

Holmes High School SBDM Special Meeting

Approved: July 13, 2020

SBDM Members

Tony Magner, Co-Chairperson

Angela Turnick, Co-Chairperson

Renata Kennison, Teacher Representative

Adam Rader, Teacher Representative

Donny Roundtree, Teacher Representative

Rebecca Borah, Parent Representative

Keith Riley, Parent Representative

Agenda: July 13, 2020

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. SBDM Training
 - c. Staffing Update
 - d. Consultation
 - e. Set meeting schedule
 - f. Form for receiving email notices
 - g. Form on Managing Public Records
 - h. Share Freedom of Speech and Religious Freedom Laws
 - i. Review Records Retention Document
 - j. Vice Chair Elections
 - k. Secretary Selection
8. Adjournment

Minutes: July 13, 2020

Meeting called to order at 4:32 PM by Tony Magner, Co-Chairperson

1. Opening Business

- a. **Roll Call** – Present - Tony Magner, Donny Roundtree, Adam Rader, Rebecca Borah, Renata Kennison (4:41 PM)
Not Present – Angela Turnick, Keith Riley
Guests Present – Davana Herron, Donna Adams
 - b. **Approval of the Agenda** – Motion to approve by Donny Roundtree. Seconded by Rebecca Borah. Consensus by Adam Rader.
 - c. **Approval of minutes from previous meeting** –
June 8 , 2020 – Motion to approve by Donny Roundtree. Adam Rader and Rebecca Borah will abstain.
June 24, 2020 - Motion to approve by Donny Roundtree. Adam Rader and Rebecca Borah will abstain.
July 7, 2020 – Motion to approve by Donny Roundtree. Seconded by Rebecca Borah. Adam Rader will abstain.
 - d. **Good News Report** – Mr. Magner reported that summer school is completed and students were able to recover 85 credits. We consider that a win with a Virtual Summer School.
 - e. **Public Comment** – No public comment.
2. **Technology Initiative** - Mr. Magner provided an update. The technology department is in process of clearing all Macbooks and updating them to the next operating system. The next step is to go into the community to collect the ones that have not been returned.
3. **Comprehensive School Improvement Plan** - Mr. Magner reported we will continue to focus on our main district initiatives and will get plan to all members. Our main initiatives are the curriculum work and our professional learning communities.
4. **Budget Report** - A copy of the section 6 budget is included in packet for SBDM members. Mr. Magner reported that the budget freeze has been lifted. Ms. Kennison would like to move forward with library book order. Ms. Kennison said state offered KYVL for free this year for COVID. Kentucky Virtual Library (KYVL) reads in Spanish, does lexile and is more cost effective in the long run because it is a districtwide subscription.
5. **Other Committee Reports** - Youth Service Center Monthly Reports are included in packet for SBDM members.
- New committees will be forming at first staff meeting. More information will be in the next month's packet.

School space – Mr. Magner reported that one of the requests that was made by School Based Enterprise (SBE) and Mr. Roundtree was to take back the office space that is currently being used by the college coach.

Mr. Magner stated he is unsure of how many others spaces we can make available with the uncertainty of how school is going to look in the plan.

Ms. Kennison would like a decision to be made regarding this issue.

Mr. Magner stated that he needs to get together with Mr. Roundtree, Mr. Reed and Ms. Wood to really figure out what we need in the room and what could be surplus.

Mr. Roundtree stated we are also trying to get some lab space for Mr. Reed, doesn't have any lab space right now.

Mr. Magner reported that we have a parent that is willing to help with design on how class changes, getting students in the building, spacing can look

Mr. Magner stated he would like to ask for some grace in reallocating larger space until we are more stable with the COVID situation.

Motion by Ms. Kennison - In light of current health crisis, space usage will be flexible in order to maximize student and staff health. Seconded by Mr. Roundtree. Consensus by Ms. Borah and Mr. Rader.

