

Holmes High School

SBDM Meeting

Approved: March 9, 2020

SBDM Members

Tony Magner, Co-Chairperson
Angela Turnick, Co-Chairperson
Brian Moore, Teacher Representative
Renata Kennison, Teacher Representative
Donny Roundtree, Teacher Representative
Suzanna Richardson, Parent Representative
Keith Riley, Parent Representative

Agenda: March 9, 2020

1. Opening Business
 - a. Roll Call
 - b. Approval of the agenda
 - c. Approval of minutes from previous meeting
 - d. Good News Report(s)
 - e. Public Comment
2. Technology Update
3. School Improvement Planning Report
4. Budget Report
5. Other Committee Reports
6. Bylaw or Policy Report or Review
7. New Business
 - a. Principal Selection
 - b. Curriculum/Instruction
 - c. Enrollment/Attendance
 - d. Staffing Update
 - e. Consultation
8. Adjournment

Meeting called to order at 4:34 PM by Tony Magner, Co-Chairperson.

1. Opening Business

- a. Roll Call – Present – Tony Magner, Keith Riley, Renata Kennison, Donny Roundtree, Angela Turnick, Brian Moore
Absent – Suzanna Richardson
Others present – Davana Herron, NKU Students, Alvin Garrison (arrived 4:40 PM)
- b. Approval of the agenda – Motion to approve the agenda by Member Kennison. Seconded by Member Roundtree. Consensus by Members Riley and Moore.
- c. Approval of minutes from previous meeting –

February 10, 2020 – Motion to approve minutes with correction by Member Donny Roundtree. Seconded by Member Renata Kennison. Consensus by Members Brian Moore and Keith Riley.

February 18, 2020 - Motion to approve minutes with correction by Member Donny Roundtree. Seconded by Member Renata Kennison. Consensus by Members Brian Moore and Keith Riley.

d. Good News Report(s) –

- i. Member Roundtree stated that he had a guest speaker last week from Principal Strategic Advisors, Jay Fossett. They received great feedback regarding their website and public relations.
- ii. Ms. Turnick stated that the Unity in the Community Group has formed and was able to put together two events for the kids. The group brought in a group from the Historically Black Colleges and Universities (HBCU) and did a step presentation. The Unity in the Community Group will now meet monthly. Next month the group will celebrate women. They would also like to hold a Latino Heritage and Pride Week. It is great to see students taking ownership of this and providing such great leadership. This will be an official after school club with sponsors.
- iii. Ms. Turnick stated an ACT Pep Rally was held at the end of the day. With support from teachers, students came up with the direction they wanted the pep rally to go in. The pep rally included “Are You Smarter Than a Fifth Grader”, Tik Tok videos and a singer brought in by Ms. Beauchamp. The singer provided a good message to the students. Juniors are pumped and the Kings Island incentive has helped.
- iv. Mr. Magner reported on the preliminary third quarter data. It looks like 155 more passing grades than the first term and a 23% increase in rate of students passing.
- v. Ms. Turnick stated we should also have better data to post about the intervention.
- vi. Mr. Riley stated he would like a better understanding of how to help students at home with missing or failing assignments. Ms. Turnick asked are you referring to some more transparency in the curriculum? Mr. Magner stated that getting parents access to the Google Classroom may be a great start. Mr. Riley asked about offering parent meetings to offer how to access Google Classroom. Ms. Kennison asked what do you think is the best way to get parents to come? Mr. Moore stated we should consider those that work second shift as well.
- vii. Mr. Moore stated we are looking at putting together a community center plan that will start with one Friday a month. This is being coordinated through our At-Risk Coordinator, Tina Phillips.

e. Public Comment – No public comment.

2. **Technology Update** – Mr. Magner reported there are no updates right now. The field tests are all on the computer. There were some hiccups in morning sessions but have afternoon sessions running smoothly.

3. **School Improvement Planning Report** – Mr. Magner stated that each month will highlight one goal in our CSIP. Goal two is a separate academic indicator to increase our reading and science score. Main objective to improve our PLC process, working collaboratively as a group.

4. **Budget Report** – A copy of the SBDM budget update is included in packet for members.

Ms. Kennison reported the library is about to spend the budget. Ms. Kennison is revising budget to pay for Kentucky Virtual Library (KYVL). Last year this used the whole library budget. KYVL provides a variety of databases and at home access. Teachers can get student Lexile scores students and assign articles.

This is a district subscription but paid for by the high school. Ms. Kennison has not done a usage data analysis. Would like to do a PD after school or during the day. The whole library budget will be spent on books. Next year, with new budget will probably spend it on KYVL. Library will be ordering more graphic novels and biographies. KYVL renews after July 1st when it is due. KYVL usually cuts off in September. Will get student usage data. Ms. Turnick suggests getting teacher feedback. Mr. Roundtree asked, Does student of the month come out of SBDM budget? Ms. Turnick replied that comes out of student incentive account in bookstore.

