

Holmes High School

SBDM Meeting

Approved: May 13, 2019

SBDM Members

Scott Hornblower, Chairperson
Brian Moore, Teacher Representative
Renata Kennison, Teacher Representative
Donny Roundtree, Teacher Representative
Suzanna Richardson, Parent Representative

Agenda: May 13, 2019

1. Opening Business
 - a. Roll Call
 - b. Approval of the agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:31 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. Roll Call – Present – Scott Hornblower, Donny Roundtree, Suzanna Richardson, Brian Moore, Renata Kennison
Absent – Brittney Byrd
Others present – Davana Herron
- b. Approval of the agenda – Motion to approve by Member Kennison. Seconded by Member Roundtree. Consensus by Members Moore and Richardson.
- c. Approval of minutes from previous meeting – Motion to approve by Member Richardson. Seconded by Member Richardson. Consensus by Members Roundtree and Kennison.
- d. Good News Report(s) –

- i. The Governor's Scholars Program opportunity was given to an HHS student, Makayla Kennedy. This is a five-week program at a college campus. Two other HHS students were chosen as alternates. Once Makayla completes the program, she will have a free four-year room and board tuition at a college in the state of Kentucky.
- ii. Mr. Hornblower reported that prom went very well.
- iii. Ms. Kennison reported that Jamaja Spencer received an internship at the mayors' office. Mr. Hornblower added that Jamaja also represented the boys and girls club at the state legislature.

e. **Public Comment** – No public comment.

2. **Technology Update** – Mr. Hornblower stated we are in the collection phase. Computers were collected from 9th graders today, 10th graders will be collected tomorrow. Jamarcus White is redoing the district technology plan and looking at how best to give our students digital citizenship. This will likely be a requirement next year. Ms. Kennison reported that the library purchased KYVL for next year. Mr. White is going to see about using technology dollars for this in the future. The cost was \$3,500.
3. **School Improvement Planning Report** – Mr. Hornblower stated there is nothing to report at this time.
4. **Budget Report** – A copy of SBDM Budget is included in packet for SBDM members. No questions regarding the budget.

Staffing allocation – Mr. Hornblower reported that nothing changed since the initial allocation was provided to council. There are fifty-three teachers in the 2019 – 2020 staffing allocation from multiple funding sources. Special education projections by placement are also included in packet given to SBDM members. Mr. Hornblower reported that he has received this from the special education department. In this allocation, we will have six collaborative teachers, one self-contained and two MSD teachers.

Motion to approve staffing allocation by Member Moore. Seconded by Member Kennison.
Consensus by Members Roundtree and Richardson.

5. **Other Committee Reports** – Ms. Kennison reported that committee reports are included in packet for SBDM members.

Youth Service Center – Monthly report for April 2019 was distributed to all SBDM members. Ms. Kennison will provide an overview of the report. YSC was given extra money. Mr. Hornblower reported the YSC also purchased some ACT Prep books for the entire sophomore class. Mr. Moore stated his preference would be for the books to stay at school to be used during Team Time. Ms. Kennison replied that if students are serious about taking them home, they could check a book out. Mr. Moore stated he thinks the books should be here waiting for them when school year starts. Ms. Kennison asked if teachers would have the books? Mr. Hornblower replied he would be willing to purchase some for teachers.

Other Committee Reports

Charge issued at April 8, 2019 meeting - Charge to grading committee: Propose an equitable and consistent school-wide grading process that can be applied to all subject areas and courses.

Member Moore stated he would like to see a uniformed template for syllabus. Mr. Moore stated he thinks it boils down to having some consistency and having committee chairs come to an SBDM meeting. We collectively want continued professional learning. SBDM Council wishes to hold committee meetings on this Wednesday instead of PLCs. Member Richardson asked what students think of the grading policy. Member Moore stated that it makes them understand that every day matters. Member Roundtree stated that is a college syllabus. Mr. Hornblower stated that in the workforce it is project management.

Motion to change grading practice from formative/summative format to singular grading category effective August 15, 2019. Motioned by Member Moore. Seconded by Member Richardson. Consensus by Members Kennison and Roundtree.

Charge issued at April 8, 2019 meeting to Grading Committee: Propose an equitable and consistent school-wide grading process that can be applied to all subject areas and courses.

Charge to Assessment committee: Create non-negotiable attributes of a syllabus and non-negotiable point totals per quarter school-wide. Motion by Member Moore. Seconded by Member Richardson. Consensus by Members Roundtree and Kennison.

Member Moore stated he would like to discuss the schedule. He is proposing a six period day and make the long periods on two consecutive days.

Charge to Planning Committee: Based on survey results, make recommendation to move block days to consecutive days on the weekly calendar. Motion by Member Moore. Seconded by Member Richardson. Consensus by Members Roundtree and Kennison.

6. **Bylaw or Policy Report or Review** – Mr. Hornblower stated that due to state legislation change we have to discuss our emergency plans.

7. **New Business**

- a. **Curriculum/Instruction** – Mr. Hornblower provided an intervention plan for council to consider as an informational item. Would like to consider this for June meeting.
- b. **Enrollment/Attendance** – Enrollment is currently at 770 students. Attendance is 94.06%. HHS won the secondary attendance award for the first time in a long time.
- c. **Staffing Update/d. Consultation** – Mr. Hornblower reported that for the English position would like to move forward with candidate interviewed. For the Social Studies position would like to move forward with the candidate interviewed. Another social studies candidate is coming to shadow on Thursday. On Thursday, at 4:00 are having another interview with a math teacher. We have three math candidates.

Motion to recommend for hire to superintendent for English vacancy, Social Studies vacancy, three Math vacancies. by Member Moore. Seconded by Member Roundtree. Consensus by Members Kennison and Richardson.

8. **Adjournment** – Motion to adjourn at 6:36 PM by Member Moore. Second by Member Richardson. Consensus by Members Roundtree and Kennison.