

Holmes High School

SBDM Special Meeting

Approved: January 11, 2021

SBDM Members

Tony Magner, Co-Chairperson
Angela Turnick, Co-Chairperson
Renata Kennison, Teacher Representative
Adam Rader, Teacher Representative
Donny Roundtree, Teacher Representative
Rebecca Borah, Parent Representative
Keith Riley, Parent Representative

Agenda: January 11, 2021

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. Staffing Update
 - d. Consultation
 - e. Discussion of Principal Vacancy
8. Adjournment

Minutes: January 11, 2021

Meeting called to order at 4:31 PM by Tony Magner, Co-Chairperson

1. Opening Business

- a. **Roll Call** – Present – Adam Rader, Donny Roundtree, Angie Turnick, Tony Magner, Renata Kennison, Rebecca Borah
Not Present – Keith Riley
Guests Present – Davana Herron, Alvin Garrison
- b. **Approval of the Agenda** – Motion to approve by Renata Kennison. Seconded by Adam Rader. Consensus by Donny Roundtree and Rebecca Borah.
- c. **Approval of minutes from previous meeting** –

December 14, 2020 – Motion to approve by Donny Roundtree. Seconded by Adam Rader. Consensus by Rebecca Borah and Renata Kennison.

- d. **Good News Report** –
 - Tony Magner – The first semester has ended, we had a good push at the end. Failure rates were good, most students passed. Grades won't post to transcript until February 1st. Instructional leads met on Friday and have a good plan to allow students to recover credits.
 - Renata Kennison - We have seven candidates for the Governor's Scholars Program. The committee will review them this week. Deadline to submit these is next Tuesday.
 - Renata Kennison – Basketball teams are off to a good start.
 - Donny Roundtree – Skills USA and FBLA are in full swing. There will be competitions soon. Keith Snyder is running the Square One program as well.
 - Tony Magner – Have to give the ELL and Special Education teachers a shout out. Impressed with the number of students they have been able to bring in for direct one-to-one instruction.
- e. **Public Comment** – No public comment.

2. **Technology Initiative** – Tony Magner reported that things are running pretty well. We are using a few rental devices while Macbooks are repaired. It is a 24-48 hour turn around to issue Macbooks. District purchased cameras to help with remote learning. Some teachers have those in their room, mainly core teachers. There is some training on these next week. Angie Turnick stated that Jarrett Spisak is doing a great job getting WIFI hotspots to students pretty fast.
3. **School Improvement Planning Report** – Tony Magner presented the Comprehensive School Improvement Plan (CSIP) is to be reviewed by SBDM council. Mr. Magner stated that our focus is on curriculum work and Professional Learning Communities (PLC). Culturally Responsive Teaching was added to the plan. This document is a living and is able to be changed.

SBDM received the updated CSIP and would like to review before February approval.

4. **Budget Report** - A copy of the Section 6 Budget is included in packet for SBDM members. No questions regarding the budget.

5. **Other Committee Reports** – YSC monthly report included for December 2020.

SBDM Committees – Committee minutes are included in packet for SBDM members.

Tony Magner stated that we did not have committee meetings since our last SBDM meeting. SBDM asked Mr. Magner and Ms. Turnick to send out information on the charges.

Renata Kennison – Would like to look at CSIP through the lens of their committee responsibilities, would like to include in email to clarify.

6. **Bylaw or Policy Report or Review** – The following are suggested for review at this time.

Curriculum Policy – Angie Turnick stated she reviewed the policy and made some suggestions for changes based on some of the language in the policy. Took out the reference to program review and added the following;

Be delivered through collaborative, data-based instruction which includes a cycle of instructional activities and ongoing assessment and which adheres to an approved content pacing calendar.

Renata Kennison – Are we at a place that we can give someone a curriculum should someone ask?

Angie Turnick – Stated not yet, it is in process but not ready yet. Looking at units 1 and 2 for all the courses we offer.

Angie Turnick stated that CTE did not start curriculum mapping until this year, the core is pretty solid and is in revision process. The essential standards have been identified as well as supporting standards. These have been put into a pacing calendar for all courses.

Updated policy – Motion to approve with stated changes by Renata Kennison. Seconded by Adam Rader. Consensus by Rebecca Borah and Donny Roundtree.

Selection and Implementation of Discipline and Classroom Management Policy – This policy was sent to Bradie Bowen and will be presented to Foundations committee on Wednesday.

7. **New Business** –

- a. **Curriculum/Instruction** - Tony Magner – Stated the major thing we talked about was the course catalog. Talked to the counselors last week and gave a timeline so students and teachers have in hand a schedule by summer break.

Tony Magner – We had discussed the additional reading course. After further discussion, we need to focus on improving instruction across the board, helping to develop teachers that can deliver quality instruction across the curriculum. We are recommending that we hold off on this. We are still going to help with reading but are going to do it in this more focused way. Would like to not offer that reading class last year. This class may be something we focus on the following year.

Motion to remove from course catalog and present to curriculum committee in September by Renata Kennison. Seconded by Donny Roundtree. Consensus by Adam Rader and Rebecca Borah.

- b. **Enrollment/Attendance** – Current enrollment is 841 students.

Renata Kennison asked if we have tried everything to contact a student and no response. How do we know they are not enrolled somewhere else? Tony Magner stated that the other school will request records. Angie Turnick stated that home visits have really helped out. We have discovered that students have moved, etc.

- c. **Staffing Update** – Tony Magner stated there are no real updates, the welding teacher did fall through. Ms. Lorenz, Mr. Roundtree and Mr. Hartman have done great with helping with these students. Have turned it in to a CTE special topics course so students will still receive credit.
- d. **Consultation** – Tony Magner stated there is no consultation at this time.
- e. **Discussion of Principal Vacancy** – Tony Magner stated that Mr. Garrison is on the call.

Alvin Garrison – As council requested, the position has been posted. We will keep it posted until mid-late February. Training will occur after that and we will get information on attributes that we are looking for in a principal.

Renata Kennison asked that if we advertise the position, can we then decide to do a co-principal situation?

Alvin Garrison – The first thing to keep in mind is funding, then board approval due to co-principals, then would have to look at changing the allocation.

Alvin Garrison – Is the co-principal something the council would like to see done? If looking for a more permanent structure, there would be some selling to do to the board of education. Are there any advantages to having two, assumed we would have one principal.

Alvin Garrison – Would recommend not bringing this issue right now with budget cuts looming.

Rebecca Borah – The way it is now, can we still do it this way if we want it to?

Alvin Garrison – It would require the board approving this format. We are very fortunate with the administrative allocation and it seems not necessary at this time.

Renata Kennison – As next steps, we are advertising the position and looking to training in late February or March. Would like to do training in February to interview in March/April. Would rather have those choosing to make a transition.

Alvin Garrison – Your applicant pool will drive some of that, if we have a good applicant pool, we can start to interview.

Kennison – If we don't like the interview, can we keep looking?

Alvin Garrison – Yes, this is the most important job a council does. You don't want to settle, want the best candidate. Jeff Volter has worked with council in past to provide training.

Renata Kennison stated she has worked with Jeff Volter before and is comfortable with him.

Alvin Garrison – Will plan for the February meeting to select a trainer.

8. **Adjournment** - Motion to adjourn at 5:22 pm by Donny Roundtree. Seconded by Adam Rader. Consensus by Rebecca Borah and Renata Kennison.