is included in packet for SBDM members. No questions regarding the budget. Ms. Kennison reported that Kentucky Virtual Library (KYVL) is reviewing her proposal for a single school subscription.

Mr. Hornblower stated that he received a request from Mr. Mesewicz for Casio calculators. There are a lot of functions within the calculator that would be very useful in the AP Statistics class. Mr. Hornblower stated that he reached out to Mr. Grein and he was able to secure some funding from the AP budget.

Mr. Hornblower reported that he will have a better understanding of the copy budget at the next meeting. We may as a school be absorbing some of the cost of the copier lease.

5. **Other Committee Reports** – Mr. Hornblower reported that committees met to update the Comprehensive School Improvement Plan.

Youth Service Center monthly report was distributed to all council members.

Committee Charge made at November meeting:

Curriculum/Instruction Committee Charge - Motion made by Ms. Kennison to charge curriculum/instruction committee to reevaluate proposed rubric for team time. Motion by Member Kennison. 2nd by Member Moore. Consensus by Members Roundtree and Richardson. Committee to report at December 10th SBDM meeting.

6. **Bylaw or Policy Report or Review** – Bylaws suggested for review at this time are consensus and voting rules and appeals.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Hornblower reported that he talked with Mr. Hopkins and the counselors did a survey of the students. The results were given to instructional leads and instructional leads were shown the elective choices. English elective courses are creative writing and public speaking. Math elective course is pre-calculus. Science elective courses are forensics and physical science. Social Studies came up with some choices but they would have to give up something to add something. Ms. Kennison asked if it is possible to add a publications class? Mr. Hornblower replied that would be adding a third elective.

Motion to accept these elective courses by Member Kennison. 2nd by Member Moore. Consensus by Members Roundtree and Richardson.

Mr. Hornblower stated that awarding credit at semester end is the other item to vote on. Ms. Kennison stated the real question is that she just doesn't understand it. Mr. Hornblower stated that we worked on some things over Christmas Break that some other schools do. There will be some informational item that is a response to the issue that Ms. Kennison brings up. Mr. Hornblower stated that at freshman and sophomore levels we may look at creating teacher teams.

Motion to award ½ credits per semester by Member Moore. 2nd by Member Kennison. Consensus by Members Roundtree and Richardson.

- b. **Enrollment/Attendance** – Enrollment is currently at 765 students. Attendance is 94.33%. Mr. Hornblower stated we can do incentives and asked council for any suggestions. Mr. Moore asked if we can we do monthly perfect attendance for the kids?
- c. **Staffing Update** – Mr. Hornblower reported that we hired a special education teacher. We had a math teacher leave at semester break. With that vacancy, Brian Moore has moved to the math department. Mr. Hornblower stated we will be creating a social studies vacancy to see if we have candidates. We may have a long-term sub in that position.

Mr. Hornblower stated he is going to explore with the personnel department if there is enough students to create that other special education vacancy.

- d. **Consultation** – Mr. Hornblower reported there is no consultation at this time.

- 8. **Adjournment** – Motion to adjourn by Member Moore. 2nd by Member Kennison. Consensus by Members Roundtree and Richardson to adjourn at 5:30 PM.