

Holmes High School
SBDM Meeting
Approved: March 11, 2019

SBDM Members

Scott Hornblower, Chairperson
Brian Moore, Teacher Representative
Renata Kennison, Teacher Representative
Donny Roundtree, Teacher Representative
Suzanna Richardson, Parent Representative
Brittney Byrd, Parent Representative

Agenda: March 11, 2019

1. Opening Business
 - a. Roll Call
 - b. Approval of the agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
8. Adjournment

Meeting called to order at 4:34 PM by Scott Hornblower, Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Scott Hornblower, Donny Roundtree, Brian Moore, Renata Kennison, Suzanna Richardson
Absent – Brittney Byrd
Others present – Davana Herron
- b. **Approval of the agenda** – Motion to approve by Member Moore. Seconded by Member Kennison. Consensus by Members Roundtree and Richardson.
- c. **Approval of minutes from previous meeting** – Motion to approve by Member Moore. Seconded by Member Richardson. Consensus by Members Roundtree and Kennison.
- d. **Good News Report(s)** –

- i. Ms. Richardson reported there was good attendance on the day we had a two-hour delay.
- ii. Mr. Hornblower reported that the kids had fun at ACT pep rally today.
- iii. Mr. Moore reported that we had a positive last day before the ACT. Hoping that translates into tomorrow.
- iv. Ms. Richardson reported that the computer transition went well from her standpoint
- v. Mr. Moore reported that the cases are on and are staying on.

e. **Public Comment** – no public comment

2. **Technology Update** – Mr. Hornblower reported that the refresh of computers is complete except for new students. TLC is getting computers as well but they will be using them from the carts. Mr. Hornblower felt it went really smooth considering the obstacles. Computers are fully insured this time around. Mr. Hornblower still working on copiers and contracts that go along with that. Mr. Hornblower stated that Mr. Roundtree brought up that printers over in Chapman were purchased with Perkins funds.
3. **School Improvement Planning Report** – Mr. Hornblower reported that the ACT test is tomorrow and the last week in April we will be giving a pilot of graduation test. The juniors will be taking science and on-demand testing online in May. Mr. Hornblower reported we only have five or six students that have to pass the civics test for graduation.

4. **Budget Report** – Copy of budget in packet given to SBDM members.

Section 6 budget – Mr. Hornblower provided an overview of SBDM Section 6 budget template. Would like to bring attention to copier costs line. The base amount of \$103,880 is included in the section 6 allocation. Ms. Kennison reported we are still trying to work out costs for KYVL.

Title I – Mr. Hornblower reported that he met today and now has a tentative allocation for the Title I funds. This funding typically supports funding for seven teachers.

5. **Other Committee Reports** – SBDM ad-hoc budget committee report is included in packet given to SBDM members.

6. **Bylaw or Policy Report or Review** –

Assignment of students to classes and programs within the school – This policy is suggested for review at this time. Motion to add a review date of 3-11-18 by Member Moore. Seconded by Member Kennison. Consensus by Members Richardson and Roundtree.

Determination of the School Schedule – Mr. Hornblower reported that he has a proposal after talking with teachers and getting input. Mr. Moore reported that he has a lot of people that don't care for the block scheduling, feels kids don't take them seriously. Mr. Hornblower stated that if you want to put it to committee that is an option. Ms. Kennison stated maybe we need to approach it as an opportunity to tweak the weaknesses in the schedule and possibly make it part of summer professional development. Mr. Moore stated he had an instructional lead meeting with the leads only and they also discussed grading categories.

Mr. Moore stated he would like to address schedules and grading categories. Mr. Hornblower stated that from a scheduling standpoint, that would be very difficult to take it through the process and make it happen for next year. Mr. Moore asked that if people want to make it happen for next year, what would that take. Mr. Moore stated the only thing that brought up would be 7 period day with team time moving to 4th period. Would be exact same scheduling and team time would be the one block period.

Ms. Kennison stated that if we are going to talk about the schedules, then we need to do that in committee. What charge do we want to make?

Planning Committee Charge – To evaluate the effectiveness of the current schedule and/or other ways to include team time while potentially removing block and short class periods. Motion by Member Richardson. Seconded by Member Moore. Consensus by Members Roundtree and Kennison.

Proposed Thursday schedule – Mr. Hornblower is asking to propose the order of periods on Thursdays and consider approval of this proposal for 2019 – 2020 school to switch Thursday.

Proposed Thursday schedule

1st period – 8:10 – 8:45

2nd period – 8:50 – 10:20

3rd period – 10:25 – 11:00

4th period – 11:05 – 12:55

Lunch 1 – 11:00 – 11:25

Lunch 2 – 11:30 – 11:55

Lunch 3 – 12:00 – 12:25

5th period – 1:00 – 1:30

6th period – 1:35 – 3:05

Motion to accept above proposal by Member Moore. Seconded by Member Roundtree. Consensus by Members Richardson and Kennison.

Determination of the Use of School Space - This policy is suggested for review at this time. Motion to add a review date of 3-11-18 by Member Moore. Seconded by Member Kennison. Consensus by Members Richardson and Roundtree.

7. **New Business**

- a. **Curriculum/Instruction** – Mr. Hornblower reported on the following.

Course Catalog – Mr. Hornblower provided a draft of the course catalog. He reported that PE/Health want to go to semester of PE and semester of health but not integrated. In the catalog we need to add fitness and conditioning under PE/Health. SBDM provided input on some necessary changes noted by SBDM secretary. Motion to approve with changes by Member Moore. Seconded by Member Kennison. Consensus by Members Roundtree and Richardson.

IB Spanish – Mr. Hornblower reported that we have an issue with IB that will not allow us to change the date of the Spanish exam due to us not being able to have school due to election day and we are a polling place. Mr. Hornblower will keep council posted on how to meet with Spanish test.

IB middle years – Mr. Roundtree asked what was going on with the IB Middle Years program. Mr. Hornblower reported that planning for teachers was a 20 page document and he is not sure about this going forward. Ms. Kennison asked that Mr. Magner or Ms. Graf come to next meeting to explain that situation.

- b. **Enrollment/Attendance** – Enrollment is at 762 students and attendance is 93.82%

- c. **Staffing Update** – Mr. Hornblower reported that we gave an update on projected numbers of students for next year. Special education teacher that was a sub is now a certified teacher in a collaborative position. The credit recovery sub has done some great things in the past month. Kids are motivated and responding well to him.

- d. **Consultation** – Mr. Hornblower reported there is no consultation needed at this time.

8. **Adjournment** – Motion to adjourn at 6:19 PM motion by Member Moore. Seconded by Member Kennison. Consensus by Members Roundtree and Richardson.