

Holmes High School

SBDM Meeting

Approved: April 8, 2019

SBDM Members

Scott Hornblower, Chairperson
Brian Moore, Teacher Representative
Renata Kennison, Teacher Representative
Donny Roundtree, Teacher Representative
Suzanna Richardson, Parent Representative
Brittney Byrd, Parent Representative

Agenda: April 8, 2019

1. Opening Business
 - a. Roll Call
 - b. Approval of the agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:32 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. Roll Call – Present – Scott Hornblower, Donny Roundtree, Suzanna Richardson, Brian Moore, Renata Kennison
Absent – Brittney Byrd
Others present – Davana Herron, Tony Magner, NKU students
- b. Approval of the agenda – Mr. Hornblower requested the curriculum/instruction agenda item be moved up so Mr. Magner can complete his report. Motion to approve amended agenda by Member Kennison. Seconded by Member Roundtree. Consensus by Members Moore and Richardson.

c. **Approval of minutes from previous meeting** – Motion to approve by Member Moore. Seconded by Member Richardson. Consensus by Members Roundtree and Kennison.

d. **Good News Report(s)** –

- i. Mr. Hornblower reported that two middle school wrestlers competed in a national competition last week.
- ii. Mr. Roundtree reported that three students won third place in a start-up competition.
- iii. Mr. Hornblower reported the Excellence in Education event is coming up. Holmes High School has a Golden Apple Award Winner on our teaching staff. Two students will be recognized, one as an Academic All-Star and one as an Against All Odds winner.
- iv. Ms. Kennison reported that Jamaja Spencer won a 2nd place Youth of the Year Award.

e. **Public Comment** – No public comment.

2. **Technology Update** – Mr. Hornblower stated that we had a conversation about digital driver's license that we will include in the first week of school next year. He will be working with Jamarcus White to create a schedule of collecting the computers. They have met the past couple of weeks about creating what we need in the fieldhouse to complete the testing. Goal is to get all the kids taking the test at one time in the fieldhouse. On April 22nd, we will take the entire sophomore class over to fieldhouse and test out the technology. Technology will work on getting that set up over spring break.
3. **School Improvement Planning Report** – Mr. Hornblower reported that he has some data to share on the summer melt. We are showing growth. Report given to SBDM Council members.
4. **Budget Report** – A copy of SBDM Budget is included in packet for SBDM members. Mr. Hornblower reported he should be getting final allocations in the next couple of weeks. It has to be given to schools by May 1st. He stated he is also hopeful that the copier stuff will be more reasonable.
5. **Other Committee Reports** – Ms. Kennison reported that committee reports are included in packet for SBDM members. Would like to request committee come for grading policy suggestions.

Grading – Mr. Moore stated he would like to discuss the grading policy. Mr. Hornblower stated that we have an opportunity to correct it but the committee needs some direction on what that should look like. Ms. Kennison stated we are hamstrung by the summative/formative break down. We need to find a way to increase the rigor of the grading system. Mr. Moore stated we are upping the expectations of teachers and their professionalism. We are front-loading the effort so we don't have assignments given without purpose. Need to create more non-negotiables. If we continue to have people come in from different pages, we have to have some structure in place. Mr. Hornblower stated we have to have a guaranteed viable, rigorous curriculum. Ms. Kennison stated we need PD where the curriculum can be developed, a vertically and horizontally aligned curriculum.

Charge to Grading Committee: Propose an equitable and consistent school-wide grading process that can be applied to all subject areas and courses. Motion to charge to grading assessment committee by Member Kennison. Seconded by Member Moore. Consensus by Members Roundtree and Richardson.

Youth Service Center – Monthly report for March 2019 was distributed to all SBDM members.

6. **Bylaw or Policy Report or Review** – The following bylaws/policies were suggested for review at this time. Open and closed sessions and regular and special meetings are suggested for review.

7. **New Business**

- a. **Curriculum/Instruction** – Mr. Hornblower asked Mr. Magner to report to SBDM council regarding the IB Middle Years Program.

