

Holmes High School

SBDM Special Meeting

Approved: September 13, 2021

SBDM Members

Tony Magner, Co-Chairperson
Angela Turnick, Co-Chairperson
Jon Hopkins, Teacher Representative
Adam Rader, Teacher Representative
Jon Beiersdorfer, Teacher Representative
Rebecca Borah, Parent Representative
Renee Fuson, Parent Representative

Agenda: September 13, 2021

1. Opening Business
 - a. Roll Call
 - b. Approval of the Agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Initiative
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Curriculum/Instruction
 - b. Enrollment/Attendance
 - c. SBDM Training
 - d. Staffing Update
 - e. Consultation
8. Adjournment

Minutes: September 13, 2021

Meeting called to order at 4:30 PM by Tony Magner, Co-Chairperson.

1. Opening Business

- a. **Roll Call** – Present – Renee Fuson, Jon Hopkins, Rebecca Borah, Tony Magner, Angela Turnick, Jon Beiersdorfer, Adam Rader

Not Present – all present

Guests Present – Davana Herron, Donna Adams

- b. **Approval of the Agenda** – Motion to approve by Jon Beiersdorfer. Seconded by Rebecca Borah. Consensus by Renee Fuson, Jon Hopkins and Adam Rader.

- c. **Approval of minutes from previous meeting** –

August 9, 2021 - Motion to approve by Rebecca Borah. Seconded by Jon Hopkins. Consensus by Adam Rader, Renee Fuson and Jon Beiersdorfer.

August 12, 2021 - Motion to approve by Rebecca Borah. Seconded by Jon Hopkins. Consensus by Adam Rader, Renee Fuson and Jon Beiersdorfer.

August 26, 2021 - Motion to approve by Rebecca Borah. Seconded by Jon Hopkins. Consensus by Adam Rader, Renee Fuson and Jon Beiersdorfer.

September 7, 2021 - Motion to approve by Rebecca Borah. Seconded by Jon Hopkins. Consensus by Adam Rader, Renee Fuson and Jon Beiersdorfer.

- d. **Good News Report** –

- Rebecca Borah reported that the football team is doing well.
- Tony Magner – Our fall sports are in full swing including football, band, soccer, cross country and volleyball. Esports is starting up as well.
- Tony Magner – We are still in person five days a week, it has been a challenge but everyone is doing their part.

- e. **Public Comment** – No public comment.

2. **Technology Initiative** – Tony Magner reported we are giving every student a device as quickly as possible, the delay is always getting those forms signed. We did receive approval from central office last week to allow day users for those students that haven't turned in forms. We also didn't have enough Macbooks for incoming freshman so we are currently using rentals.

Tony Magner – We purchased Apple televisions with ESSER funds. The teachers are also getting iPads to use with their Apple televisions. We are not using Lanschool because we have Apple Classroom, it does work when teachers have the updated version.

3. **School Improvement Planning Report** – Tony Magner reported that he and Angela Turnick will be working on CSIP. As a reminder, this is a living document that shows where we are academically.
4. **Budget Report** - A copy of the Section 6 Budget is included in packet for SBDM members. Reading Plus – We need approval to spend \$3,400 for those licenses. Motion by Adam Rader. Seconded by Renee Fuson. Consensus Rebecca Borah, Jon Hopkins and Jon Beiersdorfer to approve for purchase.

5. **Other Committee Reports** – Tony Magner reported that at our next meeting have everyone sign up for committees.

Tony Magner asked if we want standing committee charges or let charges bubble up.

Adam Rader stated he talked to Renata Kennison, felt it would be beneficial if committees had a tutorial on what their responsibilities are and what they have the ability to do. We at least need to have the training on what types of things committees should be responsible for. Stated that Renata Kennison is fully prepared to give an overview.

Jon Beiersdorfer stated he agrees with needing an overview of how committees work and what they are responsible for.

Jon Hopkins stated he agrees that we give them information about committees and responsibilities.

6. **Bylaw or Policy Report or Review** – The following are suggested for review at this time.

Alignment with State Standards – Motion to add review date of 9-13-2021 by Adam Rader. Seconded by Jon Hopkins. Consensus by Renee Fuson, Rebecca Borah and Jon Beiersdorfer.

Enhancing Student Achievement – Motion to add review date of 9-13-2021 by Adam Rader. Seconded by Jon Hopkins. Consensus by Renee Fuson, Rebecca Borah and Jon Beiersdorfer.

Instructional Practices – Motion to add review date of 9-13-2021 by Adam Rader. Seconded by Jon Hopkins. Consensus by Renee Fuson, Rebecca Borah and Jon Beiersdorfer.

Wellness Policy – Motion to add review date of 9-13-2021 by Adam Rader. Seconded by Jon Hopkins. Consensus by Renee Fuson, Rebecca Borah and Jon Beiersdorfer.

Writing Policy – Motion to add review date of 9-13-2021 by Adam Rader. Seconded by Jon Hopkins. Consensus by Renee Fuson, Rebecca Borah and Jon Beiersdorfer.

7. **New Business** –

- a. **Curriculum/Instruction** - Tony Magner reported that the first I TEAM is this Wednesday from 3:30 to 5:30. That work is to build that guaranteed and viable curriculum across the district. The focus of this meeting will be Mastery Connect and Unit Planning Organizers (UPO). Teachers will be paid for their time and will be fed. We are also starting to provide feedback on lesson plans. Our first focus visit will be at the end of September. School and district administrators will be doing classroom observations. This will be a good baseline of where we are and what coaching and support teachers need to support instruction.
- b. **Enrollment/Attendance** – Current enrollment is 904 students. Attendance is 93.03%. If a student is quarantined, we are providing them work at home. Adam Rader asked how the tardy and skipping policy is working. Tony Magner stated that for Friday school we had 35 needed to attend and about 17 attended. We have more coming to actual detention.
- c. **SBDM Training** – Tony Magner stated this is just a reminder to do your training.

- d. **Staffing Update** – Tony Magner stated that staying fully staffed has been a challenge. We will have a new English teacher on Wednesday. We have an English teacher resigning on October 1st. Those students in her English 2 classes have been assigned to other teachers. We have a new permanent substitute in the building starting tomorrow. We have a credit recovery teacher starting next week. They had to give their employer two weeks notice. We have dissolved the ELL teacher position effective tomorrow and will turn that position into two ELL instructional assistant positions.

Tony Magner reported that when teachers cover classes, they are getting paid \$24 per hour to cover classes and that is being paid from district sub funds.

Vacancies that we still have are two ELL instructional assistants and an administrative assistant position that will be interviewed for in the next few days.

- e. **Consultation** – Tony Magner reported that consultation was done last week.

8. **Adjournment** - Motion to adjourn at 5:10 PM by Adam Rader. Seconded by Jon Beiersdorfer. Consensus by Rebecca Borah, Renee Fuson and Jon Hopkins.