

Holmes High School

SBDM Meeting

Approved: November 12, 2018

SBDM Members

Scott Hornblower, Chairperson

Brian Moore, Teacher Representative

Renata Kennison, Teacher Representative

Donny Roundtree, Teacher Representative

Suzanna Richardson, Parent Representative

Brittney Byrd, Parent Representative

Davana Herron, Secretary

Agenda: November 12, 2018

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. SBDM Training
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:31 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Donny Roundtree, Brian Moore, Renata Kennison, Suzanna Richardson
Absent – Brittney Byrd

Others present – Davana Herron, Secretary, NKU Students

b. **Approval of the agenda** – Mr. Hornblower asked SBDM Council to review the preliminary agenda. Motion to approve agenda by Member Kennison. 2nd by Member Moore. Consensus by Members Roundtree and Richardson.

c. **Approval of the minutes of the previous meeting** –

October 8, 2018 Meeting Minutes - Motion to approve by Member Moore. 2nd by Member Richardson. Consensus by Members Roundtree and Kennison.

d. **Good News Report(s)** –

- i. Ms. Kennison reported that she went to the choir concert and we had a student with an original composition. There is a band and choir concert on December 13th.
- ii. Ms. Richardson reported the volleyball team just had an awards ceremony and it was well attended.
- iii. Mr. Hornblower reported that we have close to 30 students applying for the Governors' Scholars Program.
- iv. Mr. Hornblower reported that two students have been selected to study abroad.
- v. Mr. Hornblower reported that red/white night is Thursday at 7:00 PM. This is a basketball showcase for the boys and girls programs.
- vi. Ms. Richardson reported that her daughter and friends are taking online courses in art to finish the requirement so they can move onto other courses.

e. **Public Comment** – No public comment.

2. **Technology Update** – Mr. Hornblower stated that he believes we are working through the issues with copiers and computer. Mr. Moore reported that he is using Google classroom effectively. Mr. Hornblower asked for council input on any technology issues.
3. **School Improvement Planning Report** – Mr. Hornblower handed out the school profile report and proposed 2018 – 2019 testing plan from KDE to all SBDM council members. He reported that KDE has done away with End-of-Course testing but there will be what is comparable to a graduation test. The students will be taking the On-Demand writing on the computer. Starting in the 10th grade, they will be field testing in reading and math in the spring, will take On-Demand in 11th grade for accountability. The 10th grade will be field testing in reading, math and science for accountability. The 11th grade ACT scores in reading and math generate our proficiency score, they will also take On-Demand writing. Mr. Hornblower stated if students don't pass the test for graduation, they will continue to take it until they pass. The school profile report was reviewed and SBDM Council signed to verify receipt of report.
4. **Budget Report** –

Budget Updates – A copy of the SBDM Budget is included in packet for SBDM members. No questions regarding the budget.

5. **Other Committee Reports** – Mr. Hornblower reported that there are copies of committee minutes in packet given to SBDM Council.

Youth Service Center – End of Month Report for October 2018 included in packet for SBDM members.

Charge to Curriculum/Instruction Committee – Urgent proposal to provide .25 credits for team time (intervention) for the school year 2018 – 2019 that began August 16, 2018. Credit will be earned on a P/F basis according to a potentially revised rubric.

Ms. Kennison provided an update the proposed charge for team time credit. She stated there were not any negative comments regarding the charge. Mr. Hornblower asked, has the staff seen the work done by the committee or the outcomes of the discussions/revised rubric? Are there any unanswered questions? Mr. Moore stated that the purpose of the rubric is to eliminate subjectivity in grading and his opinion of the rubric is there is a lot of subjectivity included. Mr. Hornblower suggested council make sure the faculty is comfortable with the language of the rubric. Mr. Moore stated he doesn't necessarily believe it needs to go to the whole faculty but there is cause to send the work back to the committee. Based on discussion and recommendation of curriculum/instruction committee a motion was made.

Motion made by Ms. Kennison. Motion to amend team time to earn to earn a P/F .25 credit per year that does not impact GPA retroactive to August 16, 2018 to be applied beginning 2018 – 2019 school year. Motion by Member Kennison. 2nd by member Moore. Consensus by Members Roundtree and Richardson.

Curriculum/Instruction Committee Charge - Motion made by Ms. Kennison to charge curriculum/instruction committee to reevaluate proposed rubric for team time. Motion by Member Kennison. 2nd by Member Moore. Consensus by Members Roundtree and Richardson. Committee to report at December 10th SBDM meeting.

6. **Bylaw or Policy Report or Review** –

College Level Courses Policy – This policy is suggested for review at this time. Motion to add review date of 11-12-18 by Member Moore. 2nd by Member Kennison. 2nd by Member Roundtree and Richardson.

Every Student Succeeds Act (ESSA) Policy – Mr. Hornblower requested council review this policy for any input. Motion to add review date of 11-12-18 by Member Moore. 2nd by Member Kennison. Consensus by Members Roundtree and Richardson.

7. **New Business** –

- a. **Curriculum/Instruction** – Mr. Hornblower reported that seniors need to pass the civics test to graduate and they will start taking that test this week. Since seniors don't have a social studies class they will take the test in their English class. The rest of the school will be taking the test the first of the year.

Mr. Moore stated that the way benchmarks fell, the gradebook is loaded with summative assignments. He feels this could be an issue. Mr. Hornblower stated that he hopes we will get in the routine where it is counted at the end of each quarter as a mini final exam. Mr. Moore asked council to consider a possible charge at December meeting.

b. **Enrollment/Attendance** – Enrollment is currently at 790 students. The current attendance is 94.46%.

c. **Staffing Update** – Mr. Hornblower reported that we still need a special education teacher but there are no applicants at this point but is hoping some December graduates may apply.

d. **Consultation** - No consultation needed at this time.

8. **Adjournment** – Motion to adjourn by Member Moore. 2nd by Member Roundtree. Consensus by Members Kennison and Richardson to adjourn at 6:13 PM.