

# Holmes High School

## SBDM Meeting

### Approved: February 11, 2019

#### SBDM Members

Scott Hornblower, Chairperson  
Brian Moore, Teacher Representative  
Renata Kennison, Teacher Representative  
Donny Roundtree, Teacher Representative  
Suzanna Richardson, Parent Representative  
Brittney Byrd, Parent Representative

#### Agenda: February 11, 2019

1. Opening Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
  - a. Curriculum/Instruction
  - b. Enrollment/Attendance
  - c. Staffing Update
  - d. Consultation
8. Adjournment

Meeting called to order at 4:36 PM by Scott Hornblower, Chairperson.

#### 1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Donny Roundtree, Suzanna Richardson, Brian Moore, Renata Kennison (by phone)  
Absent – Brittney Byrd  
Others present – Davana Herron
- b. **Approval of the agenda** – Motion to approve agenda by Member Roundtree. Seconded by Member Moore. Consensus by Members Richardson and Kennison.
- c. **Approval of minutes from previous meeting** – Motion to approve by Member Roundtree. Seconded by Member Moore. Consensus by Members Richardson and Kennison.

d. **Good News Report(s)** –

- i. Mr. Hornblower reported the wrestling team had their first regional champion since 2007.
- ii. Mr. Hornblower reported the boys and girls basketball teams both won games this weekend.
- iii. Mr. Hornblower reported the data is back from the state and 44.7% of students who graduated last year went to college. The summer melt rate is down to 25%.
- iv. Ms. Richardson reported the Code of Conduct should be completed soon.

e. **Public Comment** – No public comment.

2. **Technology Update** – Mr. Hornblower reported that we will have a refresh of our MacBooks. These 1100 computers have arrived. Mr. Hornblower stated we have an opportunity to use the funds from an unfilled position to buy covers and insurance for the new MacBooks. The IT position was not filled, we could use money from that position as well as the KETS money to be marked for cases and insurance. It is his understanding that the district would pick up the remainder.

Member Kennison motioned to convert this year's allocated money for the IT position as well as KETS funds to be utilized for cases and insurance in consideration of MacBooks. Seconded by Member Moore. Consensus by Members Roundtree and Richardson.

3. **School Improvement Planning Report** – Mr. Hornblower reported that the Comprehensive School Improvement Plan (CSIP) has been submitted, the writing policy was submitted to the state as required. Ms. Kennison asked how the reading scores are. Mr. Hornblower reported that the freshman class averaged a 35-point gain per student and sophomores averaged a 33-point gain per student.
4. **Budget Report** – A copy of SBDM Budget is included in packet for SBDM members. No questions regarding the budget.

**Staffing Allocation** – Mr. Hornblower provided SBDM members with the SBDM Staffing Allocation Formula.

**Section 6 Allocation** – Mr. Hornblower provided SBDM members with the 2019 -2020 SBDM Allocation for Section 6 funds. Anyone is welcome to attend an ad-hoc budget committee meeting on February 21, 2019 at 3:15 PM in Conference Room 3110.

5. **Other Committee Reports** – No committee reports were submitted.

**Youth Service Center** – Monthly report for January 2019 was distributed to all SBDM members.

6. **Bylaw or Policy Report or Review** – The following bylaws/policies were suggested for review at this time.

**Assignment of Instructional and Non-Instructional Staff Time** – Motion to add a review date of February 11, 2019 by Member Moore. Second by Member Roundtree. Consensus by Members Richardson and Kennison.

**Consultation for Hiring Other than the Principal** - Motion to add a review date of February 11, 2019 by Member Moore. Second by Member Roundtree. Consensus by Members Richardson and Kennison.

**7. New Business**

a. **Curriculum/Instruction** – Mr. Hornblower reported that we have some good things going on and we are starting to see real benefits. Mr. Moore reported that Edgenuity is being targeted and its use is going well. In other classes, students seem to be responding to team time in a positive way. Mr. Roundtree reported team time seems to be going well for seniors too.

**Course Catalog** – Mr. Hornblower will put a draft of the course catalog in front of council in March, we need to add the electives.

Mr. Hornblower reported he would like to work with the district office to do scheduling electronically.

**Testing** – For the 11<sup>th</sup> grade testing, On-Demand and science are online. At the 10<sup>th</sup> grade level, the graduation field test is online and IB testing will go into our finals week.

b. **Enrollment/Attendance** – Enrollment is currently at 772 students. Attendance is 93.89%.

c. **Staffing Update** – Mr. Hornblower reported that a math teacher has retired and that position is going to be posted. We have a long-term sub going into the credit recovery course.

d. **Consultation** – Mr. Hornblower requested to move Brian Moore into a math position. Recommendation for hire to superintendent by Member Kennison. Seconded by Member Kennison and Richardson.

8. **Adjournment** – Motion to adjourn at 5:09 PM by Member Roundtree. Second by Member Moore. Consensus by Members Kennison and Richardson.