IB Middle Years Program - Mr. Magner reported that last year, SBDM approved investigating IB Middle Years Program. This is a two-year trial program and we are towards the end of year one of those two years. Teachers were trained over the summer including freshman and sophomore teachers (one from each content area). IB wants to train our teachers on unit plans and they are strict about using that template for the plans. First unit plan sample was 44 pages. Mr. Magner reported he feels that was a big road block for us. They don't have a specific curriculum with the middle years program because every state has different standards. Unit plans are supposed to develop attributes of an IB thinker within these classes. Mr. Magner reported this hasn't been a very pleasant experience from his perspective. Ms. Kennison reported asked if we have gotten a lot of traction from IB people? Mr. Magner stated the consultant told us we can't do anything to move forward until we have unit plans down. Mr. Magner stated the feedback from teachers is that the training was about lesson plans. Mr. Magner would recommend that we don't pursue IB Middle Years program but possibly pull some of their program attributes. Ms. Kennison asked if for the career program, don't we already require that for our kids? Mr. Hornblower stated that IB is pretty rigid and inflexible and we are well poised with CTE to be where we need to be. Ms. Richardson asked how many students are in the middle years program? Mr. Magner stated the IB Middle Years program is just how you do school. Mr. Hornblower stated in the IB Middle Years program, the only difference is that they have to do a cross-curricular project. Mr. Magner stated his recommendation would be to not pursue a second year of the two-year trial. Ms. Richardson stated she feels like there are too many barriers.

Motion to choose to not continue with IB Middle Years Program considered the added burden to teachers and minimal value added. Motion by Member Kennison. Seconded by Member Roundtree. Consensus by Members Moore and Richardson.

Gear UP – Mr. Hornblower stated that we need formal approval for Gear UP to be part of HHS for the next 5-7 years. The growth or process they will follow will start first at the middle school. There is a campus coordinator for Gear UP. We can send people to summer institute on best practices.

Motion to approve Gear UP partnership at HHS by Member Kennison. Seconded by Member Moore. Consensus by Members Roundtree and Richardson.

Professional Development Plan – Mr. Hornblower stated we would need approval of the HHS school-wide PD plan. Motion to approve the differentiated professional learning matrix by Member Moore. Seconded by Member Roundtree. Consensus by Members Richardson and Kennison.

Member Kennison requests to make this a charge to the Professional Development Committee for next year.

Scheduling – Mr. Hornblower reported that electronic scheduling will occur this year and this will be a first for us.

Course Catalog – Mr. Hornblower reported that the course catalog was approved last meeting with some cosmetic changes. He asked if SBDM Council would be willing to consider an addendum to the catalog. Mr. Hornblower presented some AP courses for consideration. Ms. Kennison asked, what kind of support will we have for students that need support in addition to the online course? Mr. Hornblower stated this is to create another opportunity for students to take a rigorous course for credit. Mr. Moore stated that if they are being offered as an option in a program we already pay for doesn't feel it needs to go to a committee. Mr. Hornblower stated the courses are already College Board approved, Edgenuity submits a curriculum. Move to approve addition of AP Courses as an addendum to catalog by Member Moore. Seconded by Member Kennison. Consensus by Members Roundtree and Richardson.

- b. **Enrollment/Attendance** – Enrollment is currently at 766 students. The ELL population is growing daily we have over 40 students in the newcomer academy. Attendance is 94.86%.
- c. **Staffing Update** – Mr. Hornblower reported have interviews set up for tomorrow. They are MAT program applicants. We have math applicant to interview at 3:15. April 23rd there is another math interview. We have a health science position that is open due to resignation.
- d. **Consultation** – Mr. Hornblower stated we might have to call a special meeting to get consultation completed.

- 8. **Adjournment** – Motion to adjourn at 6:40 PM by Member Moore. Second by Member Roundtree. Consensus by Members Kennison and Richardson.