

# Holmes High School

## SBDM Meeting

Approved: January 13, 2020

### SBDM Members

Tony Magner, Co-Chairperson  
Angela Turnick, Co-Chairperson  
Brian Moore, Teacher Representative  
Renata Kennison, Teacher Representative  
Donny Roundtree, Teacher Representative  
Suzanna Richardson, Parent Representative  
Keith Riley, Parent Representative

### Agenda: January 13, 2020

1. Opening Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
  - a. Curriculum/Instruction
  - b. Enrollment/Attendance
  - c. Staffing Update
  - d. Consultation
8. Adjournment

Meeting called to order at 4:30 PM by Tony Magner, Co-Chairperson.

#### 1. Opening Business

- a. Roll Call – Present – Angela Turnick, Tony Magner, Donny Roundtree, Brian Moore, Suzanna Richardson, Renata Kennison, Keith Riley  
Absent – All present  
Others present – Davana Herron, NKU Students
- b. Approval of the agenda – Motion to approve the agenda by Member Kennison. Seconded by Member Roundtree. Consensus by Members Riley, Richardson and Moore.
- c. Approval of minutes from previous meeting –

**December 9, 2019** – Motion to approve minutes by Member Moore. Seconded by Member Riley. Consensus by Kennison, Richardson and Roundtree.

**December 16, 2019** – Motion to approve minutes by Member Moore. Seconded by Member Riley. Consensus by Kennison, Richardson and Roundtree.

**d. Good News Report(s) –**

- i. Member Moore stated the televisions around campus are cool. You can post announcements and have pictures of students.
- ii. Member Richardson stated he daughter did really well on the ACT test, took it on a Saturday date. The ACT prep she is doing is what she is getting at school, also doing the Tuesday after school class.
- iii. Member Kennison stated that Kendall Miller won the Voice of Democracy contest for the local area and district.
- iv. Member Kennison stated that six finalists were sent from our school for the Governor's Scholar Program. Of those six students, five are in the Theory of Knowledge class. We will not receive an answer for the Governor's Scholar until April.
- v. Member Roundtree stated they are working on another campaign for School Based Enterprise. School Based Enterprises is still new and are trying to come up with standard operating procedures.

**e. Public Comment** – Member Richardson stated there may be a problem with meeting in the auditorium. Ms. Turnick replied that sometimes if we do not have enough subs we have to combine classes. We have made some changes since winter break to make it more organized and take accurate attendance. Mr. Roundtree suggested possibly put ahead of time what classes are reporting to the auditorium so students and teachers can plan ahead. Ms. Turnick and Mr. Magner agreed this is a good idea and will include this in the morning announcements.

**2. Technology Update** – Mr. Magner reported there are no updates or changes. Ms. Kennison stated we need to make sure we are certifying use of technology proficiency.

**3. School Improvement Planning Report** – Mr. Magner stated we have our Comprehensive School Improvement Plan (CSIP) for council again. There are a couple of tweaks that have been made from last month. Strategies are the same, reading and math percentages have changed, they are no longer combined but is now broken down. For the objective, the district wanted us to put the by 2021 goal and all these numbers are given to us. There are no strategies changed, we just aligned standards and goals. Mr. Magner stated he will fix the typos for next month. Ms. Kennison stated when the TELL survey data comes back and that data will be added as that comes back.

Motion to approve revisions of CSIP by Member Riley. Seconded by Member Moore. Consensus by Members Kennison, Richardson and Roundtree.

**4. Budget Report** – A copy of the SBDM budget update is included in packet for members. No questions regarding the budget.

**5. Other Committee Reports** – Committees minutes are included in packet given to SBDM members. There have been no new committee meetings since the last SBDM meeting. All SBDM Committee minutes included in packet for SBDM members.

Ms. Kennison stated we need to issue a charge for use of school space committee to help with school based enterprise.

**Charge to budget committee – To evaluate School Based Enterprise space proposal for expansion. Motion by Member Kennison. Seconded by Member Roundtree. Consensus by Members Riley, Richardson and Moore.**

6. **Bylaw or Policy Report or Review** – The following are suggested for review at this time.

**Instructional Practices Policy** – Motion to add review date of 1-13-2020 by Member Kennison. Seconded by Member Moore. Consensus by Members Riley, Richardson and Roundtree.

**Wellness Policy** – Motion to add review date of 1-13-2020 by Member Kennison. Seconded by Member Moore. Consensus by Members Riley, Richardson and Roundtree.

7. **New Business**

- a. **Curriculum/Instruction** – Ms. Turnick stated we have a draft of course catalog available as a first read. All courses requests are not in yet and those are not due until February 3rd.

Mr. Moore stated that adjustments would need to be made to math electives. The IB Math Studies course will no longer be called that but is instead split into two courses. Mr. Moore would recommend getting rid of AP statistics. Ms. Kennison stated there would be another band class proposed.

**Course catalog** – Motion by Member Kennison to consider this as first reading. Seconded by Member Roundtree. Consensus by Members Riley, Richardson and Moore.

Member Moore stated, since we are talking about scheduling, we should talk about the schedule. He feels like it is a conversation we should start again. Ms. Kennison stated with new staff members we need to re-survey the staff.

**Charge to Assessment Committee and Curriculum/Instruction Committee – Evaluate the pros and cons of our current gradebook expectations and provide recommendations moving forward. Motion by Member Kennison. Seconded by Member Moore. Consensus by Members Riley, Richardson and Roundtree.**

**Charge to Planning committee – Evaluate the pros and cons of our current daily schedule and provide recommendations moving forward. Motion by Member Roundtree. Seconded by Member Riley. Consensus by Members Kennison, Richardson and Moore.**

Member Moore stated we touched on gearing electives to our seniors. Feels we need to provide more electives to seniors to keep them on campus.

- b. **Enrollment/Attendance** – Enrollment is 794 students. Attendance is 95.05%.
- c. **Staffing Update/Consultation** – Ms. Turnick reported there is no update for staffing or consultation.

8. **Adjournment** – Motion to adjourn at 5:55 PM by Member Moore. Seconded by Member Riley. Consensus by Members Kennison, Richardson and Roundtree.