

# Holmes High School

## SBDM Special Meeting

### Approved: March 8, 2021

#### SBDM Members

Tony Magner, Co-Chairperson  
Angela Turnick, Co-Chairperson  
Renata Kennison, Teacher Representative  
Adam Rader, Teacher Representative  
Donny Roundtree, Teacher Representative  
Rebecca Borah, Parent Representative  
Keith Riley, Parent Representative

#### Agenda: March 8, 2021

1. Opening Business
  - a. Roll Call
  - b. Approval of the Agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. Technology Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
  - a. Curriculum/Instruction
  - b. Enrollment/Attendance
  - c. Staffing Update
  - d. Consultation
8. Adjournment

#### Minutes: March 8, 2021

Meeting called to order at 4:32 PM by Tony Magner, Co-Chairperson

#### **1. Opening Business**

- a. **Roll Call** – Present – Tony Magner, Angie Turnick, Donny Roundtree, Adam Rader, Keith Riley and Rebecca Borah, Renata Kennison (joined at 4:49 PM)

Not Present – all present

Guests Present – Donna Adams, Davana Herron, Ashley Lorenz

b. **Approval of the Agenda** – Motion to approve by Donny Roundtree. Seconded by Adam Rader. Consensus by Keith Riley and Rebecca Borah.

c. **Approval of minutes from previous meeting** –

**February 8, 2021** – Motion to approve by Keith Riley. Seconded by Rebecca Borah. Consensus by Adam Rader and Donny Roundtree.

d. **Good News Report** –

- Rebecca Borah – Her son is going to state for academic team in social studies. This is the first time in quite a while the school has had a participant.
- Donny Roundtree – Since back in person, student grades and participation are moving in a positive direction.
- Adam Rader – Would like to second that statement. Wednesdays have been very helpful for working with students and planning.
- Tony Magner – About 100 students in last Wednesday, some for ACT prep and some for small group work.
- Angie Turnick – Junior teachers organized an ACT prep session for the students where they rotated through the four sessions.
- Tony Magner– Noah Stanley was wrestler of the week in Northern Kentucky. Tez Calloway recognized for 1000 points in basketball. Girls basketball team had a teacher appreciation night and won the game. Boys basketball senior night is tonight.
- Angie Turnick – Have been hosting virtual parent nights. This time around we were able to give prizes for those participating. We will keep offering these as long as they are being taken advantage of.

e. **Public Comment** – No public comment.

2. **Technology Initiative** – Tony Magner reported there is nothing new to report. We are in a good place with our technology. Jamarcus White just sent an email regarding plan to collect computers for the summer.
3. **School Improvement Planning Report** – Tony Magner stated the CSIP was given to staff, committees and placed on the website. The CSIP continues to be focused on I TEAM and PLC process.
4. **Budget Report** - A copy of the Section 6 Budget is included in packet for SBDM members. Tony Magner reported that Alvin Garrison requested we hold back 25% of our budget due to expected losses of pandemic.

**Section 6 allocation** – There is an ad-hoc budget committee meeting scheduled for Thursday after school at 3:20 PM.

Staffing allocation formula – Tony Magner explained the staff allocation formula.

This is a reduction of two positions. These positions are classified support staff. We will have a reduction of two, we are currently down a security position and an administrative assistant position. The district is looking at all current vacancies and these are positions that are current vacancies.

ESSER funds – Tony Magner stated that the district received these COVID relief funds. District asked each school for a wish list of needs and cost associated with those needs. Will be sending out a survey to staff, parent and stake holders.

5. **Other Committee Reports** – YSC monthly report for January is included in packet for members.

**SBDM Committees** – Committee minutes are included in packet for SBDM members.

Tony Magner stated most of committees are not very active, would like to ask how to get committees more active.

Renata Kennison – The timing of committees vs. the timing of the council is a little backward, if we could time it so the meeting is a week before the SBDM council meeting.

Donny Roundtree – Have seen a few groups working on it here and there, wonder if we don't need some kind of training or pd on how committees work.