Dress code – Mr. Magner stated that last month the foundations committee brought a new dress code.

Mr. Magner stated that in looking at the policy, Mr. Magner asked for the committee to make an addition giving the administration some flexibility.

Mr. Magner stated that will still have a partnership and are allowed to use exclusionary discipline when it is part of our tier structure.

Ms. Kennison stated that we need to include something about the masks. Mr. Magner stated he will bring to foundations committee to talk about the masks.

Mr. Magner stated this is a big policy change and wanted to make sure that new members were aware.

Ms. Borah stated she believes what we have is fine, is a good direction.

Amendment –

- Students should never be removed from a classroom/lose class time solely as a result of a dress code violation.
If however, the dress code violation is due to hate speech, profanity, pornography, violence (chains), drugs, alcohol, illegal activity, gang affiliation, or creates a hostile or intimidating environment to any protected class will be considered a Level 2 violation and may result in exclusionary discipline

Motion by Ms. Kennison. Seconded by Ms. Borah. Consensus by Mr. Roundtree and Mr. Rader to pass with amendments.

6. **Bylaw or Policy Report or Review** – SBDM council bylaws are included in packet given to members.

Every Student Succeeds Act (ESEA) Policy & School-Parent Compact – Motion to add review date of 7-13-2020 by Ms. Borah. Seconded by Mr. Roundtree. Consensus by Mr. Rader and Ms. Kennison.

7. **New Business** –

- a. **Curriculum/Instruction** - Mr. Magner stated that teachers received an email. District sent survey for all certified and classified staff asking for NTI input on how it went in the spring and how it could look in the fall for return to school.

Mr. Magner stated the administration team felt that we didn't want to wait for a district decision on what school would look like. Holmes High School administrative team has worked together on what this could look like, took 3 most viable options and worked on what might be the safest and best scenario educationally for Holmes High School students. Mr. Magner stated he would like to give the board info on what that would look like at the high school level. Administrative team will develop a plan, send to instructional leads and send to teachers. Holmes High School started this work last week.

Mr. Magner stated they want to put some plan foundations together as a place to add details.

Mr. Magner stated please send any ideas or research that you might have. We are looking to develop the safest best plan for whatever scenario the board decides.

- b. **SBDM training** – Mr. Magner will make sure that all members have the links for that training. Davana will get the information regarding background checks to Ms. Borah and Mr. Riley.

- c. **Staffing update** – Mr. Magner stated that we have a full certified staff. The only opening we have right now is an administrative assistant.

- d. **Consultation** – Mr. Magner reported no consultation at this time.

- e. **Set meeting schedule** - Mr. Magner stated that if council wants to meet face to face it is possible, it is up to the council. Mr. Roundtree recommended that we continue with Google Meets until we know what the start of school will look like. Meeting schedule set for 2020-2021 school year with the dates below.

August 10, 2020

September 10, 2020

October 5, 2020

November 9, 2020

December 14, 2020

January 11, 2021

February 8, 2021

March 8, 2021

April 5, 2021

May 10, 2021

June 7, 2021

- f. **Form for receiving email notices** – Included in packet given to SBDM members.
- g. **Form on managing public records** – Included in packet given to SBDM members.
- h. **Share Freedom of Speech and Religious Freedom Laws** - Included in packet given to SBDM members.
- i. **Review Records Retention Document** – Included in packet given to SBDM members.

- j. **Vice Chair Elections** - Ms. Kennison nominates Mr. Roundtree to serve as vice chair. Seconded by Mr. Rader. Consensus by Ms. Borah and Mr. Roundtree.
 - k. **Secretary Selection** - Ms. Kennison nominated Davana Herron to serve as SBDM Secretary. Seconded by Mr. Rader. Consensus by Ms. Borah and Mr. Roundtree.
8. **Adjournment** - Motion to adjourn at 5:34 PM by Mr. Roundtree. Seconded by Mr. Rader. Consensus by Ms. Borah and Ms. Kennison.