

Holmes High School

SBDM Meeting

Approved: June 10, 2019

SBDM Members

Scott Hornblower, Chairperson
Brian Moore, Teacher Representative
Renata Kennison, Teacher Representative
Donny Roundtree, Teacher Representative
Suzanna Richardson, Parent Representative

Agenda: June 10, 2019

1. Opening Business
 - a. Roll Call
 - b. Approval of the agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:35 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. Roll Call – Present – Scott Hornblower, Donny Roundtree, Suzanna Richardson, Brian Moore, Renata Kennison
Others present – Davana Herron
- b. Approval of the agenda – Motion to approve by Member Moore. Seconded by Member Kennison. Consensus by Members Roundtree and Richardson.
- c. Approval of minutes from previous meeting – Motion to approve by Member Moore. Seconded by Member Roundtree. Consensus by Members Kennison and Richardson.
- d. Good News Report(s) –

- i. Mr. Moore stated that graduation went very well. Mr. Hornblower stated we had 147 graduates. Mr. Hornblower stated he also signed a few more diplomas for students at the adult high school.
- ii. Mr. Hornblower reported that we ended up with 92 transition ready students.
- iii. Ms. Richardson reported that the volleyball team went away this weekend for a tournament. This was a really good team building opportunity for them. The team is really starting to build the culture they want.
- iv. Ms. Kennison reported that the leadership camp went really well.

e. **Public Comment** – No public comment.

- 2. **Technology Update** – Mr. Hornblower reported that we have all but five computers back from kids, but we are working to get these all back. The school will be sending letters home for students who did not turn chargers in. Will also be sending invoices to those homes.
- 3. **School Improvement Planning Report** – Mr. Hornblower reported that Ms. Bowen put our notes in the CSIP last week.
- 4. **Budget Report** – A copy of SBDM Budget is included in packet for SBDM members. Mr. Hornblower stated the new budget starts on July 1 . Mr. Hornblower stated that he was thanked for raising issues regarding the copier.
- 5. **Other Committee Reports** - A teacher syllabus is included in packet for SBDM members.
- 6. **Bylaw or Policy Report or Review** –

School-Wide Grading, Honor Graduates, Weighting of Grades – The policy was revised based on council recommendation.

To create a consistent method of grading and reporting, Holmes High School will implement the following grading practices:

School-Wide Grading

All one-credit courses will use the following grading percentages to determine the final grade in a course.

Two Part Courses

(Year-long) **One Part Courses**

(Semester-long)

Part A = 40%

Part 1st Quarter = 20% 1st Quarter = 40%

Part B = 40% 2nd Quarter = 20% 2nd Quarter = 40%

Final Exam = 20% Final Exam = 20%

All courses will have a common, comprehensive final exam or performance event. There will be no final exam exemptions.

Team Time

Team Time courses will earn a pass/fail .25 credit per year that does not impact GPA retroactive to August 16, 2018. Amended on November 12, 2018.

Honor Graduates

The valedictorian and salutatorian will be determined by the highest weighted GPA to the thousandths decimal. In the event of a tie, the student with the highest earned ACT composite score will be the valedictorian.

Beginning with the class of 2015, students who have a cumulative weighted grade point average of 3.5 through 3.699 will be recognized as cum laude graduates. Students with averages of 3.7 through 3.899 will be named magna cum laude graduates. Those with grade point averages of 3.9 and above will be honored as summa cum laude graduates.

Weighting of Grades

All students enrolled in courses that have the potential to earn college credit (e.g. dual credit, AP, IB) will be eligible to receive one weighted point for any grade of C or above for the purpose of adjusted grade point average and class rank.

A will carry a weight of 5.0

B will carry a weight of 4.0

C will carry a weight of 3.0

1st Reading – 10-16-17

2nd Reading – 11-13-17

Revised – 6-10-19

Motion to accept grading policy as written and including changes made by Member Moore.

Seconded by Member Roundtree. Consensus by Members Kennison and Richardson.

7. **New Business**

- a. **Curriculum/Instruction** – Member Moore presented some possible scenarios for grading points. Mr. Hornblower stated he believes we need a point total and then a range. Member Kennison stated that she feels we need to choose the categories but allow the teachers to choose those weights. Member Moore stated there are four different things in your gradebook including test, quiz, project and homework. After some discussion the following was presented.

The following syllabus and grading policy were presented.

SYLLABUS AND GRADING POLICY

A. Teacher Bio

- Introduction

- Instructional philosophy

B. Course Description

- Overview of class
- What students will learn

C. Course Goals

- By the end of the year, the students will be able to
- Expectations
- Student participation (Kagan structures)

D. Grading Policy

- As per HHS policy
- Missed work
- Late work
- Academic Integrity/Plagiarism

All coursework will fit under four categories; tests, quizzes, projects, homework

Tests = 100 points

Quizzes = 25 points

Projects = 100 points

Homework = 10 points

Total points per quarter – 1000 points

E. Resources and Materials

F. Classroom Management

- Progressive discipline plan

G. Technology Policy

- Digital Driver's License
- Phones

H. Parent and Student Signature acknowledging contract.

Motion to accept syllabus as written and including changes made by Member Moore. Seconded by Member Roundtree. Consensus by Members Kennison and Richardson.

Mr. Roundtree and Mr. Moore will make a syllabus template for the Google Drive.

- b. **Enrollment/Attendance** – Enrollment for the end of the year was at 772 students. Attendance was 94.12%.
- c. **SBDM Council Elections, Training** - Mr. Hornblower reported we have a new parent member, Mr. Keith Riley. SBDM training is set for July 23, 2019.
- d. **Staffing Update/d. Consultation** – Mr. Hornblower provided the following staffing update/consultation. Mr. Hornblower is bringing for consultation an ELL position, Special Education (EBD) and social studies. Recommend for hire to superintendent by Member Kennison. Seconded by Member Roundtree. Consensus by Members Moore and Richardson.

There is a Special Education Collaborative position that will be posted and interviewed for. Mr. Hornblower reported the positions left will be health science and one more math.

- 8. **Adjournment** – Motion to adjourn at 6:41 PM by Member Moore. Second by Member Roundtree. Consensus by Members Richardson and Kennison.