Adam Rader – Agree that we need to let them know.

Tony Magner – What is your vision?

Angie Turnick – Can put it on the next agenda for the staff meeting.

Adam Rader – Giving example charges or things that you have done in the past would be helpful.

Tony Magner – Start next staff meeting with demystifying committees and what that process looks like.

Renata Kennison – Last March, before pandemic were discussing a school within a school model that Mr. Hopkins is researching. Program description is to provide students with high school graduation. May need to send this to a committee. A potential for a pilot next year, idea to do a pilot, send to committee or send to more than on committee.

School within a school

Renata Kennison – What can we capture about what we have learned this year and move forward?

Adam Rader – What kind of things would we like to keep from the CVA, what do you think?

Keith Riley – How successful has CVA been?

Tony Magner – We are seeing more wins with engagement, we are making progress and we are not quite where we want to be.

Rebecca Borah- May want to head towards a best practices document of some kind.

Angie Turnick – Is this more appropriate for a focused ad hoc committee? It would allow the focus to come together.

Motion by Renata Kennison to create an ad-hoc committee to explore Holmes High School improving credit recovery and school within a school alternative learning. Seconded by Donny Roundtree. Consensus by Adam Rader, Keith Riley and Rebecca Borah.

6. **Bylaw or Policy Report or Review** – The following are suggested for review at this time.

**Assignment of Instructional and Non-Instructional Staff Time Policy** – Motion to add review date of 3-8-2021 by Adam Rader. Seconded by Donny Roundtree. Consensus by Keith Riley, Rebecca Borah and Renata Kennison.

**Consultation for Hiring Other than the Principal Policy** – Motion to add review date of 3-8-2021 by Adam Rader. Seconded by Donny Roundtree. Consensus by Keith Riley, Rebecca Borah and Renata Kennison.

**Selection and Implementation of Discipline and Classroom Management Policy** – Motion to approve as second reading by Adam Rader. Seconded by Renata Kennison. Consensus by Donny Roundtree, Keith Riley and Rebecca Borah.

7. **New Business** –

a. **Curriculum/Instruction** -

Course Catalog - Angie Turnick – Opportunities have come up to allow us to offer additional dual credit opportunities, include Bluegrass CTC and NKU. We really just want to open up the catalog to be able to offer a dual credit opportunity.

Renata Kennison – Is there a cost difference compared?

Ashley – With dual credit, there is a dual credit scholarship that can be applied to Gateway, NKU, Morehead State and almost any in state school will accept this. We looked to see what courses the students are taking and apply the appropriate scholarship.

Angie Turnick – This is just a slight adjustment to be able to honor those partnerships.

Ashley Lorenz – My suggestion is to change it to post-secondary, will take out Gateway and change it to college courses while in high schools.

Motion to accept revision by Renata Kennison. Seconded by Adam Rader. Consensus by Donny Roundtree, Rebecca Borah and Keith Riley.

b. **Enrollment/Attendance** – Current enrollment is 843 students.

Renata Kennison – How e we doing on finding our MIA students?

Angie Turnick – We have tackled this in two different ways. Administrative Assistants have been calling if hybrid kids not showing up.

CVA students – Those not logging in, this is where students are receiving home visits. Home visit method seems to work the best

Keith Riley – Declining enrollment is that a trend?

c. **Staffing Update** – Tony Magner stated the ROTC and welding positions are still open. MSGT Braun in communication with Marines in who could be next instructor.

Welding position needs to be re-posted on the district website. Tony Magner will ask it to be refreshed.

d. **Consultation** – Tony Magner stated would like to recommend the English interviewee that we had last week.

Motion to recommend for hire to the superintendent by Adam Rader. Seconded by Renata Kennison. Consensus by Rebecca Borah, Donny Roundtree and Keith Riley.

8. **Adjournment** - Motion to adjourn at 5:48 pm by Renata Kennison. Seconded by Donny Roundtree. Consensus by Rebecca Borah, Keith Riley and Adam Rader.