

# Holmes High School

## SBDM Meeting

Approved: July 16, 2018

### SBDM Members

Scott Hornblower, Chairperson

Brian Moore, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Suzanna Richardson, Parent Representative

Brittney Byrd, Parent Representative

Davana Herron, Secretary

### Agenda: July 16, 2018

1. Opening Business
  - a. Roll Call
  - b. Approval of the Agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. 1:1 Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
  - a. Curriculum/Instruction
  - b. SBDM Training
  - c. Staffing Update
  - d. Consultation
  - e. Set meeting schedule
  - f. Form for receiving email notices
  - g. Form on Managing Public Records
  - h. Share Freedom of Speech and Religious Freedom Laws
  - i. Review Records Retention Document
  - j. Vice Chair Elections
  - k. Secretary Selection
8. Adjournment

Meeting called to order at 4:30 PM by Scott Hornblower, Chairperson.

**1. Opening Business**

- a. **Roll Call** – Present – Scott Hornblower, Donny Roundtree, Brian Moore, Renata Kennison, Suzanna Richardson  
Absent – Brittney Byrd

Others present – Davana Herron, Secretary, Tony Magner, Donna Adams

- b. **Approval of the agenda** – Mr. Hornblower requested to move curriculum and instruction to before 1:1 Initiative. Motion to approve agenda by Member Richardson. 2<sup>nd</sup> by Member Kennison. Consensus by Members Roundtree and Moore.

- c. **Approval of the minutes of the previous meeting** –

**June 11, 2018 Meeting Minutes** - Motion to approve by Member Kennison. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Moore and Richardson.

**June 19, 2018 Special Meeting Minutes** - Motion to approve by Member Kennison. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Moore and Richardson.

**July 3, 2018 Special Meeting Minutes** - Motion to approve by Member Kennison. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Moore and Richardson.

- d. **Good News Report(s)** –

- i. ROTC members are heading to camp.
- ii. Mr. Hornblower reported he is going to attend the Covington Rotary luncheon and presentation tomorrow where they will recognize two students training at Otterbein before going to study abroad.
- iii. Ms. Kennison reported that Holmes High School is going to be featured in a historical television program.
- iv. Ms. Richardson reported that the fall sports team are back to practicing and getting ready for the season.

- e. **Public Comment** – No public comment.

2. **1:1 Initiative** – Mr. Hornblower asked council if this should remain an agenda item moving forward? Ms. Kennison and Mr. Moore stated they would like to keep it as a separate agenda item but change it to technology update.

3. **School Improvement Planning Report** – Mr. Hornblower reported that our CSIP is up to date and a copy is in each member's binder. We will be adding to it once we get more data from STAR, etc.

4. **Budget Report** –

**Budget Updates** – A copy of the SBDM Section 6 Budget for the 2018 – 2019 school year is included in packet for all members. No questions were asked regarding the budget.

5. **Other Committee Reports** – No committee reports at this time. Committees will be formed for this school year within the first 30 days and parents will be invited to join committees.
6. **Bylaw or Policy Report or Review** – SBDM Council members were provided with bylaws for review. A bylaw revision is required for the SBDM parent requirement and parent definition.

**Committees Policy** – Motion to add review date of July 16, 2018 by Member Kennison. 2<sup>nd</sup> by Member Moore. Consensus by Members Roundtree and Richardson.

**Curriculum Policy** – Motion to add review date of July 16, 2018 by Member Moore. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Kennison and Richardson.

**Selection and Implementation of Discipline and Classroom Management Techniques Policy** - Motion to add review date of July 16, 2018 by Member Moore. 2<sup>nd</sup> by Member Kennison. Consensus by Members Roundtree and Richardson.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Hornblower reported that there was a request from council to learn more about Edgenuity. This is a digital curriculum paid for by the district. The district was exploring Edgenuity because of their relationship with MyON and Renaissance. Mr. Hornblower reported that at this point it would be a digital option for credit recovery. Mr. Magner discussed the differences between Edgenuity and Apex. Edgenuity is more video based, an instructor pops up on the screen. The instructor gives guided notes and makes some connections to real life examples. Mr. Magner stated that teachers can use the material as much or as little as they want. Mr. Hornblower stated that it would be used primarily as credit recovery and teachers have the option to use it as a tool as well. Mr. Hornblower reported that this is informational but would need to consider making a decision in August.
- b. **SBDM Training** - Our training will be held on July 24<sup>th</sup> here on the Holmes Campus.
- c. **Staffing Update** – Mr. Hornblower reported that there is an interview for the ELL position tomorrow. There are two business vacancies, a computer science vacancy and a special education instructional assistant.
- d. **Consultation** - – Mr. Hornblower reported that we have interviewed for the English position and would like to recommend a candidate for hire.

Motion to recommend for hire to superintendent an English teacher by Member Kennison. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Moore and Richardson.

- e. **Set meeting schedule** – Mr. Hornblower gave a suggested meeting schedule and council agreed to the following dates.

August 13, 2018  
September 10, 2018  
October 8, 2018  
November 12, 2018  
December 10, 2018  
January 14, 2019  
February 11, 2019  
March 11, 2019  
April 8, 2019  
May 13, 2019  
June 10, 2019

- f. **Form for receiving email notices** – This form was distributed to all SBDM members.
- g. **Form on Managing Public Records** – This form is included in binder given to all SBDM members.
- h. **Share Freedom of Speech and Religious Freedom Laws** – This form is included in binder given to all SBDM members.
- i. **Review Records Retention Document** – Davana Herron will get this form to all members.
- j. **Vice Chair Elections** – Member Kennison nominated Member Roundtree. Motion by Member Kennison. 2<sup>nd</sup> by Member Richardson. Consensus by Members Moore and Roundtree.
- k. **Secretary Selection** – Davana Herron was nominated. Motion by Member Moore. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Richardson and Kennison.
8. **Adjournment** – Motion to adjourn by Member Moore. 2<sup>nd</sup> by Member Roundtree. Consensus by Members Richardson and Kennison to adjourn at 6:08 PM.