

# Holmes High School

## SBDM Meeting

Approved: December 9, 2019

### SBDM Members

Tony Magner, Co-Chairperson  
Angela Turnick, Co-Chairperson  
Brian Moore, Teacher Representative  
Renata Kennison, Teacher Representative  
Donny Roundtree, Teacher Representative  
Suzanna Richardson, Parent Representative  
Keith Riley, Parent Representative

### Agenda: December 9, 2019

1. Opening Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of minutes from previous meeting
  - d. Good News Report(s)
  - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
  - a. Curriculum/Instruction
  - b. Enrollment/Attendance
  - c. Staffing Update
  - d. Consultation
8. Adjournment

Meeting called to order at 4:31 PM by Angela Turnick, Co-Chairperson.

#### 1. Opening Business

- a. **Roll Call** – Present – Angela Turnick, Tony Magner, Renata Kennison, Suzanna Richardson, Brian Moore, Donny Roundtree  
Absent – Keith Riley  
Others present – Davana Herron
- b. **Approval of the agenda** – Motion to approve the agenda by member Kennison. Seconded by Member Roundtree. Consensus by Members Richardson and Moore.
- c. **Approval of minutes from previous meeting** –

**November 11, 2019** – Motion to approve minutes by Member Richardson. Seconded by Member Moore. Consensus by Members Kennison and Roundtree.

**November 14, 2019** – Motion to approve minutes by Member Richardson. Seconded by Member Moore. Consensus by Members Kennison and Roundtree.

**d. Good News Report(s) –**

- i. Ms. Kennison reported that three students have placed for the Voice of Democracy Speech on December 20<sup>th</sup>. The students will be informed of their place and given a monetary award or move on to the next level.
- ii. Ms. Kennison reported that the Governor’s Scholar Program application process is moving along. The students enrolled in Theory of Knowledge and four additional students are moving forward in the process.
- iii. Mr. Roundtree reported that our students are selling Christmas Grams. The students made the product and designed the business plan.
- iv. Ms. Richardson reported that is great that the softball team is collecting gloves, hats and scarves for those in need.
- v. Mr. Magner reported the Thanksgiving Food Drive went really well.
- vi. Ms. Turnick reported that Mr. Haney’s class raised money to buy presents for kids at Cincinnati Children’s Hospital.
- vii. Mr. Moore stated he really likes the daily bark.
- viii. Mr. Magner stated that Ms. Wood is doing a good job with the daily growl.

**e. Public Comment – No public comment.**

2. **Technology Update** – Mr. Magner reported that Mr. Laney was able to figure out how to block hotspots on students laptops. If the laptop can find the CIPS network, it won’t allow them to use their own hotspot.
3. **School Improvement Planning Report** – Ms. Turnick reported that she and Mr. Magner will be meeting with Mr. Alter to get some advice on the Comprehensive School Improvement Plan (CSIP). Ms. Kennison stated that SBDM should have input on that process. Mr. Magner will meet with Mr. Alter and review the steps then send the CSIP out to SBDM council. A special meeting was set for December 16<sup>th</sup> at 3:30 PM to discuss the CSIP. Motion to table CSIP discussion to special meeting on December 16<sup>th</sup> by Member Moore. Seconded by Member Kennison. Consensus by Members Richardson and Roundtree.
4. **Budget Report** – A copy of the SBDM budget update is included in packet for members.
5. **Other Committee Reports** – Committees minutes are included in packet given to SBDM members. Ms. Kennison stated that the grading policy needs to be looked at again. Ms. Turnick stated the policy that was created is to issue half credit at the semester. Ms. Richardson believes moving forward this will make the students take the whole year seriously. Ms. Turnick stated we need to do a better job of in time interventions that will keep kids on track. Mr. Moore stated he is giving out ZAP (zeros aren’t permitted) passes. This allows student to come to his room during lunch or team time. Ms. Turnick stated she would love to see us move forward with some more of this forward thinking like the ZAP program. Mr. Roundtree asked when would you pull the student? Mr. Roundtree stated having access to a list of those involved would be helpful.

**Motion introduced by Member Moore for the Curriculum/Instruction and Assessment Committees.**

**Charge – Develop a plan for assisting in student recovery of fall semester grades. Motion by Member Moore. Seconded by Member Kennison. Consensus by Members Richardson and Roundtree.**

**6. Bylaw or Policy Report or Review** – The following are suggested for review at this time.

**Technology Utilization Policy** – Motion to add review date of 12-9-19 by Member Moore. Seconded by Member Richardson. Consensus by Members Kennison and Roundtree.

**College Level Courses Policy** – Motion to add review date of 12-9-19 by Member Kennison. Seconded by Member Roundtree. Consensus by Members Richardson and Moore.

**School-Wide Grading, Honor Graduates, Weighting of Grades Policy** – Motion to revise the policy to eliminate one-credit and keep only bottom right quarter by Member Moore. Seconded by Member Kennison. Consensus by Members Richardson and Roundtree.

School-Wide Grading

All courses will use the following grading percentages to determine the final grade in a course.

1<sup>st</sup> Quarter – 40%

2<sup>nd</sup> Quarter – 40%

Final Exam – 20%

All courses will have a common, comprehensive final exam or performance event. There will be no final exam exemptions.

**7. New Business**

a. **Curriculum/Instruction** – Ms. Kennison stated we need to get course suggestions out to teachers and we have to make sure there is a process in place for this. Mr. Moore suggested we have counselors come up with a standard course proposal form and post it in Google Classroom. This would need to include a link to the state course code. Ms. Kennison asked if we want to discuss detention. The agreement was made to discuss that next month.

b. **Enrollment/Attendance** – Enrollment is 805 students. Attendance is 95.14%.

c. **Staffing Update/Consultation** - Mr. Magner reported that there is a sub that has been filling in for us pretty regularly and we would like to hire that person. Motion to recommend for hire to superintendent by Member Moore. Seconded by Member Roundtree. Consensus by Members Kennison and Richardson.

**8. Adjournment** – Motion to adjourn at 6:09 PM by Member Moore. Seconded by Member Richardson. Consensus by Members Roundtree and Kennison.