

# Holmes High School

## SBDM Meeting

Approved: December 10, 2018

### SBDM Members

Scott Hornblower, Chairperson

Brian Moore, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Suzanna Richardson, Parent Representative

Brittney Byrd, Parent Representative

Davana Herron, Secretary

### Agenda: December 10, 2018

1. Opening Business
  - a. Roll Call
  - b. Approval of the Agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
  - a. Curriculum/Instruction
  - b. SBDM Training
  - c. Staffing Update
  - d. Consultation
8. Adjournment

Meeting called to order at 4:31 PM by Scott Hornblower, Chairperson.

#### **1. Opening Business**

- a. **Roll Call** – Present – Scott Hornblower, Donny Roundtree, Brian Moore, Renata Kennison, Suzanna Richardson  
Absent – Brittney Byrd

Others present – Davana Herron, Secretary, NKU Students

b. **Approval of the agenda** – Mr. Hornblower asked SBDM Council to review the preliminary agenda. Motion to approve agenda by Member Kennison. 2<sup>nd</sup> by Member Moore. Consensus by Members Roundtree and Richardson.

c. **Approval of the minutes of the previous meeting** –

**November 12, 2018 Meeting Minutes** - Motion to approve by Member Moore. 2<sup>nd</sup> by Member Kennison. Consensus by Members Roundtree and Richardson.

d. **Good News Report(s)** –

- i. Ms. Kennison reported that HHS hosted a wrestling tournament for the first time and it was fabulous.
- ii. An HHS student has been chosen as a QuestBridge recipient. This is the second year in a row that an HHS student has been chosen.
- iii. Ms. Kennison reported that today was the soft deadline for Governors’ Scholars Program applications to be submitted. Of the 33 students who picked up applications, there have been 26 completed. A committee will meet to choose six students applications to be submitted to the state.

e. **Public Comment** – No public comment.

2. **Technology Update** – Mr. Hornblower stated there is no technology update this month.

3. **School Improvement Planning Report** – Mr. Hornblower has distributed the Comprehensive School Improvement Plan. Council was asked to review and ask questions they might have. Discussion occurred regarding various components of the CSIP. Motion to approve Comprehensive School Improvement Plan by Member Moore. 2<sup>nd</sup> by Member Kennison. Consensus by Members Roundtree and Richardson.

4. **Budget Report** –

**Budget Updates** – A copy of the SBDM Budget is included in packet for SBDM members. No questions regarding the budget. Ms. Kennison reported that the district determined not to renew KYVL due to limited usage but she may try to negotiate the price to be able to purchase for HHS only.

5. **Other Committee Reports** – Mr. Hornblower reported that committees met together to work on the Comprehensive School Improvement Plan.

Outstanding from November meeting:

Motion made by Ms. Kennison. Motion to amend team time to earn to earn a P/F .25 credit per year that does not impact GPA retroactive to August 16, 2018 to be applied beginning 2018 – 2019 school

year. Motion by Member Kennison. 2nd by Member Moore. Consensus by Members Roundtree and Richardson.

Curriculum/Instruction Committee Charge - Motion made by Ms. Kennison to charge curriculum/instruction committee to reevaluate proposed rubric for team time. Motion by Member Kennison. 2nd by Member Moore. Consensus by Members Roundtree and Richardson. Committee to report at December 10th SBDM meeting.

6. **Bylaw or Policy Report or Review** –

**Writing Policy** – This policy is suggested for review at this time. Motion to add review date of 12-10-18 by Member Kennison. 2<sup>nd</sup> by Member Moore. Consensus by Members Roundtree and Richardson.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Hornblower reported when we began looking at new state graduation requirements, the 9<sup>th</sup> and 10<sup>th</sup> grade remains largely the same. At the 11<sup>th</sup> and 12<sup>th</sup> grade it becomes more interest driven. Counselors surveyed the kids to look at possibly adding electives. This info passed to instructional leads, in department, it would be decided what electives might be. Would look at two potential electives in the content areas. Instructional leads will come back to back to Mr. Hornblower to bring to council to look at for the course catalog. The process would be for us to get to February to option for classes. Mr. Hornblower would like students to schedule online.

Mr. Hornblower reported that he came to council last year to discuss issues with when kids came and left us. CTE grades on a semester basis. He would like to request to grade all classes on a semester schedule. This would help with transient population. Some discussion occurred regarding what happens if students don't pass the first semester.

If they don't pass the 1st semester, they continue in the course. They have to master the standards to be issued credit for 1st semester.

- Helps transient population
- Engage students
- Help with gradebook
- Teaches them college, workplace behavior
- Competency based driven education
- Streamlines

Mr. Hornblower stated that if possible, would like to have everything to be done with the catalog done by January 31st. Mr. Moore stated that this is predicated on moving towards literacy standards. You use your content to teach literacy standards. Mr. Hornblower stated if this is something you want to do for next year, that would have to be delineated in the catalog. Mr. Moore stated he likes the idea of semester credits and suggests talking about it at instructional leads meeting on Thursday.

Motion to introduce semester credit conversation to instructional leads for feedback by Member Moore. 2nd by Member Kennison. Consensus by Members Roundtree and Richardson. Request feedback at January 14th SBDM meeting.

- b. **Enrollment/Attendance** – Enrollment is currently at 790 students. The current attendance is 94.30%.
  - c. **Staffing Update** – Mr. Hornblower reported that we are losing a math teacher at winter break and we are working to find a teacher. We have a special education vacancy which will be discussed in consultation.
  - d. **Consultation** – Mr. Hornblower reported that we have a gentleman who is graduating, has passed the praxis and would be coming in the special education group in the collaborative role. Ms. Kennison reported that it was a strong interview. He has the enthusiasm of a new teacher and a positive approach to teach our students. Motion to recommend for hire to superintendent by Member Kennison. 2<sup>nd</sup> by Member Moore. Consensus by Members Roundtree and Richardson.
8. **Adjournment** – Motion to adjourn by Member Kennison. 2<sup>nd</sup> by Member Moore. Consensus by Members Kennison and Richardson to adjourn at 5:56 PM.