Staffing allocation formula for high school – A copy of the tentative staffing allocation is provided in packet for SBDM members. Ms. Turnick explained that the staffing allocation formula changed from a 1:20 to a 1:21 ratio. This allocation formula doesn't change the amount of staff we have. Motion by Member Riley. Seconded by Member Roundtree. Consensus by Members Moore and Kennison.

Section 6 Budget Allocation – Motion to accept Section 6 Budget Allocation worksheet by Member Renata Kennison. Seconded by Keith Riley. Consensus by Members Donny Roundtree and Brian Moore.

5. **Other Committee Reports** – Committees minutes are included in packet given to SBDM members. Mr. Magner stated we will start with the review of the YSC Monthly Report.

YSC report – Ms. Kennison stated we lost our YSC Coordinator, Ms. Shelly Duncan. Holly Dickens has been filling in for Ms. Duncan to serve our students in need of YSC services. Ms. Turnick stated we did have 48 students signed up for Cinderella's closet.

Other committee minutes – A copy of committee meeting minutes are including in packet to SBDM members.

Mr. Moore stated the only thing of interest is a change in the schedule to include a daily team time. Mr. Moore stated in the scheduling committee meeting, they were having talks related to daily intervention. In his class, he has been able to implement in a way were students come back for intervention. If we are upping the academic rigor and expectations, are we comfortable with 200 students receiving a zap pass? Mr. Moore stated the daily intervention will not interrupt regular instruction.

Planning and PD committee – Mr. Moore stated they have pros and cons of current schedule. He went to this committee. Cons of current schedule are something we really need to listen to. Need to establish expectations of learning. Mr. Roundtree stated he doesn't feel this block is as pro for CTE as everyone thinks it is. Mr. Magner stated he was under the impression that CTE was pushing the block. Ms. Turnick stated she feels like we need to get some staff surveys. Mr. Roundtree stated the AB schedule was more attractive than what we have now. Ms. Turnick stated that changing anything without the research would be hurtful. Mr. Moore stated he feels this whole schedule is a mistake, we need to go back and get 50 minutes of instruction locked down before we can get 120 minutes of instruction. Mr. Magner stated that most of the research says the master schedule doesn't really

matter. Mr. Magner stated the focus needs to be what is important to us and what are our initiatives and goals and build a schedule around our goals. Ms. Turnick asked, do we ask the committee to define our goals? What is our focus? Mr. Garrison asked, Have we started building a master schedule? Ms. Turnick stated we are planning based on the current schedule. Mr. Moore proposed having a student take 6 classes and a team time. Mr. Magner stated what the counselors are doing would fit into six periods a day. Ms. Turnick stated she thinks intervention piece has been pretty successful having team time 3 times a week. Mr. Magner stated this is a big change, we have to collect stakeholder information. We need collective commitment from teachers. Mr. Moore asked, Do we want the committee to survey? Mr. Magner stated we may want to get a survey out to confirm that block scheduling is not working. Ms. Kennison asked, Can SBDM members come up with the survey? Then committee administers survey. Mr. Moore stated at a certain point, leadership has to decide the mission and goal and let teachers work out the issues. Leadership has to provide direction. Mr. Magner stated, the big question is whether or not it is a block schedule or not. Logistically you can eliminate block. Mr. Moore stated he feels it is important to note we have reviewed the work of the assessment committee and appreciate the research and work of the assessment committee.

6. **Bylaw or Policy Report or Review** – The following are suggested for review at this time.

Consulation for Hiring Other than the Principal Policy – Motion to add review date of 3-9-2020 by Member Renata Kennison. Seconded by Donny Roundtree. Consensus by Members Brian Moore and Keith Riley.

Assignment of Instructional and Non-Instructional Staff Time Policy – Motion to add review date of 3-9-2020 by Member Renata Kennison. Seconded by Donny Roundtree. Consensus by Members Brian Moore and Keith Riley.

7. **New Business**

- a. **Principal Selection** – Mr. Garrison addressed the council. Asked, Is SBDM Council ok with the position being posted. He feels it is still in our best interest to post it, if we do not get the results they want, they can choose to stick with an interim. The process will go according to council. There is no downside to post it.

Motion to post position of Holmes High School Principal by Member Kennison. Seconded by Member Moore. Consensus by Members Roundtree and Riley.

- b. **Curriculum/Instruction** – Tony Magner stated nothing specifically to add that wasn't addressed in committee discussion.
- c. **Enrollment/Attendance** – Enrollment is 767 students. Attendance is 94.77%.
- d. **Staffing Update/e.Consultation** – Ms. Turnick reported there is no update for staffing or consultation.

8. **Adjournment** – Motion to adjourn at 6:28 PM by Member Brian Moore. Seconded by Donny Roundtree. Consensus by Members Renata Kennison and Keith Riley.